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## Town of Sandown, NH Board of Selectmen Minutes

Meeting Date: Monday, February 27, 2012

Type of Meeting: Regular meeting

Method of Notification: Public Posting – Two locations at Town Hall

Meeting Location: Sandown Town Hall

Present: Selectpersons: Brenda Copp (Copp), Stephen Brown (Brown), Tom Tombarello (Tombarello), James Devine (Devine) and Cynthia J. Robinson, Recording Secretary.

Absent: Hans Nicolaisen (Nicolaisen) and Lynne Blaisdell, Office Manager.

Late to arrive:

Call to Order: Vice Chairman Brown called the meeting to order at 7:00 P.M.

Pledge of Allegiance

### Review Minutes of previous meeting

- Board members reviewed the Minutes of Monday, February 13, 2012. **MOTION:** Selectman Tombarello moved to approve the Minutes of Monday, February 13, 2012 as written. Selectwoman Copp seconded. Motion passed unanimously.

### Public Comment

- Biz Corrow of Scott Lane came before the Board as the Secretary/Treasurer of the Sandown Republican Committee to inform the Board that the Committee has been talking about inviting other towns [Chester and Danville] to attend their meetings until such time as they can establish their own committee. Mr. Corrow wanted the Board to be aware of their plans since the Board has waived the rent and there is a policy requiring 65% of the attendees be Sandown residents. **MOTION:** Selectwoman Copp moved that the Board of Selectmen approve of the Sandown Republican Committee inviting Chester and Danville to their meetings at this time. Selectman Tombarello seconded. Motion passed unanimously.

Selectwoman Copp thanked Mr. Corrow for his help designing the Town Seal.

### Appointments

**Scott Marsh, Municipal Resources, Inc. (MRI)**

**Discussion regarding supplemental tax bills for telecommunications pole tax  
and 2013 town wide revaluation**

44 • Scott Marsh of MRI explained the change in legislation regarding  
45 telecommunications pole tax. Mr. Marsh explained letters have been sent to both  
46 telephone companies [Granite State and Fair Point] in Town asking them what  
47 they had for equipment. Fair Point provided their information but Granite State  
48 did not so an estimate was done. Before the Board are two (2) Supplemental  
49 Tax Warrants to be issued to both companies; Granite State Telephone  
50 supplemental assessment is \$1,925,500.00 with a tax bill amount of \$39,954.00  
51 and Fair Point supplemental assessment is \$91,100.00 with a tax bill amount of  
52 \$1,890.00. Mr. Marsh explained how numerous assessors have worked together  
53 to come up with a fair way to assess these properties. Mr. Marsh stated both  
54 companies could request an abatement.

55  
56 Selectman Devine asked what poles are assessed at. Mr. Marsh stated the rates  
57 vary based on numerous factors. Selectman Devine asked about assessing  
58 Public Service Company. Mr. Marsh stated they are assessed by the  
59 Department of Revenue and then they provide the Town with the assessment  
60 information. Mr. Marsh told the Board they need to sign the Supplemental  
61 Recommendation and then give it to the Tax Collector so bills can be issued.

62  
63 Mr. Marsh stated the other reason he is before the Board is to talk about the town  
64 wide revaluation in 2013. Mr. Marsh noted that most towns send out an RFP to  
65 revaluation companies to get an idea of what the cost might be to do the update.  
66 Mr. Marsh is looking for guidance from the Board as to whether they want him to  
67 assist Ms. Blaisdell with this process. Vice Chairman Brown stated he would  
68 discuss this with Ms. Blaisdell and Chairman Nicolaisen when they return.

69  
70 Selectwoman Copp asked about the 25%/year reassessment that was to be  
71 done so that the Town didn't get hit with a reassessment. Mr. Marsh explained  
72 that in 2008 a full measure and list of all the properties was done and a  
73 revaluation performed. What MRI has been doing since that time is verifying the  
74 physical data on the assessment card. The revaluation will review sales over the  
75 past two years and come up with new values. The information that has been  
76 collected since the last revaluation will be used so the revaluation will not be as  
77 costly as the one in 2008. Mr. Marsh stated this would be a statistical  
78 revaluation.

79  
80 **New Business**

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82 **Discuss coverage for town election day**

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84 • Vice Chairman Brown pointed out the Board will be short one selectman during  
85 this election. Vice Chairman Brown also pointed out the laws governing the  
86 presence of selectmen at the polls. Selectmen attendance at the polls will be as  
87 follows:

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Tom Tombarello	8:00 A.M. to 12:00 P.M.
Brenda Copp	12:00 P.M. to 4:00 P.M.
Jim Devine	4:00 P.M. to 8:00 P.M.
Steve Brown	6:00 P.M. to closing

**Review response from Methuen Festival of Trees for renovations to Old Meeting House – Acceptance of Grant by Selectmen**

- Vice Chairman Brown announced that the Town of Sandown received a \$10,000.00 grant from the Festival of Trees to go towards repairs to the Old Meeting House. Vice Chairman Brown stated there is also a Warrant Article for \$16,000.00 for the Old Meeting House that will be added to the \$10,000.00. Vice Chairman Brown read a portion of the letter informing the Town that they received the grant and welcoming the Town of Sandown as their newest preservation partner. Selectwoman Copp pointed out another grant is pending.

Selectman Tombarello thanked Arlene and Eleanor Bassett for bringing these repairs to every ones attention and thanks to Sonia Obinger-Silva for her assistance with the submission of the grant. Selectwoman Copp reminded everyone that even though this money is available for repairs, in order to do it voters must still vote in support of the Warrant Article. **MOTION:** Selectman Tombarello moved to accept the \$10,000.00 grant from the Methuen Festival of Trees for the preservation of the Old Meeting House. Selectman Devine seconded. Motion passed unanimously.

**Old Business**

**Further discussion regarding request for texting on department cell phones**

- Vice Chairman Brown recapped what brought about the texting request and the offer of a texting plan to other town departments. Board members reviewed the memo from Ms. Blaisdell regarding the cost for various texting packages and the responses from town departments as to whether they need or want texting. Board members discussed the various options and what departments would need. The Recreation Department will start with 250 messages but come summer the plan could be increased to unlimited. **MOTION:** Selectman Tombarello moved to provide texting plans to specific town departments as follows: Highway Department – unlimited at \$10.00/month, Fire Department – 250 messages at \$5.00/month for four (4) phones, Recreation Department – 250 messages at \$5.00/month and the Building Inspector – 250 messages at \$5.00/month. Selectwoman Copp seconded. Motion passed unanimously.

*These Minutes are subject to approval at a regularly scheduled Board of Selectmen meeting at which time the above minutes are corrected or accepted and become permanent*

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**Appointments** (cont)

**Non-Public Discussion under RSA 91-A:3 II (d) Property**

- **MOTION:** Selectman Tombarello moved to go into Non-Public Session per RSA 91-A:3 II (d) Property. Selectman Devine seconded. Roll call: Copp – aye, Brown – aye, Tombarello –aye and Devine – aye. Motion passed unanimously.
- **MOTION:** Selectman Tombarello moved to come out of Non-Public Session. Selectwoman Copp seconded. Motion passed unanimously.

Vice Chairman Brown announced that while in Non-Public Session the Board voted to seal the Non-Public Minutes.

**Other**

- Vice Chairman Brown went over a letter to Thomas S. Burack of NH Department of Environmental Services asking that Mark Traeger be reappointed to the Exeter Squamscott River Local Advisory Committee for another term. Mr. Traeger stated he does want to be reappointed to the Committee. Vice Chairman Brown asked for a motion. **MOTION:** Selectman Tombarello moved to reappoint Mark Traeger as the Sandown representative to the Exeter Squamscott River Local Advisory Committee for a three year term. Selectman Devine seconded. Motion passed unanimously. Anyone interested in being on the Committee could contact Mark Traeger for information. Also needed is someone to be Sandown’s representative on the Planning Commission.

**Appointments** (cont)

**Matthew Turner, Eagle Scout**

**Discussion regarding possible approval on fundraiser for Eagle Scout project**

- Matthew Turner came before the Board to discuss his fundraiser for his Eagle Scout project, which is the replacement of the fence on the hill behind the library. Mr. Turner would like to sell hot dogs and drinks at the Train Depot during dump hours on Saturdays and Sundays. Mr. Turner stated he will be using a grill and will follow proper sanitary practices for cooking. Mr. Turner stated that he and Chris Robinson, another individual working on getting his Eagle Scout, were talking about selling hot dogs at the snack booth at the Little League games at Sandown Central.

175 Selectman Tombarello asked Mr. Turner if he checked with Doug Martin about  
176 using the Train Depot. Mr. Turner stated he had not. Vice Chairman Brown  
177 explained Mr. Martin is Chairman of the Historical Society and one of their  
178 responsibilities is the maintenance of the Train Depot. Vice Chairman Brown told  
179 Mr. Turner contact information for Mr. Martin can be obtained from the  
180 Selectmen's Office. Mr. Turner stated he would start selling hot dogs after he  
181 receives his approval from the Eagle Board on March 25, 2012. **MOTION:**  
182 Selectwoman Copp moved to allow Matthew Turner to sell hot dogs and drinks at  
183 the Train Depot every Saturday and Sunday until he reaches his goal.  
184 Selectman Tombarello seconded. Selectwoman Copp asked when Mr. Turner  
185 would start selling and what hours. Mr. Turner stated he would start March 31,  
186 2012 at noon. Motion passed unanimously. Mr. Turner asked for a Board  
187 signature on his form. Vice Chairman Brown signed on behalf of the Board.  
188

### 189 Correspondence

- 190
- 191 • Notice from Local Energy Solutions regarding their Fourth Annual Local Energy  
192 Solution Conference on March 31, 2012 at the Merrimack Valley High School,  
193 Penacook, NH from 8:30 A.M. to 4:15 P.M.
- 194
- 195 • Southeast Regional Refuse sent a questionnaire relating to the district's solid  
196 waste disposal. The questionnaire was forwarded to the Director of Public  
197 Works.
- 198
- 199 • Information regarding the Proposed Budget and Estimate of Revenue for  
200 Rockingham County.
- 201

### 202 Department Liaison Report

- 203
- 204 • Selectwoman Copp asked the Board where there are contested seats this year  
205 would the Board want to see a candidate's night. The Cable Committee will be  
206 meeting tomorrow night and Selectwoman Copp, if the Board supports this,  
207 would like to bring this up for discussion. Consensus of the Board is they support  
208 a candidate's night if Cable has the time to organize it.
- 209
- 210 • Selectman Tombarello thanked the Police Department for their hard work on the  
211 homicide that took place in Sandown.
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### 213 **Non-Public discussion under RSA 91-A:3 II (e) Litigation** 214 **and (a) Employee Matters**

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- 217 • **MOTION:** Selectman Tombarello moved to go into Non-Public Session per RSA  
218 91-A:3 II (e) Litigation and (a) Employee Matters . Selectman Devine seconded.

February 27, 2012

219 Roll call: Copp – aye, Brown – ayes, Tombarello – aye and Devine – aye. Motion  
220 passed unanimously.

221  
222 **MOTION:** Selectman Tombarello moved to come out of Non-Public Session.  
223 Selectwoman Copp seconded. Motion passed unanimously.

224  
225 Vice Chairman Brown announced while in Non-Public Session the Board agreed  
226 to seal the Non-Public Session Minutes.

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228 Vice Chairman Brown adjourned the meeting at 8:50 P.M.

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230 Respectfully Submitted,

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234 Cynthia J. Robinson  
235 Recording Secretary