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Town of Sandown, NH Board of Selectmen Minutes

Meeting Date: Monday, December 19, 2011

Type of Meeting: Regular meeting

Method of Notification: Public Posting – Two locations at Town Hall

Meeting Location: Sandown Town Hall

Present: Selectpersons: Brenda Copp (Copp), Stephen Brown (Brown), Hans Nicolaisen (Nicolaisen), Tom Tombarello (Tombarello), James Devine (Devine), Lynne Blaisdell, Office Manager and Cynthia J. Robinson, Recording Secretary

Absent:

Late to arrive:

Call to Order: Chairman Nicolaisen called the meeting to order at 7:00 P.M.

Pledge of Allegiance

Review Minutes of previous meeting

- Board members reviewed the Minutes of December 5, 2011. **MOTION:** Selectwoman Copp moved to accept the Minutes of December 5, 2011 as written. Selectman Tombarello seconded. Motion passed unanimously.

Public Comment

- Ms. Blaisdell announced there would be a blood drive on December 23, 2011 from 11:00 A.M. to 4:00 P.M. at the Town Hall. Each donor will receive a coupon for a free regular six (6) inch sub from Subway.
- Ms. Blaisdell announced that the Sandown Police Department is beginning a new Outreach Program. The Town will be divided into four sections (north, south, east and west). The Program will begin with the north section of Town. A meeting will be held at the Ed Garvey Recreation Center on January 9, 2012 at 6:30 P.M. The purpose of the meeting is for residents to come and voice their concerns and needs as to what they feel are important issues when it comes to the Police Department. Contact the Police Department to see if your road is part of the roads in the northern section of Town.

Appointments

Additional discussion regarding proposed 2012 warrant articles

- 43 • Paula Gulla was present for this discussion. Ms. Gulla noted the warrant articles
44 were organized as requested and there is a letter from legal counsel in the
45 Board's packet. Ms. Gulla went over the warrant articles that legal counsel
46 commented on.

47
48 Petition Warrant Article - Regarding the elderly exemption and the reference to
49 the tax impact. It was legal counsels opinion to leave the wording as is noting
50 that their law firm does not agree with the Department of Revenue
51 Administration's opinion that the tax impact should not be noted in warrant
52 articles. Legal counsel also stated the Board could at the Deliberative Session
53 seek to amend the warrant article to delete that sentence. Consensus of the
54 Board is to leave the petition warrant article as is.

55
56 Highway Block Grant – A figure for this grant has been received and it is
57 \$136,980.62. Legal counsel explained that the use of "supplied by" is
58 appropriate because the Town's intent is to only spend the money it receives
59 from the Highway Block Grant. To use the word "offset" would imply the Town
60 will expend the full amount of the appropriation regardless of whether the amount
61 is supplied by the State or not.

62
63 Highway Garage – Legal counsel recommended removing the square footage
64 from the warrant article. Ms. Gulla provided the Board with new wording.
65 Consensus of the Board is to go with the new wording as presented tonight.

66
67 Plowing Expendable Trust Fund – Legal counsel stated that what the Public
68 Works Director is asking for is an acceptable use of the funds. Legal counsel
69 provided revised wording. Board members discussed who would expend the
70 funds. Consensus of the Board is to include the Public Works Director and the
71 Board of Selectmen as agents to expend the funds and accept the minor wording
72 changes made by legal counsel. Selectman Brown asked how this fund would
73 work. It was explained that any funds in the salt, sand and plowing budget lines
74 left over at the end of the year would go into this fund and would only be used if
75 these budget lines were, in future years, depleted.

76
77 Library grounds improvement – The Library Trustees agreed to not submit the
78 warrant article this year. Consensus of the Board is to remove the warrant article
79 per the email from the Trustees.

80
81 Mosquito Control - Ms. Gulla contacted Swamp Inc. about changing their quote
82 based on the new requirements coming from New Hampshire Department of
83 Environmental Services (NHDES) and Environmental Protection Agency (EPA)
84 and they said they would not change their quote. Further discussion will take
85 later this evening.

86 Old Home Day Committee – The Committee met and they decided to ask the
87 Town for a total of \$3,200.00. The amount to be raised from taxation would be
88 \$2,430.00 and raise \$770.00 from the unreserved fund balance. Legal counsel
89 recommended using the exact wording of the name of the account in the warrant
90 article so the word “Celebration” were added to the name of the account in the
91 warrant article. Consensus of the Board is they are okay with the figures and the
92 change in the wording.

93
94 Meeting House – Ms. Gulla questioned legal counsel about the wording of the
95 last sentence regarding costs being offset by grants, private donations and
96 fundraising and legal counsel agreed this sentence could be left in. Ms. Gulla
97 asked the Board to change the non-lapsing date to December 31, 2017.
98 Consensus of the Board was to change the date to December 31, 2017.

99
100 House Numbering – Regarding this warrant article the Board must decide
101 whether they want to put this forward regardless of whether the Town receives a
102 grant or not. If the Board wants this only contingent on grants language has to
103 be put in the article stating this. Chairman Nicolaisen feels because of the strong
104 feelings of emergency responders regarding proper identification of residences in
105 Town the voters should have a say. Selectwoman Copp feels it should be
106 contingent on grant money. Selectman Tombarello supports the ordinance but is
107 concerned if the Town adopts the house number ordinance the Town is then
108 forced into coming up with the money to implement the ordinance.

109
110 Chairman Nicolaisen noted that the voters in the past have voted to have a
111 house numbering system. Ms. Blaisdell stated she would have to go back and
112 look at what was voted on in the past. Ms. Gulla noted that according to legal
113 counsel the Board of Selectmen have the authority to implement a house
114 numbering ordinance and the voters would have to appropriate the funds. Ms.
115 Gulla will research the current house numbering ordinance then check its status
116 with legal counsel and the impact the ordinance would have on private roads.

117 118 New Business

119 120 **Further discussion regarding 2012 mosquito control program**

- 121
- 122 • Chairman Nicolaisen stated following the last meeting emails were sent out
123 regarding the mosquito control program and Board members have questions.
124 Selectwoman Copp asked whether the current company the Town is working
125 with does anything about ticks. Board members discussed the emails regarding
126 the tick question noting that the mosquito spraying will control ticks. Selectman
127 Brown stated he interprets the email from the current vendor to say he didn't
128 mention tick spraying because tick spraying is included when you spray for adult
129 mosquitoes. Selectwoman Copp noted that the other company's quote was a

130 couple thousand dollars less than the current vendor. Chairman Nicolaisen
131 noted that the Town has had good luck working with the current vendor.
132 Consensus of the Board is to leave the warrant article as the Board decided last
133 week and next year put this service out to bid next year.

134
135 **Review request for representative of the Vic Geary Board of Directors**
136

- 137 • A Sandown representative is needed for the Vic Geary Center. Selectwoman
138 Copp will attend their next meeting to hear what the role on the Board involves.
139 Ms. Blaisdell will get details for Selectwoman Copp.
140

141 **Discussion regarding quote received for identification badges for employees**
142

- 143 • Ms. Blaisdell stated various Town employees have approached her regarding
144 some type of identification badges especially those employees who go to private
145 residences. Ms. Blaisdell presented the Board with quotes for the various
146 options that are available. Ms. Blaisdell stated she would like to put together a
147 total cost once the Board decides who will be required to have badges.
148 Selectman Tombarello suggested having an expiration date on the badges. The
149 Board discussed what departments/committees would be required to have the
150 identification badges. Selectman Tombarello asked about including the badges
151 as a key to the building. Selectman Brown does not feel all committees need the
152 identification badges. Departments to start with were: Building Inspector, Police
153 Department, Fire Department, Highway, Town Hall, Transfer Station, Cable,
154 Recreation, Treasurer, Moderator, Supervisor of the Checklist. Chairman
155 Nicolaisen will speak to the Planning Board about this. Selectwoman Copp
156 questioned the need to have an expiration date. Ms. Blaisdell will bring this to a
157 future meeting once she does additional research.
158

159 **Chose time slots for attendance at primary election and town election**
160

- 161 • Primary election – January 10, 2012
162

163	8:00 A.M.– 11:00 A.M.	-	Hans Nicolaisen
164	11:00 A.M. – 2:00 P.M.	-	Brenda Copp
165	2:00 P.M. – 5:00 P.M.	-	Tom Tombarello
166	5:00 P.M. – 8:00 P.M.	-	James Devine
167	5:00 P.M. – end	-	Steve Brown

168
169 Town election – March 13, 2012
170

171	8:00 A.M.– 11:00 A.M.	-	Tom Tombarello
172	11:00 A.M. – 2:00 P.M.	-	Brenda Copp
173	2:00 P.M. – 5:00 P.M.	-	James Devine

174 5:00 P.M. – end - Steve Brown

175

176 **Old Business**

177

- 178 • There was no Old Business.

179

180 **Correspondence**

181

- 182 • Letter from NH Department of Transportation regarding the Highway Block Grant.
183 Chairman Nicolaisen noted that even though the Town has added new roads the
184 Grant has decreased by \$19,285.00.

185

- 186 • Letter from NH Department of Environmental Services regarding a Minimum
187 Impact Expedited Application for 218 Fremont Road.

188

- 189 • Press release for the next meeting of the Plaistow Area Transit Advisory
190 Committee to be held on Monday, December 19, 2011 at 7:00 P.M. at the
191 Atkinson Community Center, 4 Main Street.

192

193 **Department Liaison Report**

194

- 195 • Selectman Brown stated the Conservation Commission had a Non-Public
196 Session.

197

- 198 • Chairman Nicolaisen stated the Planning Board is meeting tomorrow night and
199 Wednesday night there was to be Recreation meeting but because there was so
200 little on the agenda they decided to wait until January to meet.

201

- 202 • Selectman Tombarello announced the Transfer Station would be closed on
203 Christmas Day and New Year's Day with extended hours on Saturday,
204 December 24th from 8:00 A.M. to 1:00 P.M. and Wednesday, December 28th from
205 2:00 P.M. to 7:00 P.M. and Saturday, December 31st from 8:00 A.M. to 3:00 P.M.
206 and Wednesday, January 4th from 2:00 P.M. to 7:00 P.M.

207

208 **Non-Public discussion under RSA 91-A:3 II (c) Reputation**

209

- 210 • **MOTION:** Selectman Brown moved to go into Non-Public Session per RSA 91-
211 A:3 II (c) Reputation. Selectman Tombarello seconded. Roll call: Copp – aye,
212 Brown – ayes, Nicolaisen –aye, Tombarello – aye and Devine – aye. Motion
213 passed unanimously.

214

- 215 • **MOTION:** Selectman Brown moved to come out of Non-Public Session.
216 Selectwoman Copp seconded. Motion passed unanimously.

217

December 19, 2011

218 Chairman Nicolaisen announced while in Non-Public Session the Board agreed
219 to seal the Non-Public Session Minutes.

220

221 Chairman Nicolaisen adjourned the meeting at 8:55 P.M.

222

223

Respectfully Submitted,

224

225

226

Cynthia J. Robinson

227

Recording Secretary

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