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Town of Sandown, NH Board of Selectmen Minutes

Meeting Date: Monday, November 14, 2011

Type of Meeting: Regular meeting

Method of Notification: Public Posting – Two locations at Town Hall

Meeting Location: Sandown Town Hall

Present: Selectpersons: Brenda Copp (Copp), Stephen Brown (Brown), Hans Nicolaisen (Nicolaisen), Tom Tombarello (Tombarello), James Devine (Devine), Lynne Blaisdell, Office Manager and Cynthia J. Robinson, Recording Secretary

Absent:

Late to arrive:

Call to Order: Chairman Nicolaisen called the meeting to order at 7:00 P.M.

Pledge of Allegiance

Public Comment

- Lynne Blaisdell read a thank you letter from Eleanor Bassett where she thanked Ed Mencis and everyone who assisted him with the fundraiser this past weekend. The Food Pantry received a generous donation and she thanks all the people who contributed. Ms. Bassett would also like to thank all the organizations and volunteers in Town who donated food and money to the Food Pantry.
- Selectman Tombarello stated that Ed Mencis raised approximately \$400.00 for the Food Pantry.

Correspondence

- Letters from the Department of Revenue Administration (DRA) giving the results of their visit to Sandown where they reviewed Exemptions and Credits for the Assessment Review process and the 2011 Statistical Update on condominiums. No follow up is needed.
- Letter from Rockingham Planning Commission (RPC) announcing the RPC Legislators Forum to be held on November 9, 2011.
- Letter from NH Municipal Association announcing the NHMA Annual Meeting to be held on November 17, 2011 at 1:30 P.M. at the Radisson Hotel/Center of NH.

- 43 • UNH Cooperative Extension sent copies announcing this year's Forest Laws for
44 Municipal Officials. The workshops are free. Ms. Blaisdell sent the information
45 to other Town departments.
46
- 47 • Correspondence was received from the Town of Hanover, NH informing
48 Sandown to expect a second piece of correspondence from Michael Paul
49 Community Engagement Coordinator at Dartmouth College who would like to
50 work with Sandown because of the high levels of naturally occurring arsenic
51 found in private wells.
52
- 53 • A letter from the NH Department of Transportation (NHDOT) regarding the public
54 hearings to review and make recommendations on the update of the State's Ten
55 Year Transportation Improvement Plan (2013-2022). Two more meetings will be
56 held, one on Tuesday, November 15, 2011 at 2:00 PM at the NHDOT and the
57 second on Wednesday, November 30, 2011 at 2:00 PM at the State House
58 Council Chambers.
59
- 60 • Correspondence from legal counsel on the pending lawsuit. Selectman
61 Tombarello asked if someone from the Board should be present. Ms. Blaisdell
62 stated she would check with legal counsel. Selectman Brown feels it would be a
63 good idea if someone from the Board attends if available.
64

Old Business

Follow up discussion on pay rate for Conservation Commission recording secretary

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- 66
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- 69
- 70 • Ms. Blaisdell noted the memorandum in tonight's packet on the pay rate for the
71 Planning Board recording secretary. Ms. Blaisdell noted there are other positions
72 in Town where the same person gets a different rate of pay for each position.
73 Selectwoman Copp stated she doesn't have a problem with the different rate of
74 pay; it is this individual's lack of experience. **MOTION:** Selectman Tombarello
75 moved to hire Andrea Cairns as Recording Secretary to the Conservation
76 Commission at a pay rate of \$17.45/hour as recommended by the Conservation
77 Commission. Selectman Devine seconded. Four ayes [Brown, Nicolaisen,
78 Tombarello and Devine] and one nay [Copp]. Motion passes.
79

Appointments

Review and discussion of 2012 Proposed Budget for Rescue account

- 80
- 81
- 82
- 83
- 84 • Rescue Acct. 4215.00 - Present were Chief Wilfred Tapley and Captain Fred
85 Teague and two other individuals unknown to the Recording Secretary. Approved
86 FY 2011 - \$36,127.00 and Requested FY 2012 \$42,698.00 [18.19%]. Captain

87 Teague noted that Stipends is up because of the increase in the volume of calls.
88 Selectman Brown asked with the increase of 18% is there any way to reduce the
89 lines. The fire official's present feel given how small the budget is 18% isn't that
90 great an amount. Selectwoman Copp noted the line item that has the greatest
91 increase [Stipends] is a line item no one has control over. **MOTION:** Selectman
92 Tombarello moved Rescue Acct. 4215.0 with Gross Expenses of \$42,699.00,
93 Revenue of \$1.00 and Net Expenses of \$42,698.00 be recommended by the
94 Board of Selectmen. Selectman Devine seconded. Motion passed unanimously.
95

96 **Review and discussion of 2012 Proposed Budget for Fire account**
97

- 98 • Fire Acct. 4220.0 – Chief Wilfred Tapley and Captain Fred Teague were present.
99 Approved FY 2011 - \$117,527.80 and Requested FY 2012 - \$123,243.20
100 [2.25%]. **MOTION:** Selectman Tombarello moved Fire Acct. 4220.0 with Gross
101 Expenses of \$123,343.20, Revenue of \$100.00 and Net Expenses of
102 \$123,243.20 be recommended by the Board of Selectmen. Selectwoman Copp
103 seconded. Motion passed unanimously. Selectman Tombarello thanked all fire
104 fighters for their hard work and professionalism.
105

106 **Ms. Pamela Fusco and residents of Summer Street**
107 **Discussion regarding request to reconsider decision to not plow**
108 **Private roads such as Summer Street**
109

- 110 • Individuals did not show. Selectman Brown feels the Board should reiterate their
111 opinion from last week. Selectman Brown stated he viewed the road after last
112 week's meeting and found the road to be in very poor condition. Given this
113 Selectman Brown does not want Town equipment on the road. Selectwoman
114 Copp noted the road lacks design specifications. Chairman Nicolaisen stated
115 this is a camp road. Selectman Devine noted how a past Board accepted these
116 roads as emergency ways and the law prohibits the Town from accepting the
117 road unless the residents bring the road up to Town design standards.
118 Selectman Tombarello stated he is concerned for the taxpayer but he also has to
119 consider the Town's equipment. Chairman Nicolaisen stated when these
120 residents moved into these houses they knew the road was private. Consensus
121 of the Board is the Town will not be plowing the road.
122

123 **New Business**
124

125 **Announcement of 2011 Tax Rate**
126

- 127 • Ms. Blaisdell went through the breakdown of the tax rate [Town - \$3.87, Local
128 School - \$13.81, State School - \$2.17 and County - \$.90 for a total rate of
129 \$20.75] noting the tax rate went up \$.37/\$1,000 from last year. Ms. Blaisdell
130 announced tax bills would be going out November 21, 2011 and will be due

131 December 29, 2011. Board members signed the Tax Warrant for the Tax
132 Collector.

133
134 Selectman Brown gave examples of what residents would pay for Town and
135 Local School taxes if their house value were \$200,000 [Town - \$774.00 and
136 School - \$2,762.00], \$250,000.00 [Town - \$967.50 and School - \$3,452.50] and
137 \$300,000.00 [Town - \$1,161.00 and School - \$4,143.00]. Selectman Brown
138 suggested residents who question the Board of Selectmen about the Town tax
139 rate should also go to the school deliberative session to question the Local
140 School tax rate.

141
142 **Old Business** (cont)

143
144 • Ms. Blaisdell reminded Board members of the project they agreed to of putting a
145 concrete floor in at the Highway Garage. Ms. Blaisdell stated she solicited five
146 quotes and received three back. Board members reviewed the quotes. Ms.
147 Blaisdell listed the three quotes, \$2,930.00, \$2,757.00 and \$2,640.00. The
148 quotes came from Benoit Concrete Floors, Dana Kimball and Nicolaisen
149 Concrete. Nicolaisen Concrete was the low bid. Chairman Nicolaisen recused
150 himself from discussion and voting on this matter and Vice Chairman Brown
151 conducted this portion of the meeting. **MOTION:** Selectwoman Copp moved to
152 accept the low bid of Nicolaisen Concrete Floors to install the concrete floor at
153 the Highway Garage at a bid of \$2,640.00. Selectman Tombarello seconded.
154 Four ayes. Motion passed unanimously. Vice Chairman Brown turned the
155 meeting back over to Chairman Nicolaisen.

156
157 Ms. Blaisdell noted the unexpected work needed to fix the oil burner at a cost of
158 \$155.00. This still leaves \$621.00 in the Govt. Bldgs. budget. Selectwoman
159 Copp noted the good job Ms. Blaisdell did when she came before the Budget
160 Committee.

161
162 • Selectwoman Copp showed the Board examples of the proposed Town seal.
163 After each member reviewed the examples it was the consensus of the Board to
164 go with seal #2 with minor changes. These changes will be made and the Board
165 will review the design again.

166
167 • Community Assistance Acct. 4445.0 – Approved FY 2011 - \$13,651.00 and
168 Requested FY 2012 - \$13,651.00 [-100.00%]. Ms. Blaisdell explained the current
169 status of the community assistance program and the spreadsheet that she
170 created for the Budget Committee. Ms. Blaisdell noted the letter from the NH
171 Local Welfare Administrator's Association informing towns of the budget cuts at
172 the state level and to be prepared for this to trickle down to towns. Ms. Blaisdell
173 expressed her concern about this and its potential impact on this account.
174 Selectman Devine noted that the Car Registration/License shown on the Profit

175 and Loss spreadsheet does not show up in the actual budget. **MOTION:**
176 Selectman Tombarello moved Community Assistance Acct. 4445.0 with Gross
177 Expenses of \$14,151.00, Revenue of \$500.00 and Net Expenses of \$13,651.00
178 be recommended by the Board of Selectmen. Selectwoman Copp seconded.
179 Motion passed unanimously.
180

181 **Department Liaison Report**

- 182
- 183 • Chairman Nicolaisen stated the Recreation Commission started working on their
184 budget.
 - 185
 - 186 • Selectman Tombarello stated the Health Officer contacted him over the weekend
187 about a house that was condemned and the resident was removed by the fire
188 department. The resident has now contacted an attorney.
189

190 **Non Public discussion under RSA 91-A:3 II (e) Litigation**

- 191
- 192 • **MOTION:** Selectman Tombarello moved to go into Non-Public Session per RSA
193 91-A:3 II (e) Litigation. Selectman Brown seconded. Roll call: Copp – aye, Brown
194 – ayes, Nicolaisen –aye, Tombarello – aye and Devine – aye. Motion passed
195 unanimously.
196

197 **MOTION:** Selectman Brown moved to come out of Non-Public Session.
198 Selectman Tombarello seconded. Motion passed unanimously.
199

200 Chairman Nicolaisen announced while in Non-Public Session the Board voted to
201 seal the Non-Public Session Minutes.
202

203 **MOTION:** Selectman Tombarello moved to adjourn the meeting at 8:23 P.M.
204 Selectman Brown seconded. Motion passed unanimously.
205

206 Following the Non-Public portion of tonight’s meeting the Board met in accordance with
207 RSA 91-A:2 I (a) to discuss the police union contract negotiations.
208

209 Respectfully Submitted,

210
211
212
213 Cynthia J. Robinson
214 Recording Secretary