

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: September 12, 2011**

7 **Type of Meeting: Regular Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 Chairman Selectman Nicolaisen called the meeting to order at 7:00pm.

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13 **Members Present:** Selectman Nicolaisen Chairman, Selectman Tombarello,  
14 Selectman Devine and Selectman Brown

15 **Not Present:** Selectwoman Copp

16 **Office Manager:** Lynne Blaisdell

17 **Recording Secretary:** Sue Reynolds

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19 The meeting was opened with the Pledge of Allegiance.

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21 Chairman Nicolaisen asked for the Board to review the minutes of Monday,  
22 August 22, 2011. Chairman Nicolaisen stated line 31 should read Paula Bonin  
23 instead of Eleanor. Selectman Brown had a question on line 33 as he wasn't  
24 sure that Sandra Graves had actually left. Selectwoman Copp said that she is  
25 still doing skype until a replacement is found for her.

26 **Motion by** Selectman Tombarello to accept the minutes of Monday, September  
27 22, 2011 as amended.

28 **Seconded by** Selectman Brown.

29 **In Favor** Chairman Nicolaisen, Selectwoman Copp, Selectman Brown,  
30 Selectman Tomabrello.

31 **Abstain** Selectman Devine.

32 **Motion passes 4-0-1**

33 Chairman Nicolaisen asked for the Board to review the minutes of Monday,  
34 August 29, 2011. Selectman Brown stated line 226 he doesn't know who Rob  
35 is on the Conservation Commission. Line 226 should read Lynne stated she  
36 received a letter from Rob from RCC Commission.....  
37 Motion by Selectman Tombarello to accept the minutes of Monday, August 29,  
38 2011 as amended.  
39 Seconded by Selectman Brown.  
40 ***In Favor*** Chairman Nicolaisen, Selectman Devine, Selectman Brown,  
41 Selectman Tomabrello.  
42 ***Abstain*** Selectwoman Brown.  
43 ***Motion passes 4-0-1***

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45 Lynne is passing around a set of non public minutes for both the above  
46 meetings as well.  
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#### 50 **Public Comment**

51 Deb Brown from Sandown Recreation wanted to let the public know about  
52 new events taking place beginning next week. Some of the activities are  
53 archery, zumbatonics , pottery, dodge ball and floor hockey. There are also  
54 adult activities such as ball room dance instruction, volleyball, zumba and  
55 Foxwoods trip. She also stated the Town Wide Yard Sale is on Saturday,  
56 October 1, 2011, and a fall trip is planned on October 20, 2011. See town web  
57 site for all details or call or email Deb.  
58

59 Bob Valella read a letter to the public in regards to him feeling mistreated by  
60 the Town of Sandown. He also stated the letter will be publicized in the paper  
61 as well. The letter states that he feels that he is the only builder in the Town  
62 that is being asked to stick to the building codes within the Town. He feels  
63 that other builders do the same thing as he and they don't get penalized for it  
64 as he has been. He also makes a comment about Board members being able to  
65 make up their own rules in the community they live and it must be ok as they  
66 are Elected Officials of the Town. He also goes on to talk about the property  
67 on Phillips Pond that he recently purchased and felt like he was being  
68 harassed by several Committee members of the Town, when in fact there  
69 were no violations found. He feels that Sandown is the only Town in the area  
70 that makes it difficult for builders to build and keep the economy going.

71 Brenda Copp stated for the record that in her Mill Pine agreement, residents  
72 are allowed to have family members living with them for a certain period of  
73 time, which she did.

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76 **7:15 Review of 2012 Treasurer Budget**

77 Marie Buckley is presenting this budget. Lynne is handing out a letter as well  
78 which include the treasurer's responsibility.

79 Chairman Nicolaisen stated the Treasurer Account 4150.5 has approved 2011  
80 budget as Gross Expenses of \$3,911.98, Revenue of \$0.00 and Net Expenses of  
81 \$3,911.98 and 2012 requested Gross Expenses of \$3,968.69, Revenue of \$0.00  
82 and Net Expenses of \$3,968.69. Selectwoman Copp asked Marie for the  
83 number of hours she is figuring the payroll on and Marie replied that because  
84 this is a stipend rate she does not have the amount of hours. She said a few  
85 years ago she tried to keep track of it but it became very difficult to track. She  
86 stated that last year she explained this to the BOS and did not take the 2%  
87 offered because this is a stipend position. Again this year they offered her the  
88 2% so she put in the budget. Selectwoman Copp is concerned as the Board  
89 doesn't give raises to stipend positions. Selectman Devine asked who pays  
90 SSI, etc. and Lynne said they are deductions that come out of the paycheck by  
91 the Town. Lynne said the Board has given increases to this position in the  
92 past. Selectwoman Copp said she asked the Finance Director for the  
93 breakdown of the hours and she didn't say this was a stipend position.  
94 Selectwoman Copp suggests to move this budget ahead to the Budget  
95 Committee as is as there will be a discussion on the raises further ahead in the  
96 meeting. Selectman Brown stated he didn't see anything on the agenda that  
97 indicates such discussion. Lynne said originally the request came under non  
98 public, but after further discussion on the matter it was decided that it would  
99 take place in public session and Selectwoman Copp was going to bring it up  
100 under New Business or Liaison report. Selectwoman Copp is looking for  
101 clarification on the 2% increases. Chairman Nicolaisen said that if they are  
102 going to discuss the increases then people should be present to represent  
103 themselves. He said he is ok to move this forward.

104 **Motion by** Selectman Tombarello for the Treasurer Account budget with  
105 Gross Expenses of \$3,968.69, Revenue of \$0.00 and Net Expenses of \$3,968.69  
106 be recommended by the BOS.

107 **Seconded by** Selectman Brown.

108 Selectwoman Copp said she will abstain from the motion until she gets  
109 clarification.

110 ***In Favor***, Chairman Nicolaisen, Selectman Brown, Selectman Tombarello,  
111 Selectman Devine.

112 ***Abstain*** Selectwoman Copp.

113 ***Motion passes 4-0-1.***

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116 ***7:30 OHD Committee Member to discuss possible creation of trust fund for***  
117 ***donations.***

118 Paula Gulla is presenting this request. Paula states as she was doing research  
119 she found something that may be able to help the OHD Committee. She states  
120 occasionally the OHD Committee receives monetary donations. She says the  
121 way the fund is set up now, if a donation is made the money would go into the  
122 General Fund. She said as she was speaking to the DOR she was informed that  
123 under RSA 31:19 a separate trust fund can be set up strictly for the OHD  
124 donations. She said this is separate from the Expendable Trust Fund and no  
125 money from donations can be put into this account. Paula said only \$3,322.11  
126 was used this year so the remainder will stay in the Expendable Trust Fund  
127 and the warrant article for next year will be about \$3,000.00. She said she can  
128 open the new trust fund account with the donation received from Zorvino's  
129 this year.

130 ***Motion by*** Selectman Tombarello to allow the OHD Committee create a trust  
131 fund per RSA 31:19 call the Old Home Day Event Trust Fund for the purpose  
132 of accepting donations for the annual Old Home Day event. The Old Home Day  
133 Event Trust Fund will be administered by the Trustee of the Trust Funds and  
134 donations will be accepted into the fund by the Board of Selectmen and funds  
135 will be expended by the Old Home Day Committee members with Board of  
136 Selectmen approval.

137 ***Seconded by*** Selectman Devine.

138 ***In Favor***, Chairman Nicolaisen, Selectman Brown, Selectman Tombarello,  
139 Selectman Devine, Selectwoman Copp.

140 ***Motion passes unanimously***

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143 Paula Gulla said she is in the middle of working on the L Chip grant and needs  
144 the authorization page signed before the grant goes out. She is asking the  
145 Board to consider allowing Chairman Nicolaisen sign the authorization prior  
146 to seeing the finalization of the grant, as it has to go out on Thursday and there  
147 isn't another meeting before then. Paula said she will put all appropriate  
148 paperwork in the Board's box to review. The consensus of the Board is for

149 Paula to proceed with the grant and allow Chairman Nicolaisen permission to  
150 sign the authorization page.

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153 **7:45 Review of 2012 Trustees of the Trust Fund and Cemetery Accounts**

154 Dave Drwone is presenting this account.

155 Chairman Nicolaisen presented the Trustees of the Trust Fund budget 4199.0  
156 with 2011 Approved Gross Expenses of \$300.00, Revenue of \$0.00 and Net  
157 Expenses of \$300.00 and 2012 requested Gross Expenses of \$300.00, Revenue  
158 of \$0.00 and Net Expenses of \$300.00.

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160 Lynne said Dave Drowne is expecting to come to present this budget.

161 Chairman Nicolaisen asked if the Board wanted to wait for him or continue  
162 with the budget as there is no increase. Selectwoman Copp said that before  
163 they continue with the budgets she would like clarification on the increases as  
164 they just put through a stipend account with and increase and now they are  
165 looking at another stipend account. She said this account is a stipend and  
166 wants to know if they are giving a 2% increase on stipends as they just did  
167 with the treasurer's account. Selectman Tombarello said if they ever gave the  
168 treasurer an hourly rate they would be giving her triple the amount of money  
169 she is making now. He feels the Board should move forward with this budget  
170 and worry about the treasurer's account later. Selectman Brown said he feels  
171 none of the trustees would accept the increase if it was given. He also said  
172 these budgets are pending final review and if they need to be changed at a  
173 later date they can consider it then. Selectwoman Copp said she would like  
174 the Board to set a policy this evening on the increases before looking at any  
175 more budgets. Selectman Brown feels the increase wouldn't affect the  
176 Trustees as they are not Town employees. Selectman Nicolaisen said the  
177 Budget Committee will get the Treasure's Account and will reduce it so there  
178 is no need to back to it now. Selectman Tombarello said that last year the BOS  
179 tried to give the Treasurer an increase and she denied it. This year she  
180 brought her budget in asking for it, and he feels if a department is asking for  
181 the increase it should be granted and if they are not, then the payroll line  
182 should be left alone. He feels the budgets should be dealt with on a case by  
183 case basis. Chairman Nicolaisen said he understands where Selectwoman  
184 Copp is coming from and the Board needs consistency.

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188 David Drowne is here to present the budget. The Board is asking why there is  
189 a reduction in the payroll. David said in reality a lot of the money needed is  
190 spent on supplies so he broke it out to make the budget look more realistic.  
191 He said this is more of a volunteer position than a paid position but because of  
192 the lack of interest on the accounts he is getting from the banks they need to  
193 ask for something. He said there will come a time that someone else will take  
194 this over so he wanted it to look as close to real as possible.

195 **Motion by** Selectman Brown for the Trustees Account budget with Gross  
196 Expenses of \$300.00, Revenue of \$0.00 and Net Expenses of \$300.00 be  
197 accepted by the Board of Selectmen.

198 **Seconded by** Selectman Tombarello.

199 **In Favor**, Chairman Nicolaisen, Selectman Brown, Selectman Tombarello,  
200 Selectman Devine, Selectwoman Copp.

201 **Motion passes unanimously**

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204 Chairman Nicolaisen presented the Cemetery Account 4195.0 with 2011  
205 Approved Budget as Gross Expenses of \$3,075.00, Revenue of \$0.00 and Net  
206 Expenses of \$3,075.00 and 2012 requested Gross Expenses of \$3,000.00,  
207 Revenue of \$0.00 and Net Expenses of \$3,000.00. David Drowne said they  
208 rounded the budget off to \$3,000.00. He stated there is \$2,500.00 in a  
209 Perpetual Care Fund, which is what it would cost to maintain the cemeteries  
210 and there is about \$12,000.00 in the maintenance fund that is used to  
211 maintain the cemeteries.

212 **Motion by** Selectman Tombarello for the Cemetery Account with Gross  
213 Expenses of \$3,000.00, Revenue of \$0.00 and Net Expenses of \$3,000.00 be  
214 accepted by the Board of Selectmen.

215 **Seconded by** Selectman Brown.

216 **In Favor**, Chairman Nicolaisen, Selectman Brown, Selectman Tombarello,  
217 Selectman Devine, Selectwoman Copp.

218 **Motion passes unanimously**

219 Selectwoman Copp asked about a Revenue line to accept donations, but it was  
220 decided that it would go to the General Fund instead of the Trust fund so they  
221 are going to leave it as it is.

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224 8:00 Review of 2012 Plumbing Inspector Account

225 Selectman Nicolaisen presented the Plumbing Inspector Account 4241.4 with  
226 2011 approved with Gross Expenses of \$5,850.00, Revenue of \$8,240.00 and

227 Net Expenses of -\$2,390.00 and 2012 requested with Gross Expenses of  
228 \$5,850.00, Revenue of \$7,200.00 and Net Expenses of -\$1,350.00.  
229 The Plumbing Inspector is not here tonight to present this budget.  
230 Lynne said she and Gary worked on this together and they looked at the last 3  
231 years to see a trend. She said this is a best guest estimate. In regards to the  
232 Supply line it will be mostly expended by the end of the year.

233 **Motion by** Selectman Brown for the Plumbing Account with Gross Expenses of  
234 \$5,580.00, Revenue of \$7,200.00 and Net Expenses of -\$1,350.00 be approved  
235 by the Board of Selectmen.

236 **Seconded by** Selectman Tombarello

237 Selectman Devine is concerned that the Net Expenses is a negative amount  
238 and Lynne said you are appropriating less than what you are taking in. She  
239 suggested he talk to the Finance Director as to how it balances at the end of  
240 the year.

241 **In Favor**, Chairman Nicolaisen, Selectman Brown, Selectman Tombarello,  
242 Selectman Devine, Selectwoman Copp.

243 **Motion passes unanimously**

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246 **Motion by** Selectman Tombarello to accept the non public minutes of Monday,  
247 August 22, 2011 as written.

248 **Seconded by** Selectman Brown.

249 **In Favor**, Chairman Nicolaisen, Selectman Brown, Selectman Tombarello,  
250 Selectwoman Copp.

251 **Abstain** Selectman Devine

252 **Motion passes 4-0-1**

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254 **Motion by** Selectman Tombarello to accept the non public minutes of Monday,  
255 August 29, 2011 as written.

256 **Seconded by** Selectman Brown.

257 **In Favor**, Chairman Nicolaisen, Selectman Brown, Selectman Tombarello,  
258 Selectman Devine.

259 **Abstain** Selectwoman Copp

260 **Motion passes 4-0-1**

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263 8:45 Review of 2012 Zoning Board of Adjustments Account  
264 Selectman Nicolaisen presents the ZBA Account with 2011 approved with  
265 Gross Expenses of \$2,757.18, Revenue of \$1,700.00 and Net Expenses of

266 \$1,057.18 and 2012 requested with Gross Expenses of \$1,969.94, Revenue of  
267 \$0.00 and Net Expenses of \$1,969.94.

268 There is no representation from the ZBA. Selectman Brown questioned the  
269 zero in the Revenue line and Selectman Tombarello says he is the liaison to  
270 the Board and there has been zero activity this year. They haven't even had 1  
271 meeting. Lynne said it may have been a misunderstanding and the Board can  
272 put a reduced amount in there and if there is a question on it Lynne will bring  
273 it back to the Board next week.

274 **Motion by** Selectman Tombarello for the ZBA Budget with Gross Expenses of  
275 \$1,969.94, Revenue of \$500.00 to be added and Net Expenses of \$1,469.94 be  
276 accepted by the Board of Selectmen.

277 **Seconded by** Selectman Devine.

278 **In Favor**, Chairman Nicolaisen, Selectman Brown, Selectman Tombarello,  
279 Selectman Devine.

280 **Opposed** Selectwoman Copp

281 **Motion passes 4-1-0**

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### 284 **8:15 Review of the 2012 Library Account budget**

285 This budget is being presented by Barbara LaChance, Steven Clifton, Diana  
286 True, Tina Owens and Louise Pajak.

287 Selectman Nicolaisen presents the Library Account 4550.0 with 2011  
288 approved budget with Gross Expenses of \$270,472.98, Revenue of \$108.00  
289 and Net Expenses of \$270,364.98 and 2012 requested with Gross Expenses of  
290 \$273,700.05, Revenue of \$100.00 and Net Expenses of \$273,600.05.

291 Selectman Nicolaisen asked about the salary and wages and also the benefits  
292 being broken out. He asked if it was always done that way. It is done this way  
293 for the Library Account as for the other accounts, the benefits come out of the  
294 Benefits Budget. Selectwoman Copp said she is really happy to see the 1.9%  
295 increase but has questions on some lines in the budgets that are not being  
296 spent. Some of the lines include Postage, Bookkeeping, Repairs &  
297 Maintenance, Management Materials, etc. Barbara LaChance states that for  
298 the Management Materials, there are books that are purchased at the end of  
299 each year and they budget for at least 2 books but sometimes only 1 is needed.  
300 She also states the Library is installing a new IRS System which will track  
301 circulation of the books and there is also an annual support contract along  
302 with that. She also she said because the new system is so intense, she is  
303 allowing for additional training for next year just in case it is needed. It was  
304 noticed that the report the Board was referring to for 2010 was from January



305 – September instead of December. Barbara apologized for not printing the  
306 correct one. Steven Clifton asked Selectwoman Copp if she had any questions  
307 on the lines that the Library went over on. Selectwoman Copp said no, she can  
308 see according to the report how much was expended from each line and also  
309 checked to be sure the total budget didn't go over. Steven Clifton wanted to  
310 point out that if they are over on a certain line that the Library Trustees are  
311 moving money around in their budget accordingly. Selectman Brown asked  
312 why the Office Expenses are up \$1,000.00 and Barbara LaChance said it was  
313 because of the extra training for the new software if needed. Selectman  
314 Devine said according to the P&L Jan – Dec 2010 and there is a zero balance  
315 and Barbara said they spend as much money as the Town gives them. Barbara  
316 also stated she estimated for next year the heating bill at \$4.00 per gallon. She  
317 said she has no idea what to budget it at and if anyone has any suggestions she  
318 is open to them. Selectman Tombarello asked about the Phone line and  
319 Barbara said the Library received a grant and she is hoping for the same thing  
320 next year as well.

321 Motion by Selectman Tombarello for the Library Account budget with Gross  
322 Expenses of \$273,700.00, Revenue of \$100.00 and Net Expenses of  
323 \$273,600.05 be recommended by the Board of Selectmen.

324 Seconded by Selectman Devine.

325 ***In Favor***, Chairman Nicolaisen, Selectman Brown, Selectman Tombarello,  
326 Selectman Devine, Selectwoman Copp

327 ***Motion passes unanimously***

328 Barbara LaChance stated she received an email late this afternoon from the  
329 Finance Director in regards to the 2% raises and she feels there is a mistake  
330 on a salary without the 2% increase. She said she would like to double check  
331 her figures and have the Finance Director check it again. Selectwoman Copp  
332 said these are the impact fees for the Town with the increase.

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336 ***9pm Conservation Commission Members to discuss Fall Festival***

337 Pamela Merrill-Solomon and Chuck Crowe are present.

338 Pamela talks about the Fall Festival that the Sandown Conservation is putting  
339 on October 22, 2011. She said this year the event will be a mountain bike race  
340 from 12 – 4, there will also be food, vendors, etc. She said next year the event  
341 will be really big. She gave an email address for the public to contact her at  
342 and also mentions the Exeter River Cleanup on October 1<sup>st</sup> from 9 – 11.

343

344 Chuck Crowe would like to ask the BOS for an amendment to the Conservation  
345 Commission budget as well. He said when preparing the budget they  
346 overlooked the Fall Festival and would like to request an additional \$300.00  
347 which would bring the Education & Awareness line from \$1,800.00 to  
348 \$2,100.00.

349 **Motion by** Selectman Tombarello to add \$300.00 to the Conservation  
350 Commission budget to the Education & Awareness line for the Fall Festival.

351 **Seconded by** Selectman Brown.

352 **In Favor,** Chairman Nicolaisen, Selectman Brown, Selectman Tombarello,  
353 Selectman Devine, Selectwoman Copp

354 **Motion passes unanimously**

355 Pamela also said they will be collecting items for the Sandown Food Pantry  
356 during the Fall Festival.

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## NEW BUSINESS

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361 **Motion by** Selectman Tombarello to appoint Betsy Donahue-Davis as an  
362 alternate to the Cable Committee term ending March 31, 2013.

363 **Seconded by** Selectman Devine.

364 Selectwoman Copp wanted to be sure the term ending date is correct as the  
365 new member's terms should be staggered. Chairman Nicolaisen said they will  
366 take each one as they receive the letters.

367 **In Favor,** Chairman Nicolaisen, Selectman Brown, Selectman Tombarello,  
368 Selectman Devine, Selectwoman Copp

369 **Motion passes unanimously**

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371 Selectman Nicolaisen reviewed upcoming Deliberative Session dates for 2012.  
372 The Board decided to leave the dates as written with Saturday, February 4<sup>th</sup>  
373 being the first meeting and Saturday, February 11<sup>th</sup> as the snow date. The  
374 Town election is Tuesday, March 13, 2012.

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## CORRESPONDENCE

### ***Primex Information***

Lynne explained that in regards the worker's comp plan if the BOS sign this agreement it locks them in for a 3 year contract. This ensures that rates will not increase more than 8% per year. She also states that the Town has signed multiyear agreements with them in the past.

***Motion by*** Selectman Tombarello to accept the 3 year contract from Primex through December 31, 2014 with the increases as stated in the contract.

***Seconded by*** Selectman Brown.

Selectman Devine is concerned about this Board agreeing to a 3 year contract, when the next Board may not agree to it. Chairman Nicolaisen said all the Board needs to do is sign the binding contract. Lynne said the Town can go from year to year but they are subject to much more of an increase than stated in the contract. Selectman Brown asked if the Board has signed long term contracts for other things and Lynne responded yes, sometimes LGC recommends such contracts go to Town Meeting, but the Board has signed them in the past. Chairman Nicolaisen feels in order to ensure the Town of Sandown the best deal the Board should sign the 3 year contract, as insurance costs are continuing to rise.

***In Favor,*** Chairman Nicolaisen, Selectman Brown, Selectman Tombarello, Selectman Devine, Selectwoman Copp

***Motion passes unanimously***

Lynne also stated that Primex offers Property Liability Insurance and she wanted to know if the Board is ok with her looking into it. The Board feels Lynne should look into this.

***Selectman Brown asked if Selectwoman Copp will bring up the discussion that she wanted to take place in regards to salary increases.***

Selectwoman Copp stated she is looking for clarification for the Budget Committee on salary increases. Selectwoman Copp stated with all of the salary increases granted this year the tax impact will be about \$16,000.00. She said the Budget Committee is looking for clarification on the increases as it was mentioned that these are performance based evaluations and they

422 would like to know if evaluations were done on every employee in the Town.  
423 Selectwoman Copp said to her knowledge not all employees receive an  
424 evaluation, such as recording secretaries. She stated that this evening a  
425 conversation about the stipend employees came up as well. She feels the  
426 motion stated full time and part time employees. She also asks if an employee  
427 does not have an evaluation done are they still entitled to a raise. Selectman  
428 Brown said all seasonal recreation employees receive evaluations and they  
429 also get raises according to their evaluation. Lynne said that the Planning  
430 Board recording secretary does more than that and she does get an  
431 evaluation. Selectman Brown said that an evaluation was done at the  
432 Conservation Commission meeting last week for the recording secretary.  
433 Lynne stated they came to her and asked if the Board has ever done an  
434 evaluation on the recording secretary in the past and Lynne said no, but there  
435 is no reason why one can't be done. Selectman Tombarello said that he hopes  
436 the Board is not leaning towards giving all full time employees' raises and not  
437 giving part time employees anything as he would not be happy with that  
438 decision. Lynne said the motion stated all Town employees would receive up  
439 to a 2% raise based on their performance. Selectwoman Copp asked about  
440 stipend positions as well. Selectman Tombarello said they could never give  
441 themselves a raise it would have to go to the voters. He feels that stipend  
442 employees do not get raises. Selectman Brown agrees with Selectman  
443 Tombarello and feels that a person accepts a position knowing what the  
444 position is. However, he feels that it is up to a department head or supervisor  
445 to request a raise for an employee and if that position is a stipend position the  
446 raise should be granted. He feels that the BOS cannot do an increase across  
447 the board for all stipend employees. Selectwoman Copp said she went  
448 through all of the budgets from last year prior to tonight's meeting and found  
449 that stipends employees did not get any increase. She also states that two  
450 budgets that were passed tonight raises were given to stipend employees and  
451 the other three were not. She just wants there to be consistency with the  
452 Board's decisions. Again Selectman Tombarello said that the treasurer was  
453 given a 2% increase last year and Selectwoman Copp said that the BOS offered  
454 it to her but she declined it, but it was put in her budget again this year.  
455 Selectwoman Copp said she didn't think this position was a stipend because of  
456 the dollar amount of the payroll line. Selectman Nicolaisen said to leave the  
457 Treasurer account as is and have the Budget Committee change it when it gets  
458 to them. Selectman Brown said it seems to him that whenever increases were  
459 given to Town employees that did not include stipend employees. Selectman  
460 Tombarello said maybe sometime in the future the Board needs to look into

461 the stipends in the future and possibly make it an agenda item for a future  
462 meeting. Selectwoman Copp asked the difference between regular and non-  
463 regular employees. Chairman Nicolaisen said the big difference is regular  
464 employees get benefits and non-regular employees do not receive any  
465 benefits.

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468 ***Letter from Mrs. Robie in regards to lines on Hampstead Road***

469 Chairman Nicolaisen said he believes the lines were done last year and it's not  
470 in the budget to do every year. Selectman Tombarello said he will speak with  
471 Artie as he is the liaison to that department.

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474 ***Letter from LGC in regards to injury at OHD***

475 Lynne said she received a letter from LGC in regards to the injury during the  
476 OHD event. LGC determined that the Town was not at fault and the claim was  
477 referred back to the amusement company.

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480 ***Letter from Town Clerk/Tax Collector***

481 Lynne said Town Clerk/Tax Collector is looking for permission to speak with  
482 the Town attorney in regards to a resident that has been in bankruptcy.  
483 Lynne said the resident has been discharged from bankruptcy and the Town  
484 Clerk/Tax Collector wants to be sure she is doing things the correct way. The  
485 Board is ok with this.

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488 Selectman Devine suggests that all correspondence be dated and if they spoke  
489 to LGC, it should list who was contacted and what the decision was. Selectman  
490 Brown said the invoice from the attorney would have the date and the amount  
491 owed.

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493 ***Letter from Roger Barczak resigning from Conservation Commission***

494 Lynne said she received a letter from Roger saying that due to work  
495 commitments he needed to resign as an alternate to the Conservation  
496 Commission immediately.

497 ***Motion by*** Selectman Tombarello to accept Roger Barczak's resignation from  
498 the Conservation Commission effective immediately.

499 ***Seconded by*** Selectman Brown.

500 Chairman Nicolaisen thanked Roger for all that he has done on the Committee.  
501 ***In Favor***, Chairman Nicolaisen, Selectman Brown, Selectman Tombarello,  
502 Selectman Devine, Selectwoman Copp  
503 ***Motion passes unanimously***

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506 ***Letter from Donna Green resigning as the Sandown representative to the***  
507 ***Rockingham Planning Commission***

508 Lynne said she received a letter this afternoon from Donna Green resigning  
509 from her position as the Sandown representative to the Rockingham Planning  
510 Commission effective immediately. She states she is actively looking for a  
511 replacement, but also suggests that the Board begin to look for a replacement  
512 as well.

513 ***Motion by*** Selectman Tombarello to accept the resignation of Donna Green  
514 from the Rockingham Planning Commission effective immediately.

515 ***Seconded by*** Selectman Devine.

516 ***In Favor***, Chairman Nicolaisen, Selectman Brown, Selectman Tombarello,  
517 Selectman Devine, Selectwoman Copp

518 ***Motion passes unanimously***

519

520

521 ***Public notice from Governor's Advisory Commission on Intermodal***  
522 ***Transportation***

523 The notice is to announce a number of public hearings on the I93 expansion.  
524 Lynne said if anyone would like to attend to let her know and she will give  
525 them the dates.

526

527

528

529

## LIAISON REPORT

530

531 Selectman Tombarello would like to thank the Police Department as while he  
532 was out with his son over the weekend ATVing they came across 20 bags of  
533 trash in the woods and the Police Department came out and went through the  
534 trash to find out who it belonged to.

535

536

537 Chairman Nicolaisen stated they Board will now go into non public session  
538 and when the Board comes out the remainder of the meeting will be held in

539 accordance with RSA 91A:2 Ia to discuss police negotiations. Under this RSA  
540 contract negotiations are not subject to the Right to Know Law and therefore  
541 exempt from public meeting requirements.

542

543

544 **Motion by** Selectman Tombarello to go into non public under RSA 91A:3II ( c )  
545 reputation and (a) employee matters.

546 **Seconded by** Selectman Brown.

547 **Roll Call** votes, Selectman Brown yes, Selectman Nicolaisen yes, Selectman  
548 Tombarello yes, Selectman Devine yes, Selectwoman Copp yes.

549

550

551 While in non public session the non public minutes were sealed.

552

553

554 **Motion by** Selectman Tombarello to adjourn.

555 **Seconded by** Selectman Brown.

556 **In favor** Selectman Brown, Selectman Nicolaisen, Selectman Tombarello and  
557 Selectman Devine, Selectwoman Copp.

558 **Motion passes unanimously.**

559

560 Meeting adjourned at 10:05

561 Respectfully submitted

562 Sue Reynolds