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Town of Sandown, NH Board of Selectmen Minutes

Meeting Date: Monday, June 6, 2011

Type of Meeting: Regular meeting

Method of Notification: Public Posting – Two locations at Town Hall

Meeting Location: Sandown Town Hall

Present: Selectpersons: Brenda Copp (Copp), Stephen Brown (Brown), Hans Nicolaisen (Nicolaisen), Tom Tombarello (Tombarello), James Devine (Devine), Lynne Blaisdell, Office Manager and Cynthia J. Robinson, Recording Secretary

Absent:

Late to arrive:

Call to Order: Chairman Nicolaisen called the meeting to order at 7:00 P.M.

Pledge of Allegiance

Review of minutes of previous meetings

- Board members reviewed the Minutes of May 16, 2011. Ms. Blaisdell noted in line 309 the name is Justin not Justine. **MOTION:** Selectman Tombarello moved to approve the Minutes of May 16, 2011 as amended. Selectman Brown seconded. Motion passed unanimously.
- Board members reviewed the Non-Public Minutes of May 16, 2011. Selectman Tombarello noted the amendment to the name Justin not Justine. **MOTION:** Selectman Brown moved to approve the Non-Public Minutes of May 16, 2011 as amended. Selectman Devine seconded. Motion passed unanimously.

Public Comment

- Fire Chief Bill Tapley and Kelly Ward were present for this discussion. Chief Tapley came before the Board to discuss the company the Board awarded the fireworks contract to. Chief Tapley noted he had many complaints about this company's presentation relative to the length of the presentation. Chief Tapley noted that American Thunder was used one year when there was little funding for fireworks and they presented a fantastic show. Chief Tapley noted that Mr. Ward, a Sandown resident, works for this company. Chief Tapley asked the Board to consider this when choosing a fireworks company. Selectman Tombarello stated he is concerned about safety. Chairman

44 Nicolaisen stated he would be uncomfortable going back and changing the
45 Board's previous decision. Selectwoman Copp asked the Board to
46 reconsider their vote. The majority of the Board feels they cannot change this
47 year's vote but they will take into consideration what Chief Tapley stated
48 when they review bids for fireworks next year,
49

- 50 • Gary Paradis, Plumbing Inspector, came before the Board to ask them to
51 consider providing the different inspectors with Town issued identification to
52 show residents when they are out in the field performing inspections.
53 Selectman Devine stated the Fire Department has the equipment to make
54 identification badges with pictures.
55

56
57 **Recreation Commission Members**
58 **Discussion regarding hiring of summer lifeguards**
59

- 60 • Deb Brown, Recreation Director was present for this discussion. Ms. Brown
61 asked the Board to reappoint the lifeguards listed in the memorandum from Ron
62 Dulong, Chairman of the Recreation Commission. **MOTION:** Selectman
63 Tombarello moved to hire the following people as lifeguards for Recreation:
64 Jillian Byra - \$12.48/hr, Marc Marois - \$12.80/hr, Molly Gibbs - \$12.24/hr and
65 Amanda Peterson - \$12.48/hr. All are non-regular employees. Selectman
66 Devine seconded. Motion passed unanimously. Ms. Brown informed the Board
67 one of the individuals that were just hired would become a part-time employee so
68 Ms. Brown will be back before the Board with an individual who will cover those
69 hours. Ms. Brown also reminded residents that registration is now open for the
70 summer program. People interested in the program can call the Recreation
71 Department at 887-1872 or via email at recreation@sandown.us.
72
73

74 **Pat Colburn, Keach Nordstrom & Associates and Arthur**
75 **Genualdo, Public Works Director**
76

- 77 • Mr. Genualdo and Mr. Colburn were present for this discussion. Mr. Colburn
78 presented the Board with the 2011 Road Improvement Plan. Mr. Colburn stated
79 that roads to be worked on will be Rowell Road, Chase Road and Tenny Road
80 and they hope to have enough funding to also perform some drainage work on
81 Hale True Road and Philipswood Road. Mr. Colburn reviewed the "overview"
82 plan with Board members explaining what will be done on the three primary
83 roads they will be working on. The work will include shim and overlay and a few
84 small work projects that will include excavation, reclamation, drainage and an
85 overlay noting this work will assure the integrity of the roads. Mr. Colburn stated
86 he would have to notify NH Department of Environmental Services about the plan

87 to extend the culvert noting this is considered a routine roadway maintenance
88 activity.
89

90 Mr. Colburn stated the next step is to put the work out to bid. Mr. Colburn
91 described what his plan is for the bid process once the Board approves moving
92 forward with the work. Chairman Nicolaisen asked what the life expectancy is for
93 the overlay. Mr. Colburn stated 10 – 15 years. Chairman Nicolaisen asked
94 about the ponding on Hale True Road. Mr. Colburn stated the catch basin has to
95 become part of the drainage system for that area. Chairman Nicolaisen supports
96 addressing problems that arise then and there so the Town doesn't have to go
97 back and redo the work. Selectman Brown asked whether this work would have
98 an impact on school traffic. Mr. Genualdo stated he does not anticipate any
99 traffic issues. Selectwoman Copp questioned the finances for the three primary
100 projects and the two smaller projects. Mr. Colburn stated they are hoping to
101 have the extra money within the budget that was voted on by utilizing creative
102 ways to put the project out to bid. Mr. Colburn left the meeting at this time.
103

104 Mr. Genualdo stayed to speak to the Board about the used oil grant. Mr.
105 Genualdo explained that the Town is eligible to apply for this grant and he would
106 like to purchase a waste oil furnace. The waste oil furnace can be purchased for
107 \$5,000.00 and the \$2,500.00 grant can be applied toward the purchase.
108 Selectwoman Copp asked when Mr. Genualdo hoped to purchase the waste oil
109 furnace. Mr. Genualdo stated next fiscal year. Consensus of the Board is they
110 are in favor of this project.
111

112 Mr. Genualdo asked the Board if they would support his proposed changes to the
113 hours at the Transfer Station during the July 4th holiday week. Mr. Genualdo
114 explained his proposed changes to the Board that include being closed on
115 Sunday and extend the hours on Saturday and Wednesday. The other change
116 would be to close the Transfer Station on the Saturday during Old Home Day and
117 extend the hours on other days. Consensus of the Board is they support the
118 proposed changes. Mr. Genualdo will provide the Board with a letter requesting
119 these proposed changes.
120
121

122 **New Business**

124 **Review the bids for oil, propane, gasoline and diesel**

- 126 • Ms. Blaisdell informed the Board of the three (3) bids they received, what was
127 asked for in the bid itself and where the bid process was advertised. Board
128 members opened and reviewed the bids. Board members felt they were going to
129 have to study the bids because of the degree of detail. Ms. Blaisdell stated she
130 would make a spreadsheet with the information in the bids and make copies of all

131 three bids for Board members. Chairman Nicolaisen stated they received bids
132 from Palmer Gas, Townsend and Difeo Oil and Propane. This will be discussed
133 at a future meeting.

134
135
136 **Review of bids received for Old Meeting House**
137

- 138 • Ms. Blaisdell announced that the Town received only one (1) bid for the painting,
139 glazing and minor repairs of the Old Meeting House. It was noted that this bid
140 request was advertised twice. Ms. Blaisdell stated that fundraising is currently
141 taking place.

142
143
144 **Review of contract for D & L Amusement for rides at Old Home Day Celebration**
145

- 146 • Chairman Nicolaisen stated the Town has received a letter from D & L
147 Amusements. Ms. Blaisdell stated it has been difficult to contact the company
148 because they are on the road and this was all they could get from them.
149 Selectman Tombarello stated he does not accept this as a contract noting he
150 does not agree with what is stated in the letter. Selectman Brown asked to see
151 their insurance policy. Chairman Nicolaisen asked what permits from the Town
152 are needed. Selectman Tombarello stated an electrical permit might be needed.
153 Selectman Tombarello stated Ken Sherwood would be looking into what role the
154 Town has in this as well as the state. Selectwoman Copp stated more detailed
155 information is needed. Selectman Devine asked Ms. Blaisdell to check with the
156 Town of Hooksett as to their experience with this company.

157
158
159 **Old Business**
160

- 161 • There was no Old Business.

162
163
164 **Correspondence**
165

- 166 • Board members reviewed the letter from Comcast updating the Town about their
167 changes in services.
- 168 • Unsigned letter from a Sandown resident regarding a newspaper article.
- 169 • Letter from NH Department of Environmental Services regarding the status of a
170 Wetland Permit on a property in Sandown.

- 174 • Announcement of the annual Rockingham Planning Commission meeting on
175 June 8, 2011. Ms. Blaisdell stated if any Board members are interested in going
176 to let her know.
177
- 178 • Letter from Merra & Kanakis, P.C. to the Planning Board. Consensus of the
179 Board is to leave this to the Planning Board. Chairman Nicolaisen will talk to the
180 Planning Board at their meeting tomorrow night.
181
- 182 • Two letters regarding the status of a legal matter.
183
- 184 • Letter that has to be discussed in Non-Public Session.
185
186

187 **Department Liaison Report**
188

- 189 • Selectwoman Copp informed the Board that the Budget Committee will begin
190 meeting this week to elect officers and set meeting dates.
191
- 192 • Selectman Brown spoke to the Police Chief regarding parking in front of the Food
193 Pantry. The Police Chief stated there is nothing he can do about the problem
194 and asked if the Board wants to develop an ordinance that will cover the
195 problem. Consensus of the Board was – no. Ms. Blaisdell stated she thinks the
196 issue is overnight parking noting there is an ordinance already in place to cover
197 this. Mr. Genualdo is going to have signs made to post regarding overnight
198 parking in this area.
199
- 200 • Selectman Brown asked if there is any help the Town can provide the family who
201 recently lost their house from a fire. Ms. Blaisdell stated she works in conjunction
202 with Fire Department on matters like this. Selectwoman Copp thanked the Fire
203 Department for a good job fighting this fire.
204
- 205 • Selectman Brown stated they had a fantastic time at the Red Sox game.
206
- 207 • Selectman Tombarello stated the next Old Home Day Committee meeting would
208 be held on Wednesday, June 15, 2011 in the lower hall. The fundraiser selling
209 fried dough and french fries brought in approximately \$100.00 towards the
210 repairs to the Old Meeting House.
211

212 **MOTION:** Selectman Brown moved to go into Non-Public Session per RSA 91A:3 II (c)
213 Reputation. Selectwoman Copp seconded. Roll call: Copp – aye, Brown – aye,
214 Nicolaisen – aye, Tombarello – aye and Devine – aye. Motion passed unanimously.
215

216 **MOTION:** Selectman Brown moved to come out of Non –Public Session. Selectman
217 Devine seconded. Motion passed unanimously.

June 6, 2011

218 Chairman Nicolaisen announced that while in Non-Public Session the Board voted to
219 seal the Minutes.

220

221 Chairman Nicolaisen adjourned the meeting at 8:25 P.M.

222

223

Respectfully Submitted,

224

225

226

227

Cynthia J. Robinson

228

Recording Secretary