

Annual Town Meeting Princeton, MA 01541 May 9, 2017

Warrant duly posted:	April 25, 2017
Inhabitants notified by website posting:	April 25, 2017
Advisory Board Hearing:	April 24, 2017
Quorum needed:	81
Voters Present:	166
Moderator:	Harry Pape
Checkers/Counters:	Carolyn Nelson, Joyce Szerejko, Charlotte Stirewalt
Constable:	Michele Powers
Meeting called to order:	7:03M
Meeting dissolved:	9:50PM

The Moderator opened the meeting with the Pledge of Allegiance.

A motion was made and seconded to dispense with the reading of the full warrant.
Moderator declared the vote was **Unanimous at 7:05PM**

Moderator read the charge to the Constable, and the Return of the Warrant.

The Moderator asked that all non-voters identify themselves for the tellers.

All Articles are approved by the Advisory Board except where noted.

Citizen of the Year award was given to John Kowaleski.

The Moderator announced that the Memorial Day Parade would be held on Sunday, May 28th.

The Moderator read the results from the May 8th Annual Town Election.

ARTICLE 1. Moved and seconded to receive the reports of the Town Officers and any outstanding committees.

Voted Unanimously

m7:20PM

ARTICLE 2. Moved and seconded that under the provisions of Section 108, Chapter 41, of the Massachusetts General Laws to fix the salaries of the following Town Officers for the ensuing year (FY17).

	<u>FY18</u>
Moderator	\$ 25
Selectmen	\$3,600 (\$1200.00 per member)
Assessors	\$0

Voted Unanimously

7:22PM

Article 3. The Moderator announced that there was an error in the Grand Total FY18 Budget To Be Vote On column. The Town Administrator gave the correct total as \$9,552,946.59, and added that the department budgets were correct however. The Moderator then went through each Department of the FY18 budget to allow voters the opportunity to request that a department or departments be HELD for discussion. A voter requested that the following two budget items be considered separately and these items were HELD for discussion:

Wachusett Regional School
Montachusett Regional Vocational School

Selectman Bisk then moved to approve the balance of the budget for FY2018 by department set forth in Article 3. The motion was seconded.

Voted Unanimously

7:28PM

Moved and seconded the Wachusett Regional School budget of \$4,712,839.00

Voted Unanimously

7:29PM

Moved and seconded the Montachusett Regional Vocational budget of \$277,757.00.

Voted Unanimously

7:29PM

DEPARTMENT	FY17 BUDGET VOTED	FY18 PROPOSED BUDGET	FY18 Sub-Total To Be Voted On	FY18 AC RECOMMENDS (IF DIFFERENT)
GENERAL GOVERNMENT:				
Moderator				
Salary	25.00	25.00		
Expense	75.00	75.00		
Sub-Total	100.00		100.00	
Board of Selectmen				
Salaries	3,600.00	3,600.00		
Expense	3,000.00	5,000.00		
Sub-Total	6,600.00		8,600.00	
Town Administrator				
Salary	95,000.00	95,000.00		
Expense	3,700.00	3,700.00		
Sub-Total	98,700.00		98,700.00	
Reserve Fund				
Expense	75,000.00	75,000.00	75,000.00	
Town Accountant				
Salary	35,770.05	48,467.70		
Annual Audit Expense	12,000.00	14,500.00		
Expense	12,141.00	11,960.00		
Sub-Total	59,911.05		74,927.70	
Board of Assessors				
Assessors Salaries	4,500.00	-		
Principal Assessor Salary	30,876.42	31,842.00		
Assessor Clerk Salary	22,032.00	22,032.00		
Expense	13,325.00	22,276.00		
Revaluation Salary	4,590.00			
Sub-Total	75,323.42		76,150.00	
Treasurer/Tax Collector				
Salary	78,438.00	77,979.20		
Certification		1,000.00		
Expense	21,170.00	18,420.00		

DEPARTMENT	FY17	FY18	FY18	FY18
	BUDGET	PROPOSED	Sub-Total	AC
	VOTED	BUDGET	To Be Voted On	RECOMMENDS
				(IF DIFFERENT)
Sub-Total Treasurer/Tax Collector	99,608.00		97,399.20	
Town Counsel				
Expense	20,000.00	45,200.00	45,200.00	
Information Technology				
Info. Tech. Mgr. Salary	14,218.80	16,218.80		
Info Tech Expense	3,757.00	9,222.00		
Sub-Total	17,975.80		25,440.80	
Administrative Assistants				
Salaries	46,826.00	37,000.00		
Expense	1,500.00	1,500.00		
Sub-Total	48,326.00		38,500.00	
Town Clerk				
Salary	37,750.60	37,750.60		
Certification	1,000.00	1,000.00		
Expenses	4,800.00	4,540.00		
Sub-Total	43,550.60		43,290.60	
Elections & Registration				
Salaries	6,200.00	1,600.00		
Expense	5,650.00	2,650.00		
Sub-Total	11,850.00		4,250.00	
Conservation Commission				
Salaries				
Expense	1,000.00	1,000.00		
Sub-Total	1,000.00		1,000.00	
Planning Board				
Admin. Asst. Salary	19,329.00	19,329.00		
Expense	2,636.00	2,636.00		
Sub-Total	21,965.00		21,965.00	
Board of Appeals				
Expense	500.00	500.00	500.00	
Open Space Committee				
Expense	500.00	250.00	250.00	

DEPARTMENT	FY17	FY18	FY18	FY18
	BUDGET	PROPOSED	Sub-Total	AC
	VOTED	BUDGET	To Be Voted On	RECOMMENDS
				(IF DIFFERENT)
Agricultural Commission				
Expense	1,000.00	1,000.00	1,000.00	
Town Building Operations				
Salaries	68,895.48	68,895.48		
Expense	59,000.00	58,630.00		
Sub-Total	127,895.48		127,525.48	
TOTAL GENERAL GOVM'T.	709,805.35		739,798.78	
PUBLIC SAFETY:				
Police/Dispatch				
Police non-union Salaries	156,062.50	158,666.00		
Police Union Salaries	438,666.00	439,002.00		
Regional Dispatch	97,051.00	73,196.00		
Expense	103,200.00	103,200.00		
Sub-Total	794,979.50		774,064.00	
Fire Department				
Salaries	142,534.80	150,384.00		
Expense	123,974.00	123,674.00		
Ambulance Readiness	82,191.60	84,656.00		
Sub-Total	348,700.40		358,714.00	
Animal Control				
Animal Inspector Salary	500.00	500.00		
Expense (Regionalized)	11,434.86	9,107.00		
Sub-Total	11,934.86		9,607.00	
Emergency Response				
Emergency Mgt. Exp.	3,060.00	3,060.00		
Emergency Notification Sys	3,699.00	3,699.00		
Sub-Total	6,759.00		6,759.00	
Tree Warden				
Salary	1,533.06	1,533.06		
Expense	12,000.00	12,000.00		
Sub-Total	13,533.06		13,533.06	
TOTAL PUBLIC SAFETY:	1,175,906.82		1,162,677.06	

DEPARTMENT	FY17 BUDGET VOTED	FY18 PROPOSED BUDGET	FY18 To Be Voted On	FY18 AC RECOMENDS (IF DIFFERENT)
SCHOOLS				
Wachusett Regional School				
Wachusett Min. Contribution	3,456,367.00	3,456,189.00		
Operations Assessment	709,563.00	827,913.00		
Transportation	226,589.00	254,380.00		
Long Term Debt	177,139.00	174,357.00		
Sub-total	4,569,658.00		4,712,839.00	HELD
Montachusett Reg. Vocational	313,077.00	277,757.00	277,757.00	HELD
TOTAL SCHOOLS	4,882,735.00		4,990,596.00	
PUBLIC WORKS:				
Highway				
Salaries	351,439.52	354,070.40		
Expense	267,058.00	266,958.00		
Road Reconstruction	350,000.00	350,000.00		
Sub-Total	968,497.52		971,028.40	
Snow/Ice Removal				
Expense	200,000.00	210,000.00	210,000.00	
Street Lights				
Expense	9,673.91	9,673.91	9,673.91	
Wachusett Earthday				
	1,913.60	1,854.00	1,854.00	
Cemeteries				
Salaries	39,901.02	40,656.00		
Expense	5,000.00	5,000.00		
Sub-Total	44,901.02		45,656.00	
TOTAL PUBLIC WORKS	1,224,986.05		1,238,212.31	
HUMAN SERVICES				
Council on Aging				
Salary	16,146.60	16,146.00		
Expense	1,700.00	1,700.00		
Sub-Total	17,846.60		17,846.00	
Veterans Services				
Salary	2,500.00	2,500.00		
Expense	19,000.00	18,000.00		

DEPARTMENT	FY17	FY18	FY18	FY18
	BUDGET	PROPOSED	To Be Voted On	AC
	VOTED	BUDGET		RECOMENDS
				(IF DIFFERENT)
Sub-Total Veterans Services	21,500.00		20,500.00	
TOTAL HUMAN SERVICES	39,346.60		38,346.00	
CULTURE & RECREATION:				
Library				
Salaries	112,884.14	112,884.14		
Expense	64,510.00	66,000.00		
Sub-Total	177,394.14		178,884.14	
Parks & Recreation				
Salaries	4,809.30	4,809.30		
Expense	4,100.00	4,100.00		
Sub-Total	8,909.30		8,909.30	
Historical Commission				
Expense	1,500.00	1,500.00	1,500.00	
Memorial Day				
Expense	1,800.00	1,800.00	1,800.00	
TOTAL CULTURE & RECREATION	189,603.44		191,093.44	
DEBT & INTEREST:				
Police Cruisers	30,000.00	16,000.00	16,000.00	
Bentley Purchase	37,950.00	36,470.00	36,470.00	
Thomas Prince/PCBs	32,650.00	31,875.00	31,875.00	
Thomas Prince/Green Repair	128,725.00	126,500.00	126,500.00	
General Interest/Borrowing Fees	15,000.00	15,000.00	15,000.00	
Broadband Make Ready	15,000.00	130,132.00	130,132.00	
Fieldstone Farm	95,000.00	86,000.00	86,000.00	
TOTAL DEBT	354,325.00		441,977.00	

DEPARTMENT	FY17	FY18	FY18	FY18
	BUDGET	PROPOSED	To Be Voted On	AC
	VOTED	BUDGET		RECOMENDS (IF DIFFERENT)
MISCELLANEOUS:				
Retirement	237,404.00	208,155.00	208,155.00	
Town Insurance	123,000.00	140,500.00	140,500.00	
Health Insurance	325,000.00	307,000.00	307,000.00	
Life & Fringe	10,800.00	7,057.00	7,057.00	
FICA/Medicare	41,704.74	42,534.00	42,534.00	
Wage/Salary Reserve (Police & Class. & Comp Study)		45,000.00	45,000.00	
TOTAL MISCELLANEOUS	737,908.74		750,246.00	
GRAND TOTAL:	9,314,617.00		9,552,946.59	

ARTICLE 4. Moved and seconded to establish the FY18 ambulance operating budget by use of receipts for ambulance services received to date and if necessary by raising and appropriating or by appropriating from available funds. Receipts for ambulance services received in FY18 and all subsequent fiscal years to be deposited into a receipt reserved for appropriation account established in FY01. Appropriations from said account to be made at either the annual or special town meetings for the purpose of maintaining and operating the Town's ambulance service, i.e. salary for ambulance employees, vehicle maintenance, fuel, equipment and operating supplies. The requested appropriation for the FY18 ambulance-operating budget is \$54,620 for salary and \$50,141 for expenses for a total budget of \$104,761 with any balance in said account to be carried forward to subsequent years.

Voted Unanimously

7:31PM

ARTICLE 5. Moved and seconded to establish the FY18 trash operating budget. Receipts for trash disposal services received in FY18 and all subsequent fiscal years to be deposited into the Solid Waste Enterprise Receipts Reserved for Appropriation Account #65-5-460-000. Any balance in said account to be carried forward to subsequent years. The FY18 trash-operating budget is \$45,000.00, of which \$35,000 be appropriated from Solid Waste Enterprise Receipts and \$10,000 be appropriated from Solid Waste Enterprise-Available Retained Earnings.

Voted Unanimously

7:33PM

ARTICLE 6: DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

To see if the Town will vote to authorize revolving funds for certain town departments under Massachusetts General Laws Chapter 44 Section 53E 1/2 for the fiscal year beginning July 1, 2017, or take any other action relative thereto.

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY 2017 Spending Limit	FY 2018 Spending Limit
Building Department	Bldg. Inspector Town Admin.	Fees from Bldg, Wiring, and Plumbing Permits	To Pay Administrative & Inspector Salary & Expenses	\$78,253	\$40,000
Library	Library Director, Town Admin.	Copy Machine, Fax, Fines and Fees	Defray Operational Expenses	\$5,000	\$4,000
Parks and Recreation (P&R)	P&R Commission Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Provide Recreational Programs & Pay Salaries	\$39,126	\$30,000
Parks and Recreation (P&R)	P&R Commission Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Maintenance of Parks Pay Salaries	\$39,126	\$30,000
Princeton Center Board of Health	Princeton Center Director, Town Admin. Board of Health Town Admin.	Rental fees Permits & Inspections	Defray Operational & Maintenance Exp. Salary & Expense	\$78,253 \$35,000	\$50,000 \$19,000
Cemetery	Cemetery Comm. Chairman, Town Admin.	Burial Fees	Salary & Expense	\$7,500	\$4,000
Fire Department	Fire Chief, Deputy Chiefs, Town Admin.	Fees from Fire Permits	To Pay Administrative & Inspector Salary & Expenses	\$7,500	\$6,500
Total Spending					\$183,500

ARTICLE 6. Moved and seconded to authorize FY18 revolving funds for certain Town departments as written under Article 6 in the town warrant.

Voted Unanimously

7:35PM

ARTICLE 7. Moved and seconded to transfer the sum \$65,146.48 from this year’s Wachusett Regional School District account #01-5-320-600 to account #01-5-423-780 to address the current snow and ice deficit.

Voted Unanimously

7:36PM

Motion was made to reconsider Article 7 to answer the question of a resident with regard to the surplus in the Wachusett Regional School District account.

Moderator declared a majority voted to reconsider.

Town Administrator confirmed there was a surplus of \$92K in the FY17 WRSD budget due to the reduction of the original budget request after Princeton’s Annual Town Meeting in May 2016 in which the town approved the higher budget number.

ARTICLE 8. Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$50,000 to the Town’s Stabilization Fund (General Stabilization Account # 83-5-041-000).

2/3 Vote Required

Moderator accepted a friendly amendment from Selectman Morgan to correct the General Stabilization Account number from #83-4-999-901 to #83-5-100-000.

Voted Unanimously

7:40PM

ARTICLE 9. Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$52,000 to be deposited in the Other Post Employment Benefits Liability Trust Fund in order to offset future health insurance costs for retirees.

Voted Unanimously

7:43PM

ARTICLE 10. Moved and seconded to transfer from Environmental Clean-Up account # 03-5-420-201 the sum of \$50,000 to install an exhaust evacuation system in Headquarters and Fire Station #2, to be spent by the Board of Selectmen, with unexpended funds as of June 30, 2019 being returned to their original funding source and to authorize the Board of Selectmen and/or Fire Chief on behalf of the Town to seek and accept grants to reduce the expenditure; take any other action relative thereto.

Voted Unanimously

7:44PM

ARTICLE 11. Moved and seconded to transfer the sum of \$30,000 from the below listed accounts, to make repairs to the roof of the Library with unexpended funds as of June 30, 2019 being returned to their original funding source.

Transfer from: NetWork Design Engineering, Account #03-5-122-301	\$ 400.00
Equip Town Bldgs for NSIS, Account #03-5-122-302	\$ 3,454.52
Network Readiness, Account #03-5-122-303	\$ 2,395.74
Regional Pub. Safety Dispatch, Account #03-5-122-782	\$ 1,108.63
ADA Expense-STAB.04, Account #03-5-196-200	\$ 3,269.35
TPS Tile Replacement, Account #03-5-310-202	\$10,446.21
Free Cash, Account #27-5-999-000	<u>\$ 8,925.55</u>
Transfer to: Library Roof Repairs (new account)	\$30,000.00

Moderator noticed a difference between the warrant that was moved and seconded and the proposed motion.

Moderator accepted a friendly amendment from Selectman Morgan to restate the motion as follows:

I move that the Town transfer the sum of \$30,000 as printed in the Annual Town Meeting Warrant, to make repairs to the roof of the Library with unexpended funds as of June 30, 2019 being returned to the undesignated fund balance. Motion was seconded.

Voted Unanimously

7:46PM

ARTICLE 12. Moved and seconded to allow the remaining funds in the Thomas Prince School Playground Equipment account # 03-5-310-204, having a sum of \$21,289.49, to be spent by the Parks & Recreation Commission for playground equipment (purchase and/or install) at Krashes Field.

Moderator noticed a difference between the warrant that was moved and seconded and the motion for Article 12. Moderator then asked Selectman Bisk to read the motion as follows:

I move that the Town amend the purpose of the Thomas Prince School Playground Equipment account # 03-5-310-204, having a sum of \$21, 289.49, so that the remaining funds may be spent by the Parks & Recreation Commission for playground equipment (purchase and/ or installation) at Krashes Field.

The motion was seconded

Moderator declared that the motion carried with a simple majority

7:53PM

ARTICLE 13. Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$75,000 to replace a 6-Wheel Dump Truck in the Highway Department.

Voted Unanimously

7:54PM

ARTICLE 14. Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$35,000 and from the Bagg Hall Renovation account #03-5-192-302 a sum of \$65,000 to conduct a buildings plan for the functions of Bagg Hall, the Public Safety Complex, Town Hall Annex, and Princeton Center.

David Hilton, on behalf of the Facilities Study committee, made a presentation to address Articles 14, 15, and 16.

After much discussion there was a motion made and seconded to cease debate and move the question. The Moderator declared that the vote to cease debate and move the question Carried.

Moderator moved the vote on the main motion.

Voted Unanimously

8:45PM

ARTICLE 15. Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$250,000 to make any needed emergency repairs to any Town building (e.g. Fire Alarms in multiple buildings, Bagg Hall repointing or windows, Annex roof or exterior painting, Public Safety roof, and Princeton Center roof), the expenditure of such funds to be authorized by the Board of Selectmen and Advisory Committee.

Voted Unanimously

8:46PM

ARTICLE 16. Moved and seconded to authorize the Board of Selectmen to sell and convey the following parcels of land, pursuant to M.G.L. c. 30B, such land having been determined to be no longer needed for any municipal purposes, upon such terms and conditions as determined by the Selectmen, and to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$20,000 for surveying and legal fees.

1. Rocky Pond Road, having frontage on Fitchburg Road, and being approximately 0.8 acres of land and shown on Assessors Map 001.0, Block 0023, Lot 0000.E and also on a plan of land entitled, "Plan of Lots prepared for Elizabeth F. Ball Princeton, Mass., Scale: 1 inch = 100 ft – March 27, 1973, Michael S. Szoc Surveyor" recorded in the Worcester Registry of Deeds, Plan Book 381 Plan 6;
2. Fitchburg Road and being approximately 2.5 acres of land and shown on Assessors Map 001.0, Block 0024, Lot 0001.B, and also on a plan of land entitled, "Compiled Plan of Land of Harold T. Moody et ux Princeton, Mass., Scale - 1 inches 100 ft. - July 14, 1972, Michael S. Szoc Surveyor" recorded in the Worcester Registry of Deeds, Plan Book 374, Plan 12;
3. Redemption Rock Trail and being approximately 9.5 acres of land and shown on Assessors Map 005.0, Block 0043, Lot 0000.0, recorded in the Worcester Registry of Deeds, Book 3742, Page 52;
4. Mountain Road and being approximately 4.29 acres of land and shown on Assessors Map 008.0, Block 0025, Lot 0010.0, and also on a plan of land entitled, "Plan of Land in Princeton, Mass. Owner: Paul A. and Cathy H. Kalenian and Walter S. and Joan Kuklinski, Scale: 1" = 80', January 26, 1988, Plan & Survey By: Guerard Survey Co. & Associates" recorded in the Worcester Registry of Deeds, Plan Book 593, Plan 61;
5. Mountain Road and being approximately 4.42 acres of land and shown on Assessors Map 008.0, Block 0025, Lot 0011.0, and also on a plan of land entitled, "Plan of Land in Princeton, Mass. Owner: Paul A. and Cathy H. Kalenian and Walter S. and Joan Kuklinski, Scale: 1" = 80', January 26, 1988, Plan & Survey By: Guerard Survey Co. & Associates" recorded in the Worcester Registry of Deeds, Plan Book 593, Plan 61;
6. Thompson Road and being approximately 0.33 acres of land and shown on Assessors Map 008.A, Block 0001, Lot 0000.C, and also on a plan of land entitled, "Plan of Land in Princeton, Mass. Owned by Maxwell H. Reck, Scale 1" = 80', April 1973, George E. Smith Jr., Surveyor" recorded in the Worcester Registry of Deeds, Plan Book 381, Plan 49;
7. Hubbardston Road and being approximately 6.77 acres of land and shown on Assessors Map 011.0, Block 0002, Lot 0000.0;
8. Hubbardston Road and being approximately 2.3 acres of land and shown on Assessors Map 011.0, Block 0011, Lot 0000.0;
9. Ball Hill Road and being approximately 4 acres of land and shown on Assessors Map 014.0, Block 0005, Lot 0005.0, and also on a plan of land entitled, "Plan of Land in Princeton prepared for Dennis R. and Phyllis A. Pomerleau, 1" = 100', 9 February 1989, Berry Engineering, Inc." recorded in the Worcester Registry of Deeds, Plan Book 615, Plan 10;
10. Calamint Hill Road South and being approximately 1.0 acre of land and shown on Assessors Map 014.0, Block 0053, Lot 0000.0, recorded in the Worcester Registry of Deeds, Book 28022, Page 106; and
11. Brooks Station Road and being approximately 0.92 acres of land and shown on Assessors Map 017.0, Block 0004, Lot 0000.0, and also on a plan of land entitled, "Plan of Land in Princeton, Mass. Owned by Charles O. Clark Scale: 1" = 30' Sept. 1964 Nelson J. Boucher, Land Surveyor" recorded in the Worcester Registry of Deeds, Plan Book 615, Plan 10.

Voted Unanimously

8:51PM

ARTICLE 17. Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$50 to the Goodnow Book Expense Account for the purchase of books for the Library, as required by the terms of the Goodnow Deed of Gift.

Voter Unanimously

8:52PM

ARTICLE 18. Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$2,000 for town concerts.

Voted Unanimously

8:53PM

ARTICLE 19. Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$500 to support the Wachusett Greenways.

Vote Unanimously

8:53 1/2PM

ARTICLE 20. Moved and seconded to authorize the Selectmen to contract and accept any grants from the Mass. Department of Transportation-Highway Division for the construction of any road or related work that may be allotted to the Town for the ensuing year.

Voted Unanimously

8:54PM

ARTICLE 21. Moved and seconded to approve naming the courtyard in the area of the Art Department at the Wachusett Regional High School in honor of recently retired teacher Ralph Caouette.

Voted Unanimously

8:55PM

ARTICLE 22. Moved and seconded under the provisions of M.G.L. c. 40, §5B to create a special purpose Stabilization Fund for the purpose of reserving funds for the replacement and/or repair of the septic system at the Thomas Prince School; and that the Town appropriate by transfer the sum of \$1.00 (one dollar) from the present General Stabilization Fund.

2/3 Vote Required

Voted Unanimously

8:59PM

ARTICLE 23. Moved and seconded to accept c. 653, §40 of the Acts of 1989 commencing with Fiscal Year 2018 beginning July 1, 2017.

Voted Unanimously

9:01PM

ARTICLE 24. Moved and seconded to amend the Town By-Laws Chapter XII – DOG RESTRAINT AND REGULATIONS by deleting Section 10. FEES, 2. Unlicensed Dog Fine in its entirety and replacing it as follows.

2. Late Fee:

A late fee of \$25.00 per dog shall be imposed on the owner of a dog who has not licensed such dog on or before the last business day in the month of April of each year; postmark is not acceptable.

Voted Unanimously

9:05PM

ARTICLE 25. Moved and seconded to amend the Town Bylaws by the addition of SECTION XVIII: DEPARTMENT REVOLVING FUNDS as written in the warrant.

SECTION XVIII: DEPARTMENTAL REVOLVING FUNDS

SECTION 1. Purpose.

This by-law establishes and authorizes revolving funds for use by town, departments, boards, committees, agencies and officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E½.

SECTION 2. Expenditure Limitations.

A department, board, committee, commission or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:

- A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and Advisory/Finance Committee.

SECTION 3. Interest.

Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

SECTION 4. Procedures and Reports.

Except as provided in General Laws Chapter 44, § 53E½ and this by-law, the laws, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this by-law. The Town Accountant shall include a statement on the collections credited

to the fund, the encumbrances and expenditures charged to each fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, commission or officer on appropriations made for its use.

SECTION 5. Authorized Revolving Funds.

The Table establishes:

- A. Each revolving fund authorized for use by a town department, board, committee, commission or officer,
- B. The department head, board, committee, commission or officer authorized to spend from each fund,
- C. The fees, charges and other monies charged and received by the department, board, committee, commission or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant,
- D. The expenses of the program or activity for which each fund may be used,
- E. Any restrictions or conditions on expenditures from each fund;
- F. Any reporting or other requirements that apply to each fund, and
- G. The fiscal years each fund shall operate under this by-law.

A	B	C	D	E	F	G
Revolving Fund	Authorized to Spend Fund	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/ Reports	Fiscal Years
Building Department	Bldg. Inspector Town Admin.	Fees from Bldg. Wiring, and Plumbing Permits	To Pay Administrative & Inspector Salary & Expenses	None	None	Fiscal Year 2019 and subsequent years
Library	Library Director, Town Admin.	Copy Machine, Fax, Fines and Fees	Defray Operational Expenses	None	None	Fiscal Year 2019 and subsequent years
Parks and Recreation (P&R)	P&R Commission Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Provide Recreational Programs & Pay Salaries	None	None	Fiscal Year 2019 and subsequent years
Parks and Recreation (P&R)	P&R Commission Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Maintenance of Parks Pay Salaries	None	None	Fiscal Year 2019 and subsequent years
Princeton Center	Princeton Center Director, Town Admin.	Rental fees	Defray Operational & Maintenance Exp.	None	None	Fiscal Year 2019 and subsequent years
Board of Health	Board of Health Town Admin.	Permits & Inspections	Salary & Expense	None	None	Fiscal Year 2019 and subsequent years
Cemetery	Cemetery Comm. Chairman, Town Admin.	Burial Fees	Salary & Expense	None	None	Fiscal Year 2019 and subsequent years
Fire Department	Fire Chief, Deputy Chiefs, Town Admin.	Fees from Fire Permits	To Pay Administrative & Inspector Salary & Expenses	None	None	Fiscal Year 2019 and subsequent years

Voted Unanimously

9:06PM

ARTICLE 26. Moved and seconded to pass over Article 26 for consideration at a future date.

Voted Unanimously

9:08PM

Advisory Committee Disapproves

ARTICLE 27. Moved and seconded to amend Chapter X – TOWN ROADS AND WAYS, SECTION 2.(b), of the Town By-Laws, by striking the words “5) The sign conforms to the size requirements set forth in the Zoning By-Laws.”

Voted Unanimously

9:10PM

ARTICLE 28. Moved and seconded the Citizens’ Petition to: a) amend the Princeton General Bylaws by deleting the current CHAPTER III – ADVISORY COMMITTEE bylaw in its entirety and replacing it with a new CHAPTER III – FINANCE COMMITTEE bylaw as proposed below. And to b) amend the Princeton General Bylaws by making the changes attached hereto and necessitated by the proposed change to CHAPTER III of the Princeton General Bylaws described above.

CHAPTER III - FINANCE COMMITTEE BYLAW

SECTION 1. There shall be a Finance Committee consisting of seven legal voters of the Town, who shall be appointed in the manner hereinafter provided. No elective officer or full time town employee

shall be eligible to serve on said committee. The current members of the committee shall continue in office until expiration of their respective terms.

SECTION 2. The Committee shall be chosen with a simple majority by an appointing committee consisting of the Moderator, the Chairman of the Board of Selectmen and the Chairman of the Finance Committee.

SECTION 3. Whenever any vacancy shall occur for any cause, said vacancy shall be filled immediately by the appointing committee as described in Section 2. The term of office for any person so chosen to fill a vacancy shall expire at the end of the fiscal year (June 30th), and the appointing committee shall appoint his or her successor to complete the unexpired term of the member in whose office such vacancy originally occurred.

SECTION 4. (A) The Finance Committee shall consider all matters relating to the appropriation, the borrowing, and expenditure of money by the Town and its indebtedness, and shall at its discretion consider any and all other matters that impact the financial business or well-being of the town, and may make recommendations to the town or to any board, officers or committee relative to the municipal financial affairs.

(B) The Finance Committee shall be responsible for the preparation and presentation of the Annual Town Budget for consideration at the Annual Town Meeting. It is expected in doing so that the Finance Committee will work closely and confer with the Selectboard, the Town Administrator, town departments and town boards and committees, and in this connection shall hold a public hearing on said Budget prior to the day of the Annual Town Meeting.

(C) All remaining articles in any warrant for a Town Meeting shall be referred to the Finance Committee for its consideration. The Selectmen after drawing any such warrant shall transmit immediately a copy thereof to each member of said committee. A public hearing shall be held upon all such articles, unless a public hearing is otherwise required by law, and a notice of such hearing shall be given by posting a copy thereof in a least four (4) public places in the Town. Said committee shall after due consideration of the subject matter of such articles, report thereon to the Town Meeting, in writing, such recommendations as it deems best for the interests of the Town and its citizens. Any recommendation that exists from the Finance Committee on an article will be read to the town meeting prior to any motions or discussion relative to the article. The Finance Committee may, during discussion of the article, change its recommendation and offer the altered recommendation to the town meeting provided it gives its reasons for changing its recommendation.

SECTION 5. In the discharge of its duty, said Committee shall have free access to all books of record and accounts, bills and vouchers on which money has been or may be paid from the town treasury. Officers, boards and committees of the Town shall, upon request, furnish said Committee with facts, figures and any other information pertaining to their several activities as otherwise provided by Law.

SECTION 6. It shall be the duty of the Finance Committee to make an annual written report of its doings, with recommendations relative to financial matters and the conduct of Town business.

PROPOSED CHANGES TO THE CURRENT PRINCETON GENERAL BYLAWS

Table of Contents – Chapter III shall be changed from “Advisory Committee to “Finance Committee”.

CHAPTER IV - FINANCIAL AFFAIRS, Section 5 is deleted in its entirety and the following Sections are renumbered accordingly. [Selectboard will no longer submit the budget at the annual town meeting.]

CHAPTER VI - LEGAL AFFAIRS, Section 2 the term “Advisory Committee is changed to “Finance Committee”. [Relates to Selectboard consulting with Advisory Committee concerning the compromise or settlement of any claim or suit to which the Town is a party.]

The Moderator allowed resident Jon Fudeman to make a change to Section 4. (B) of the warrant article that was moved and seconded. Section 4. (B) now reads as follows:

Section 4. (B) The Finance Committee shall be responsible for the submission of the Annual Town Budget for consideration and approval at the Annual Town Meeting. In doing so the Town Administrator and Selectboard will initiate and prepare the budget for presentation to the Finance Committee for review and modifications, if any, and that the Finance Committee will work closely and confer with the Selectboard, the Town Administrator, town departments and town boards and committees, and in this connection shall hold a public hearing on said Budget prior to the day of the Annual Town Meeting.

A motion was made and seconded to pass over this article

Moderator declared that the motion to pass over this article carried
Advisory Committee Abstains

ARTICLE 29. Moved and seconded Citizens' Petition that the Board of Selectmen establish and appoint a five- to seven-member Environmental Action Committee by September 5, 2017, and that said committee be charged with creating an Environmental Action Plan that would advise and set goals and recommendations for the Town with regard to energy and environmental considerations.

Motion was made and seconded to cease debate
Moderator declared the motion to cease debate carried

Moderator declared that the main motion carried **9:50PM**

A motion was made and seconded to dissolve the meeting.
Voted Unanimously **9:51PM**

Respectfully Submitted

Lynne F. Grettum, Town Clerk