

**Town of Princeton, MA
Parks & Recreation
Regular Meeting
January 5, 2009**

The meeting was called to order at 7:00 PM. Present were Chairman-Chris Alsdorf, Members- Kevin Heman, Ron Milenski, Kevin McGahey and Parks & Rec Director Sue Shanahan. Kelton Burbank was absent.

Accounting for Everett Needham Field House

Sue will submit the final bill from Woodmeister. Final amounts and account total will be reviewed at the next meeting.

Lease for Everett Needham Field House- Bidding Requirements

The Committee discussed requirements for leasing the field house. Ideas include:

- Hours of operation- can be between 7 am to 9 pm with all special event dates as a requirement
- Open April 1 to November 15
- 1 year lease only for the first year to determine how it's working
- Lessee to obtain all necessary permits
- Lessee allowed use of all field house equipment
- Lessee to keep all areas of use clean, including bathrooms
- Cost of electricity will be built into lease
- Lessor will be responsible for seasonal opening and closing
- Any alterations must be approved by the Lessor

Chris will finalize details with Dennis. New locks will be placed on the building.

Walk of Fame Bricks

Sue will ask for Ed Carlson's opinion on the new bricks from the company in Clinton, MA.

Budget Review

FY09- Final numbers will be reviewed at the next meeting.

FY10 – The Committee reviewed the Budget Guidelines letter from the Select Board requesting all departments level fund the FY10 budget. The current budget amount for the expense account is \$4,100.00. Kevin Heman suggested requesting an increase. Chris may talk with Dennis.

2009 Parks & Rec Director Goals

In addition to the other programs, Sue will work on setting up two or three programs for senior citizens that will peak their interest. Suggestions include a trip to Foxwoods.

Resignation- Deb Cary

The Committee received Deb's resignation effective January 5, 2009. Deb has served on the Committee for over eight years and will be missed. They will honor Deb with a bouquet of flowers and a fleece top with the new town logo and dates of service inscribed. Sue will order from Jevco.

Appointment Recommendation- Ron Milenski

Ron is currently serving as an alternate. Chris moved to recommend to the Select Board that Ron serve as a full time member on the Committee. Kevin seconded. All in favor (4-0).

Alternate Member Recommendations

Barbara Clark is interested in serving as an alternate member. Judy Mason may also be interested. Anyone wishing to serve must submit a letter to Dennis indicating why they're interested, their background and any other relevant details. The Committee can make a recommendation to the Select Board and the Board will make the final decision. Sue will request the COA put a notice in the senior newsletter asking for interested seniors. The goal is to get an senior perspective for successful senior programs.

Updates from Parks & Rec Director- Winter Carnival

The 2nd Annual Winter Carnival will be held on February 1. If necessary, the "no snow" date will be February 8. Coffee and cocoa will be provided free of charge and hot dogs and chili will be sold. Sue will check with the Fire Department to see if they will come and help out. The theme will be a lot like last year with sledding, ice skating, broom hockey and cardboard races.

Sue will check on pricing for the sale of tee-shirts.

Ice Skating at Krashes Field

Ice skating will be open to the public on Saturdays after the carnival on February 1. Chris and Ron will test the ice for safety. Ron will make extra keys to the gate. Kevin will make the sign and Sue will put a notice in The Landmark.

Administrative Business

Annual Town Report- Brenda will email the 2007 report to Chris and Sue. The 2008 report is due on January 22, 2009.

Expenses

The following invoices were approved for payment:

- PMLD – \$139.39
- Verizon - \$53.02
- Basketball Refund - \$55.00

Revenue

The following revenue was received:

- Winter Basketball - \$2,095.00
- Wreath Class - \$ 15.00

Minutes

Chris moved to approve the December 1, 2008 meeting minutes. Kevin seconded. All in favor (4-0).

The meeting was adjourned at 8:45 pm. All were in favor.

Respectfully Submitted,

Brenda Savoie
Administrative Secretary