Board of Health

Minutes

Town Hall Meeting Room

May 9, 2016

5:00 pm

**Members Present:** Greg Dowdy, Jim Hillis and Bob Mason

**Interested Parties:** None

 **Approved Minutes:** April 25, 2016

**Appointments:** None

**Correspondence:** Employee Data Sheets completed and submitted to the Town Administrator.

Letter fromJoe Choiniere, MA Audubon Property Mgr requesting annual BOH inspection for Summer Camp program to commence on June 21st. Greg will call and set up a date and time for the inspection. The water analysis will be submitted on June 9th. Joe will fax the results and a letter will be sent if all is satisfactory.

**Septic Design**: 41B Main Street – Gave to Chris K to review.

**Permits/Licenses:** Culley – Res Kitchen. Jim called the number provided by Ms. Culley and it was disconnected.

Still waiting for the fee issue to be resolved by Ms. Culley. Board will wait to hear from her.

Signed: Septic Installers License - Alan Beckner Excavation

**Signed:** Certificate of Compliance for Ann Tocci 32 Mirick Road was signed by Chair.

**Other Business:** Restaurant inspection fees were discussed. Inspection fee is provided by permit fees. On many occasions, a second and third inspection is required. Greg moved to increase the inspection fee from $35 to $40. Bob seconded. All in favor.

 Board discussed adding a Retail Food License to the Permit list. A retail food license would permit establishments to sell food not prepared on site from a separate licensed vendor.

 Secretary will research and get back to board.

 Re: Meeting Wednesday, 5/11 at 3:00 pm. Jim Hillis is meeting with the Town Administrator and representatives from Wachusett Regional Schools to tour the Thomas Prince School in regards to the floors that need to be replaced. Jim will report back to the board at the next meeting as to what was decided to address the issue.

**Adjourned:** 5:35 pm

**Next Meeting:** May 23, 2016