

**PRINCETON CENTER  
MINUTES – SEPTEMBER 18, 2008**

PRESENT: Gaile Rollins, Louise Dix, Carl Lapoint, Terry Thompson

Gaile showed the committee a letter from Karen Johnson asking for the use of the building for a memorial on the occasion of her death. Gaile also reported to the committee that there had been no answer to the ad for the available rental spaces.

Dawn is in ill health and notified the committee that she will be unable to continue with her business. She is paid through September and then her space will also be available for rent.

Gaile has called Jill Nowak many times since she left the building but she has not returned the calls. Her piano is still here. She also has her keys which need to be returned. The committee was told that Bill's son would like to take the piano and they said okay. After the piano is removed, the locks on the door will be changed.

With Dawn saying she is leaving, there are now three spaces available for rent in the building.

The large bill to United Heating is all paid off. They came out yesterday for the yearly check and changed some valves. They also turned on the heat and there were no signs of leaks anywhere.

Bill is taking on the job of winterizing the building. Gaile will call Serv-Pro to find out the cost of having the windows cleaned.

Louise was still looking for the figures of money left in the accounts from last year.

Several renters are behind in their rents. David has been cancelled by the insurance company and he says \$450.00 a year is too high for one policy. He is going to try to hook the coverage into his home owner policy instead.

There is an old sign at Thomas Prince School that should be in/on this building. It will be looked into.

Carl has agreed to be the person who will check on the building when there are problems with the heat. He has done this in the past.

The next meeting will be on October 16<sup>th</sup> at 10:00 am. Gaile will not be here but will get the agenda out before she leaves.

