

**Town of Princeton**  
**ALS Ambulance Recommendations Implementation Committee**  
**October 29, 2008**

The meeting was called to order shortly after 7:00 PM. Present were committee members Stan Moss, Bob Sauer, Fire Chief Ray LaPorte and Police Chief Charlie Schmohl. Anne Littlefield and Dennis Rindone, Town Administrator, had excused absences.

Committee Administrative Business

Minutes for the October 15<sup>th</sup> meeting were not dealt with.

Implementation Discussion

Ray reported on progress on the two Study Committee recommendations scheduled for this meeting.

Princeton's paramedic on-call calendar

The schedule for implementing ScheduleSource as our online calendar has slipped again, by about two weeks.

Ray has gotten all the tutorials to Bill Dino, but they haven't yet gotten together. Bill is familiar with ScheduleSource from his work at WEMS, and will be up to speed quickly. Yahoo calendar is still being used as the calendar, but Ray thinks the switchover can be done in the next couple weeks.

Fully implement the EMS module of the IMC software system

Ray tried using the PC at police headquarters, but couldn't get past the IMC security. Ray and Charlie agreed to get together next Monday, November 3, to go through the setup and to set up the email functionality.

Future Meeting

The next meeting of the Implementation Committee is scheduled for Wednesday, November 12, 2008 at 7 pm in the town hall conference room.

Agenda: Ray will update the Committee on progress in implementing both IMC and the ScheduleSource calendar.

The meeting was adjourned at about 8:00 pm.

Respectfully Submitted,

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Bob Sauer