

**Town of Princeton
ALS Ambulance Recommendations Implementation Committee
October 15, 2008**

The meeting was called to order shortly after 7:00 PM. Present were all committee members (Stan Moss, Bob Sauer, Anne Littlefield, Fire Chief Ray LaPorte and Police Chief Charlie Schmohl) and Dennis Rindone, Town Administrator.

Committee Administrative Business

Minutes for the July 23rd meeting were reviewed and approved with minor changes. Minutes for the September 15th meeting were reviewed and approved as written.

Implementation Discussion

Ray gave the Committee a progress report.

Paramedic on-call calendar

Implementation of new ScheduleSource calendar did not occur as scheduled by October 1st, because Bill Dino has not been available to meet with Ray. The Committee strongly urged Ray to follow up with Bill. It was noted that implementing the new calendar is not only important in itself, but because we also plan to use it as the basis for our next meeting with neighboring chiefs on collaboration, another important goal. Ray made the commitment that the new calendar will be fully implemented by November 1st.

EMS Module

Ray has met twice with Sherry Bemis, the EMS Coordinator in Oxford, who continues to be happy to share their work with us. Ray has been unsuccessful so far in involving Rob Burton at IMC on the mechanics. He also reported that he had not been able to “run” our security disc. After discussion, all agreed that this is probably because Ray has been trying to run it from his computer when it has to be done through the Police system. Ray will take his security disc to the Police department next Monday and access it that way. The Committee urged him to spend time familiarizing himself with the system before going to Oxford to meet again with Sherry.

Next Meeting

The next meeting of the Implementation Committee is scheduled for Wednesday, October 29th at 7 pm in the town hall conference room. Agenda: Ray will update the Committee on progress on implementing both IMC and the ScheduleSource calendar.

The meeting was adjourned at about 8:12 pm.

Respectfully Submitted,

Anne Littlefield