

**Town of Princeton
ALS Ambulance Recommendations Implementation Committee
July 23, 2008 meeting minutes**

The meeting was called to order shortly after 7:00 PM. Present were all committee members (Stan Moss, Bob Sauer, Fire Chief Ray LaPorte and Police Chief Charlie Schmohl and Dennis Rindone, Town Administrator); Anne Littlefield were was not present.

Committee Administrative Business

Minutes for the July 9, 2008 meeting were approved as written.

Update – neighboring towns Fire Chiefs meeting

Ray stated he had spoken with the Sterling and Hubbardston chiefs. Both stated their situations had changed dramatically in the past year:

- Hubbardston – “significant cutbacks”
- Sterling = staff turnover an issue; personnel issues are an obstacles to adding staff medics; probably no Sterling medics to add to Princeton roster

Information from Charlie:

- Rutland - having staffing issues
- Westminster – no contact yet

Regional chiefs meeting to be scheduled between August 5th and 15th; Hubbardston, Sterling and Holden agree to attend; will invite Westminster

Update – new online calendar

Ray states he and Bill Dino are still investigating possible alternatives.

Charlie offered some thoughts on requirements, relative to Dispatch processes, and some insights on how his officers utilize IMC to sign in/out, etc.

Ray agreed to submit in writing his thoughts on Ambulance/medic requirements.

Update - IMC implementation status

Ambulance laptop PC on order, an installation discussed with installation team.

Ray to order Verizon air card (cellular modem) and work State 'secure IP' approval through Verizon rep. Charlie states he requires a formal memo from Ray in regards to adding the Ambulance to the IMC 'switch' (handles cellular data from mobile laptops)

Ray states IMC training for Princeton staff to be held in the next 2-4 weeks. ALS Implementation committee strongly urged Training be completed in the next 2 weeks, or definitively scheduled for the following 2 weeks.

Next meeting

August 6, 2008, 7 pm in Town Hall (Stan to request posting by Town Clerk)

Items for discussion/updates:

- Neighboring chiefs meeting
- Medic calendar requirements, status, and ideally a demo
- IMC project plan and training

Respectfully submitted,

Stan Moss