

7/16/08

**Town of Princeton
ALS Ambulance Recommendations Implementation Committee
July 9, 2008**

The meeting was called to order shortly after 7:00 PM. Present were committee members Stan Moss, Bob Sauer, Anne Littlefield, and Fire Chief Ray LaPorte. Police Chief Charlie Schmohl (also a committee member) arrived after the meeting had begun. Also present was Dennis Rindone, Town Administrator.

Committee Organization

Stan Moss was elected chair of the committee and Anne Littlefield agreed to take the minutes.

Committee's Assignment

The "charge" to the committee from the Board of Selectmen was discussed and it was agreed that, at least initially, we are to focus on assisting Chief LaPorte in implementing the following three recommendations of the ALS Ambulance Study Committee (Report dated December 2007):

1. Enter into a contractual arrangement with other towns (page 9 of report)
2. Improve Princeton's paramedic on-call calendar (page 10)
3. Fully implement the EMS module of the IMC software system (page 13)

Stan would also like us to add implementation of a fourth recommendation – adopt small changes to the system of accounts (page 14)

Discussion

The committee discussed the status of each of the three recommendations.

1. Contractual Arrangements

It was generally agreed that the ALS collaborative agreements that have been signed since December with several of the neighboring towns are not sufficient and that further discussion with the neighboring chiefs is warranted. Chief Schmohl made the important point that financial circumstances have changed for several of the towns since December.

It was agreed that Chief LaPorte will contact the fire chiefs in Hubbardston, Sterling, Rutland, Westminster and Holden to get an update on their situations regarding ALS and their current interest in exploring with Princeton possibilities for collaboration.

Chief LaPorte will also arrange a meeting with these five chiefs hosted by Princeton. The committee agreed it would be useful to have Dennis Rindone participate in the meeting, as a good outside listener who might be able to offer a few comments.

This meeting should occur by August 9th.

2. Calendar

Chief LaPorte provided an update on implementing an improved calendar. He and Bill Dino are looking into a calendar from Invision. He will provide a further update at the next committee meeting. In addition, he and Chief Schmohl will prepare a one-page overview of calendar requirements for the next meeting.

A new calendar will be implemented by August 1st.

3. IMC Implementation

Time did not permit a discussion of the status of IMC implementation. This will be discussed at the next meeting.

Future Meeting:

The next meeting is scheduled for Wednesday, July 23, 2008 at 7 pm in the town hall conference room. The agenda for the meeting will include:

- **Progress report from Ray LaPorte on discussions with neighboring chiefs**
- **Review of one-page overview (bullets, if possible) of calendar requirements, to be prepared by Ray LaPorte and Charlie Schmohl**
- **Update on the review of the Invision calendar**
- **Status report from Ray LaPorte on IMC implementation**

The meeting was adjourned at about 9:00 pm.

Respectfully Submitted,

Anne Littlefield