

**Village of Port Chester  
Industrial Development Agency  
222 Grace Church Street  
Port Chester, NY 10573  
6:30PM – June 13, 2012**

**Meeting to be held in the First Floor Conference Room**

**Annual Meeting Agenda**

1. Roll Call
2. Chairman's Remarks
3. Election of Officers
  - Chairman
  - Vice-Chairman
  - Secretary
  - Treasurer
4. Resolutions – Annual Renewals
  - a. Depositories
    - TD Bank – Money Market Account
    - J.P. Morgan Chase – Regular Checking
  - b. Publications-Public Notices
    - Journal News
  - c. Board Committees
    - Governance –
    - Audit & Finance
  - d. Board Policies
    - Fund Balance Policy
    - Investment Policy
    - Property Disposition
5. Approval of Minutes from May 9, 2012 – C. Phillips
6. Approval of Invoices – N. Pagano
7. Treasurer's Reports – L. Douglas
  - a. Financial Statement & Budget
  - b. Auditor
  - c. PILOT Billings
  - d. G & S Escrow
8. Discussion & Resolution - Local Development Corporation – N Pagano, J Kenner , T Cerreto
9. Discussion & Resolution – Marina Master License Agreement – N Pagano
10. Discussion – Secretarial Assistance – Web Site posting
11. Discussion – Administrative Director Vacancy