

**Village of Port Chester
Industrial Development Agency
222 Grace Church Street
Port Chester, New York 10573**

6:30 p.m. June 14th, 2010
Meeting Agenda

Note: meeting will be held at the Senior Center Meeting Room

Open Session:

1. Roll Call
2. Chairman's remarks
3. Administrative Director's remarks (Embassy Theater follow-up)
4. Resolution appointing Elisa Sciarabba as PCIDA interim secretary
5. Approval of Minutes of May 10, 2010 meeting
6. Treasurer's Report
7. Resolution authorizing payment of May Invoices
8. Discuss Develop Appropriate IDA "independence":
 - a. Audit services
 - b. Insurance
 - c. Bank Accounts
9. Status Report: JetroRD Application
10. Discuss: UTEP comments received (if any) from taxing jurisdictions
11. Discuss G&S project status:
 - a. Completeness of File Documents: Executed Unit Leases and Pilot agreements;
 - b. Parcel listing – tax map key identifying project parcels
 - c. Record of payments received

8 p.m. (or thereabouts) Convene *Annual Meeting*:

- 1. Election of Officers***
- 2. Designation of Depositaries***
- 3. Designate Signatories – two party check signing***
- 4. Designate Official Newspaper for Legal Notices***
- 5. Schedule of Regular Meeting Dates***
- 6. Other***

Consideration of an Executive Session

12. Adjournment