

MEETING HELD APRIL 16, 2013

A meeting of the Board of Trustees of the Village of Port Chester, New York, was held on Tuesday, April 16, 2013 at 6:30 P.M., in the Port Chester Senior Center, 220 Grace Church Street, Port Chester, New York, with Mayor Neil Pagano presiding.

Present in addition to Mayor Pagano, were Trustees Gregory Adams, Daniel Brakewood, Saverio Terenzi, Luis Marino, Joseph Kenner and Gene Ceccarelli.

Also present were Village Manager, Christopher Steers; Village Clerk, Janusz R. Richards; Village Attorney, Anthony Cerreto; Village Treasurer, Leonie Douglas; Director of Planning and Development, Christopher Gomez; Police Chief Joseph Krzeminski and Administrative Aide, Christopher Ameigh.

On motion of Trustee Marino, seconded by Trustee Terenzi, the meeting was declared opened at 6:30 p.m.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT:

PRESENTATION

Presentation of municipal data software and mobile inspection application by Municipity.

A representative from General Code spoke to the Board on the proposed municipal software services. No action was taken at this time.

Add-on Correspondence

Trustee Brakewood made a motion to add-on the following correspondence from Council of Community Services. The motion was seconded by Trustee Marino:

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT:

CORRESPONDENCE

From Council of Community Services requesting from the Village of Port Chester Co-sponsorship of Port Chester Fest on Saturday, June 8, 2013.

On motion of Trustee Brakewood, seconded by Trustee Marino, the Board of Trustees approved the correspondence from Council of Community Services.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT:

RESOLUTION

RESOLUTION ADJUSTMENT TO BUILDING DEPARTMENT FEES

On motion of TRUSTEE KENNER, seconded by TRUSTEE MARINO, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, Building Department Fees are established in Chapter 175, Fees, which may be adjusted by resolution of the Board of Trustees; and

WHEREAS, the Village Manager has provided the Board of Trustees his Tentative Budget for FY 2013-2014; and

WHEREAS, as part of this submission, the Manager suggested certain revenue enhancements, including an adjustment to Building Department Fees. Now, therefore, be it

RESOLVED, that Chapter 175 Fees, is hereby amended to read as follows:

<u>Fee Type</u>	<u>Section</u>	<u>Fee</u>
Architectural Board		
Construction	9-4	
One- and two-family dwellings		\$50.00
All other uses		\$100.00
Signs	9-7	[\$40.00] <u>\$50.00</u>
Sign installation		[\$25.00] <u>\$100.00</u>
Building and fire prevention		
Building permits	151-6	
Construction costs		

Residential	\$75.00
Commercial	\$100.00
Over \$1,000,000 construction cost residential	\$150.00
Over \$1,000,000 construction cost commercial	\$250.00
Each additional \$1,000 or part thereof, per \$1,000	\$12.00
Amendments to permit	
Residential	[\$75.00] <u>\$100.00</u>
Commercial	[\$100.00] <u>\$150.00</u>
Certificate of occupancy	
Residential	
1- and 2-family dwellings	[\$50.00] <u>\$100.00</u>
Multiple-family dwelling (3 or more dwelling units)	\$200.00
Nonresidential	[\$200] <u>\$300.00</u>
Change in nature of occupancy (commercial tenancy only)	\$125.00
Temporary certificate of occupancy	
Residential (1- and 2-family dwellings)	
First 60 days	\$100.00
Each additional 30 days	[\$50.00] <u>\$100.00</u>
Multifamily	
First 60 days	[\$150.00] <u>\$200.00</u>
Each additional 30 days	[\$75.00] <u>\$150.00</u>
Plus	[\$10.00] <u>\$15.00</u> per unit 6 or more
Commercial	
First 60 days	[\$25.00] <u>\$300.00</u>
Each additional 30 days	[\$75.00] <u>\$150.00</u>

Applications for extensions

Alteration and repair and building permits

Residential	\$175.00
Multifamily	\$200.00, plus \$10.00 each unit 6 or more
Commercial	\$300.00

Fire sprinkler permits

Residential (1- and 2-family dwellings) \$150.00

Each additional \$1,000 or part thereof, per \$1,000 \$12.00

Multifamily

First 24 heads \$200.00

Each additional \$1,000 or part thereof, per \$1,000 \$15.00

[25 to 99 heads] Above 24 heads \$100.00

Each additional \$1,000 or part thereof, per \$1,000 \$12.00

[About 100 heads] [\$150.00]

Commercial

First 24 heads [\$200.00] \$300.00

Each additional \$1,000 or part thereof, per \$1,000 \$15.00

[25 to 99 heads] Above 24 heads \$100.00

Each additional \$1,000 or part thereof, per \$1,000 \$12.00

[Above 100 heads] [\$150.00]

Fire sprinkler permits - Alterations or repairs to existing systems

Residential	[\$75.00] <u>\$150.00</u>
<u>Each additional \$1,000 or part thereof, per \$1,000</u>	<u>\$15.00</u>
Multifamily	<u>\$250.00</u>
<u>Each additional \$1,000 or part thereof, per \$1,000</u>	<u>\$17.00</u>
[First 24 heads]	[\$150.00]
[25 to 99 heads]	[\$100.00]
Commercial	<u>\$250.00</u>
<u>Each additional \$1,000 or part thereof, per \$1,000</u>	<u>\$17.00</u>
[First 24 heads]	[\$150.00]
[25 to 99 heads]	[\$100.00]
[Above 100 heads]	[\$150.00]
[Above 100 heads]	[\$150.00]
HVAC permits	
Residential	\$100.00 for the first \$10,000; \$5.00 per \$1,000
Multifamily	\$200.00 for the first \$10,000; \$5.00 per \$1,000
Commercial	\$25.00 for the first \$10,000; \$5.00 per \$1,000
Plumbing permit fees	
1 to 5 fixtures, minimum fee	[\$50.00] <u>\$100.00</u>
Each additional fixture over 5, per fixture	[\$5.00] <u>\$10.00</u>
Testing gas meters	
First meter	[\$24.00] <u>\$50.00</u>
Each additional meter	[\$15.00] <u>\$25.00</u>
Return for retesting of gas meter, per meter	[\$25.00] <u>\$50.00</u>
Electrical permit fees	
Work cost	
\$0 to \$10,000	[\$50.00] <u>\$100.00</u>

\$10,001 to \$100,000		[\$100.00] <u>\$150.00</u>
\$100,001 and up		[\$200.00] <u>\$250.00</u>
Demolition work		
Work cost		
\$0 to \$1,000		\$250.00
Each additional \$1,000		\$15.00
Interior demolition work		\$100.00, plus \$10.00 per \$100.00
Any application for an extension made to the Board of Trustees, Zoning Board of Appeals, Planning Commission or Building Inspector		[\$150.00] <u>\$300.00</u>
Administrative fee where work has been commenced without the requisite having been obtained		\$250.00 or 3 times the permit fee, as set out above, whichever is greater
Other permits	151-7	
Tanks (new and replacements)		[\$30.00] <u>\$50.00</u>
Sale or storage of explosives		\$50.00
Installation or test of oil burner		\$30.00
Storage and sale of small arms ammunition		\$80.00
Fireworks display and discharge		\$150.00
Tents		\$150.00
Blasting (per job)		\$80.00
Copies of fire reports		\$10.00
Transport of explosives		\$50.00
Storage or handling of any catalytic agent necessary for the manufacture of plastic materials		\$40.00
Retailer, jobber or wholesaler storing or handling more than 25 pounds of cellulose nitrate plastics (pyroxylin)		\$40.00
Inspection program	151-7.2	
Each regular inspection		\$100.00

Each reinspection		[\$25.00] <u>\$50.00</u>
Building permit administrative fee where there is an outstanding stop-work order	151-9B(3)	\$300 or 3 times the permit fee, whichever is greater
Fire safety and property maintenance inspection program	151-11	
Multiple dwellings		
3 units		\$100
4 to 20 units		\$150
21 to 40 units		\$200
41 to 60 units		\$250
61 or more units		\$300
Places of public assembly		
Up to 99 occupants		[\$150] <u>\$200.00</u>
99 occupants or more		[\$250] <u>\$300.00</u>
Nonresidential properties		
Up to 9,999 square feet		\$150
10,000 to 50,000 square feet		\$250
51,000 square feet or more		\$350
First reinspection		[\$25] <u>\$50.00</u>
Each additional reinspection		[\$35] <u>\$75.00</u>
Obstructions	283-21	
Initial permit (roll-off box)		\$5
Additionally, per day or fraction thereof		\$20
Other, (scaffolding, barriers) per foot		\$10

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES:

ABSENT:

Date: April 16, 2013

WORK SESSION

Workshop on Village of Port Chester Tentative Budget for Fiscal Year 2013-2014

The Board along with staff discussed the tentative budget for fiscal year 2013-2014. No action was taken at the work session.

MOTION FOR EXECUTIVE SESSION

At 8:47 p.m., on motion of Trustee Ceccarelli, seconded by Trustee Marino, the Board of Trustees adjourned into an executive session for consultation with the Village Attorney. Present in addition to the Board of Trustees and Village Attorney, were Village Manager, Christopher Steers and Village Clerk Janusz Richards.

The following action was taken in the executive session:

On motion of Trustee Kenner, seconded by Trustee Marino, the Board of Trustees authorized the Village Manager to issue a notice of default to G & S for failure to make a payment in court judgment of Domenick D. Bologna, Bart A. Didden vs. Village of Port Chester.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: None

ABSENT:

At 9:17 p.m., on motion of Trustee Kenner, seconded by Trustee Marino, the Board of Trustees closed the executive session.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: None

ABSENT:

At 9:18 p.m., on motion of Trustee Kenner, seconded by Trustee Marino, the meeting was closed.

Roll Call

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Kenner, Ceccarelli and Mayor Pagano

NOES: None

ABSENT:

Respectfully submitted,

Jacqueline Johnson
Deputy Village Clerk