



Plaistow First Committee

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MINUTES

PLAISTOW FIRST COMMITTEE MINUTES

December 1, 2010

Bob Harb Called the Meeting to Order at 3:41 p.m.

PLEDGE OF ALLEGIANCE

All stood and made a Pledge of Allegiance to the flag and the Committee observed a moment of silence in respect for Ruth Jenne, Selectmen's Secretary, who had recently passed away.

ROLL CALL

Committee Members Present: Bob Harb, Robert Gray, John Sherman, Dick Latham, Tim Moore and Charlie Lanza.

Absent: George Melvin, Dave Hansbury and Paul Sickel were **excused**.

Present for Staff: Leigh Komornick, Sean Fitzgerald and Mike Dorman

APPROVAL OF NOVEMBER 10, 2010 PLAISTOW FIRST COMMITTEE MEETING MINUTES

★ Tim Moore motioned, John Sherman seconded, to approve the minutes of the November 10, 2010 Plaistow First Committee meeting.

So Voted.

REVIEW OF SUB-COMMITTEE REPORTS & TASKS

Bob Harb noted that at this meeting, we will be conducting a more thorough of the Subcommittees Reports and hear all the updates. The Subcommittee Reports will all be assimilated into one cohesive report for the Board of Selectmen.

Needs Subcommittee (Bob Gray, Bob Harb, and George Melvin)

Bob Gray reviewed the findings of the Needs Subcommittee Preliminary Report and referred members to the last page for a summary. Upon review and discussion, Bob Gray

made a motion, Charlie Lanza seconded, to adopt recommendations in their Preliminary Report. **So Voted.**

Usage Subcommittee (John Sherman, Dick Latham, and Charlie Lanza)

John Sherman noted that he, Dick Latham and Charlie Lanza all worked on the Usage Subcommittee Report. He also acknowledged invaluable assistance from Mike Dorman, Dee Voss and Sean Fitzgerald.

John Sherman reviewed their report and the associated spreadsheet which lists a summary of the recommendations. Altogether, there are 96 recommendations.

After a brief discussion, it was agreed that the Public Safety Complex project would be removed from the recommendations as there is already a specific committee working on this project.

John Sherman made a motion, Dick Latham seconded, to accept the Usage Subcommittee's Report with this deletion. **So Voted.**

Disposition Subcommittee (Tim Moore, Dave Hansbury, and Paul Sickel)

Tim Moore noted the members had briefly met and that they concluded that there wasn't any basis for making recommendations on the disposition of land without knowing the information discovered by the other Subcommittees. Therefore, their recommendation is to NOT dispose of any lands.

Members generally concurred with this recommendation.

Overall, all members of the Plaistow First Committee felt that they had developed a good starting point, and that now they all need to review the information for recommendations in the Final Report.

Bob Harb noted that before the next meeting, members should send any suggestions to Sean Fitzgerald who will make the changes.

OTHER BUSINESS

Updated Charter – Bob Harb reviewed the amended Charter as approved by the Board of Selectmen at their November 15, 2010 meeting. The words, "and other infrastructure" has been added to all three parts.

Other - Bob Harb asked if there was any other business. Bob Gray discussed some information he obtained by attending the Local Government Center's (LGC) annual conference. Upon speaking with an LGC attorney, it was explained to him that three members of the Planning Board can all be on the Plaistow First Committee. He also was

told that if the various Subcommittees were going to meet, they need to post for their meetings 24 hours ahead.

Sean Fitzgerald indicated that he had been told something different, but could not be definitive. Therefore, Bob Harb recommended that the Subcommittees post before their meetings and notify Dee Voss that they will be meeting.

Dan Johnson inquired as to a situation where a member is out in the field and happens upon an abutter. Does the discussion need to be recorded. Bob Harb noted that just notifying the Plaistow First Committee members about the discussions was fine.

Master Plan – John Sherman asked about where the Master Plan ties into the work of the Plaistow First Committee. Discussion ensued regarding utilization of the existing Master Plan to aid in recommendations would be appropriate, or, should the information and recommendations brought forth by the Plaistow First Committee be incorporated into the Master Plan update.

It was agreed that the Plaistow First Committee would present the report to the Board of Selectmen and that it could then be presented at a joint meeting of the Board of Selectmen, Planning Board, and Conservation Commission. It is expected that this will take place sometime in mid-January. However, it was also agreed that more immediate recommendations should be presented to the Board of Selectmen immediately for consideration at the Town Meeting.

NEXT MEETING

The next meeting of the Plaistow First Committee will be held on Wednesday, December 15, 2010 at 3:30 p.m. on the second floor of the Town Hall.

At the next meeting, the following will be discussed: the immediate Recommendations of the Plaistow First Committee and the Master Plan Update.

ADJOURNMENT

★Dan Johnson motioned, Charlie Lanza seconded, to adjourn the meeting at 4:53 p.m.
So Voted.

Respectfully Submitted,

***Leigh G. Komornick, Town Planner
Plaistow First Committee
Recording Secretary***

As included in every set of minutes for informational purposes, the following is a list of the subcommittees, persons assigned to them, and their purpose:

Needs Subcommittee includes Bob Harb, Bob Gray and George Melvin. Their purpose is to create a needs list of property and buildings after reviewing the Master Plan and interviewing the Board of Selectmen , Town Manager, Town Department Heads, Fire, Police, and any else the Subcommittee deems they wish to interview. This discussion should include water and conservation issues (to be more particular defined by the Selectmen shortly in response to a request from this Committee.

Use (Usage) Subcommittee includes John Sherman, Dick Lathem and Charlie Lanza. To review how Town property is presently being used and to recommend properties that should be used differently.

Disposition Committee includes Tim Moore, Dave Hansbury and Paul Sickel. Their purpose is to report on suggested properties that should be disposed of /sold by the Town;

Acquisition Subcommittee includes all members of the Plaistow First Committee. The purpose of this subcommittee is to report on properties the Town should consider acquiring and/or a plan for future Town acquisition of properties.

As staff support to all of the subcommittees, Resource Assignments will be carried out by Leigh Komornick, Mike Dorman & Sean Fitzgerald.