



Plaistow First Committee

145 Main Street, Plaistow, New Hampshire 03865
Tel: 603-382-7371, Ext. 14 Fax: 603-382-7183

MINUTES

PLAISTOW FIRST COMMITTEE MINUTES December 15, 2010

Bob Harb Called the Meeting to Order at 3:39 p.m.

PLEDGE OF ALLEGIANCE

All stood and made a Pledge of Allegiance to the flag. Bob Harb wished everybody Happy Holidays as this will be the Committee's last meeting before Christmas and the New Year.

ROLL CALL

Committee Members Present: Bob Harb, Robert Gray, John Sherman, Dick Latham, Tim Moore George Melvin, Dave Hansbury, Paul Sickel and Dan Johnson.

Absent: Charlie Lanza was excused.

Present for Staff: Leigh Komornick, Sean Fitzgerald and Mike Dorman

APPROVAL OF DECEMBER 1, 2010 PLAISTOW FIRST COMMITTEE MEETING MINUTES

★ John Sherman motioned, seconded by Dick Latham, to approve the minutes of the December 1, 2010 Plaistow First Committee meeting with the following changes:

- 1) *Corrections: Dick Latham's name is misspelled; and*
- 2) *Dan Johnson's Name should be added to the attendance list for members present.*

So Voted. (George Melvin, Dave Hansbury and Paul Sickel abstained).

REVIEW OF SUB-COMMITTEE REPORTS & TASKS

Dave Hansbury spoke to the Committee members about his lack of attendance over the last three months as he had various personal commitments that needed to be attended to.

Next, Bob Harb said that the Committee would be addressing the suggestions prepared by John Sherman one at a time. These items were as follows:

- 1) (CM-2) - The BOS contact abutters to the Cemetery to discuss possible land acquisition for Cemetery expansion.
- 6) (SC-1) - The BOS negotiate with any abutter to the Safety Complex to seek possible acquisition or use of that property.

John Sherman noted that there is land behind the Cemetery on Elm Street that could possibly be used for expansion of the Cemetery. He feels that it is important that someone speak to the abutter who owns the property (Alden Palmer) about this proposal.

Dave Hansbury stated that he felt that not only was the land abutting the Cemetery, but the Public Safety Complex as well and that the Committee should consider combining these efforts. Therefore, the Committee decided to combine recommendation number 6 (SC-1) with recommendation number 1 (CM-2).

Following all discussion, John Sherman made a motion and Dick Latham seconded to recommend the following:

“To recommend that the Board of Selectmen contact and negotiate with the abutter(s) to the Public Safety Complex and Cemetery regarding the possible land acquisition or use of the land or property.”

George Melvin noted the need to move quickly on this recommendation.

So Voted.

- 2) (DP-1) - The BOS direct Town Staff to examine Lot 40-61 which abuts Town Lot 40-60 at the end of Davis Park.

John Sherman made the following motion and Paul Sickel seconded it as follows:

“To recommend that the Board of Selectmen direct Town Staff to conduct a feasibility study of the possible acquisition and use of parcel identified as Tax Map 40, Lot 61 and to ensure clear Town ownership of the parcel identified as Tax Map 40, Lot 60.”

So Voted.

- 3) (DP-2) - The Needs Committee consider the potential uses of lots 40-60 & 40-61 (end of Davis Park) in order to establish a possible match with a Town Need or as a means for establishing a potential value for disposition.
- 4) (GN-1) - The BOS consider a mechanism, such as an Investment Fund or Revolving Fund, to manage the on-going acquisition and disposition of land, building and other infrastructure.

John Sherman made the following motion and Dave Hansbury seconded it as follows:

“To recommend that the Board of Selectmen establish a capital reserve fund for the acquisition of land and/or buildings. We also recommend that the income from the disposition of Town-owned lands and/or buildings be deposited into this fund.”

So Voted.

- 5) (GN-9) - The Disposition Committee create a draft policy for BOS approval that contains a standard methodology for disposing of Town-owned property, including a checklist for Town Department & Commission review.
- 7) (WL-1) - The Plaistow First Committee form a water utilization sub-committee to study current and future Water-related issues, including, but not limited to: fire suppression, potable water supply, water conservation and wastewater disposition. The following members of the Plaistow First Committee were suggested: Paul Sickel, George Melvin, Dick Latham, Tim Moore, and Charlie Lanza.

Other Suggestions:

Tim Moore made the following motion and George Melvin seconded it as follows:

“To recommend that the Board of Selectmen confirm that the Town has clear record title to parcels Tax Map 6, Lot 3, Tax Map 7, Lot 1 and Tax Map 18-14 and that they be added to the Town Forest subject to clear title.”

So Voted.

Overall, the Committee agreed that these recommendations should be presented to the Board of Selectmen immediately. It should be clarified that the Plaistow First Committee, due to time constraints, is recommending these prior to a final report being prepared and presented to the Board of Selectmen. Instead, this report will be completed and presented in early January.

OTHER BUSINESS

Other - Bob Harb asked if there was any other business. Bob Gray noted that the Plaistow First Committee should prepare a report to be included in the 2010 Annual Report. Discussion about the preparation of a Town Report from the Plaistow First Committee ensued and it was agreed that there will be one prepared that contains information on the 3 subcommittees.

NEXT MEETING

The next meeting of the Plaistow First Committee will be held on Wednesday, January 5, 2011 at 3:30 p.m. on the second floor of the Town Hall. The Committee will review the final report at this meeting.

ADJOURNMENT

★George Melvin motioned, Dave Hansbury seconded, to adjourn the meeting at 5:22 p.m.
So Voted.

Respectfully Submitted,

***Leigh G. Komornick, Town Planner
Plaistow First Committee
Recording Secretary***

As included in every set of minutes for informational purposes, the following is a list of the subcommittees, persons assigned to them, and their purpose:

Needs Subcommittee includes Bob Harb, Bob Gray and George Melvin. Their purpose is to create a needs list of property and buildings after reviewing the Master Plan and interviewing the Board of Selectmen, Town Manager, Town Department Heads, Fire, Police, and any else the Subcommittee deems they wish to interview. This discussion should include water and conservation issues (to be more particular defined by the Selectmen shortly in response to a request from this Committee.

Use (Usage) Subcommittee includes John Sherman, Dick and Charlie Lanza. To review how Town property is presently being used and to recommend properties that should be used differently.

Disposition Committee includes Tim Moore, Dave Hansbury and Paul Sickel. Their purpose is to report on suggested properties that should be disposed of /sold by the Town;

Acquisition Subcommittee includes all members of the Plaistow First Committee. The purpose of this subcommittee is to report on properties the Town should consider acquiring and/or a plan for future Town acquisition of properties.

As staff support to all of the subcommittees, Resource Assignments will be carried out by Leigh Komornick, Mike Dorman & Sean Fitzgerald.