



Plaistow First Committee

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MINUTES

PLAISTOW FIRST COMMITTEE MEETING

February 16, 2011

Bob Harb Called the Meeting to Order at 3:38 p.m.

PLEDGE OF ALLEGIANCE

All stood and made a Pledge of Allegiance to the flag.

ROLL CALL

Committee Members Present: Bob Harb, John Sherman, Dick Latham, Tim Moore, Dave Hansbury, Paul Sickel, Charlie Lanza, and Dan Johnson, Bob Gray and George Melvin.

Present for Staff: Leigh Komornick, Sean Fitzgerald and Mike Dorman

APPROVAL OF JANUARY 5TH AT JANUARY 19TH, 2011 PLAISTOW FIRST COMMITTEE MEETING(S) MINUTES

Leigh Komornick noted that she would have the meeting minutes of the last two meetings, and this meeting, to approve at the March 2, 2011 Plaistow First Committee meeting.

PRESENTATION BY: RIP PATTEN, PE, LSP, LEED-AP, VP CREDERE ASSOCIATES, LLC, AND THERESA WALKER OF THE ROCKINGHAM PLANNING COMMISSION REGARDING BROWNFIELDS PROGRAM

The meeting focused on a presentation by Theresa Walker of the Rockingham Planning Commission, and Rip Patten of Credere Associates, LLC, on the Brownfields Program and how it could be utilized by Plaistow to facilitate community and economic development, especially Town-owned lands. The intent of the program is to evaluate in-fill development sites that may not make business sense to evaluate on our own. Grant funding is available to the Public, Non-Profit & For-Profit entities. There is no funding match required.

The RPC has \$400,000 for the assessment of both petroleum and hazardous substance sites. Plaistow has had a number of sites identified in their preliminary "windshield" survey

done a few years ago, but it would require further coordination with the property owners to assess their interest in pursuing this program. One site they are particularly interested in is the Chart site on Main Street.

In addition to the Brownfields Program, the Plaistow First Committee also discussed the "Plan NH Design Charrette Program" and how their current application for funding is due March 17, 2011.

Plan NH is currently seeking applications from NH municipalities who are interested in holding a design charrette in the coming year. Applications are due by March 17, 2011, and upon discussions with Theresa Walker of the Rockingham Planning Commission, they are going to provide assistance to Plaistow in applying for a charrette.

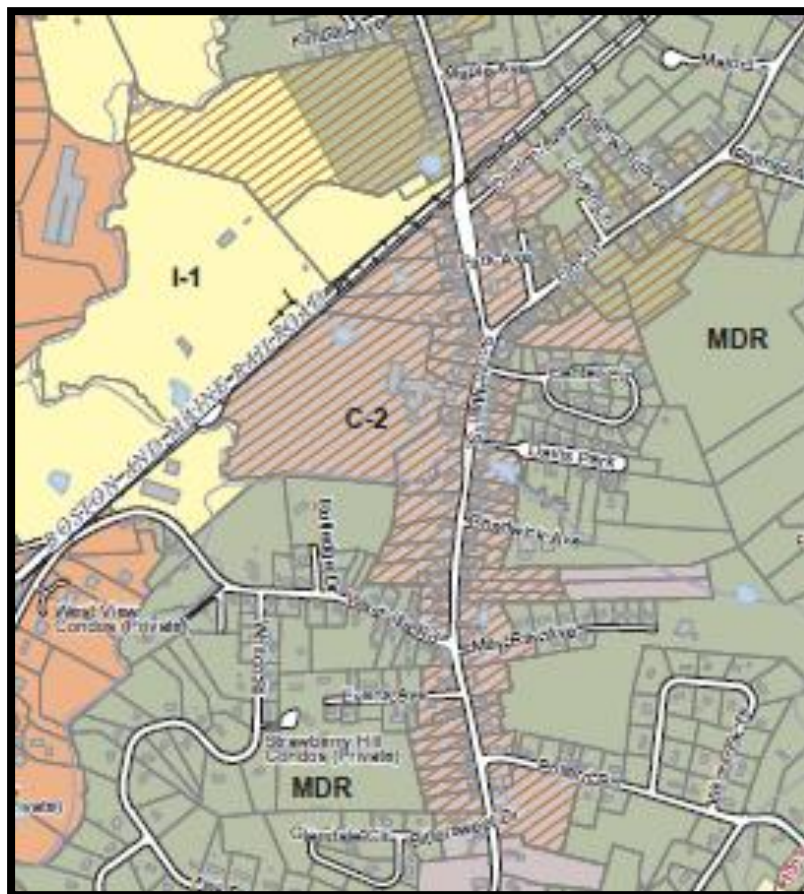
A design charrette is a graphic equivalent of a brainstorming session in which professionals from different disciplines within the building industry come together to address a design challenge, usually around a town center or significant neighborhood. There might be a traffic issue, or a need for gathering space. Sometimes a town has an historic building it wants to tie in with the surroundings. Sometimes a town just needs a fresh look from neutral parties to figure out how to make the area more appealing, or more of a town center.

The charrettes are conducted by volunteers from Plan NH membership and others appropriate to the project - architects, traffic engineers, landscape architects, real estate professionals, planners, contractors, and so forth. Listening sessions are held on a Friday afternoon and evening, and Saturday morning to early afternoon.

Plaistow's "Design Challenge" that we will be requesting is the "Village Center District" which runs from the Library to Maple Avenue as displayed below. This will allow the citizens of Plaistow to become engaged with other citizens, their Town Officials, business and industry leaders, and to participate in the creation of a vision for Plaistow.

★ At the end of the discussion, George Melvin motioned that application be made for the Design Charrette for the Village Center District and surrounding properties. Dave Hansbury seconded.

So Voted. (*John Sherman abstained*).



REVIEW OF DISPOSITION SUB-COMMITTEE REPORT:

Bob Harb noted that at the next Plaistow First Committee meeting, they will be discussing additional recommendations of parcels for disposition.

OTHER BUSINESS

A report was distributed to Plaistow First Committee members by Dick Latham which will be discussed at the next Plaistow First Committee meeting.

NEXT MEETING

The next meeting of the Plaistow First Committee is this *Wednesday, March 2nd at 3:30PM*. The Committee will be addressing additional Town-owned parcels and recommendations for the sale or retention of these properties.

Dave Hansbury noted that it might be appropriate for the whole Plaistow First Committee to review the parcels and associated recommendations by the Disposition Subcommittee at the same time.

ADJOURNMENT

★Dave Hansbury motioned, George Melvin seconded, to adjourn the meeting at 5:05 p.m.

So Voted.

Respectfully Submitted,

***Leigh G. Komornick, Town Planner
Plaistow First Committee
Recording Secretary***

As included in every set of minutes for informational purposes, the following is a list of the subcommittees, persons assigned to them, and their purpose:

Needs Subcommittee includes Bob Harb, Bob Gray and George Melvin. Their purpose is to create a needs list of property and buildings after reviewing the Master Plan and interviewing the Board of Selectmen , Town Manager, Town Department Heads, Fire, Police, and any else the Subcommittee deems they wish to interview. This discussion should include water and conservation issues (to be more particular defined by the Selectmen shortly in response to a request from this Committee.

Use (Usage) Subcommittee includes John Sherman, Dick and Charlie Lanza. To review how Town property is presently being used and to recommend properties that should be used differently.

Disposition Committee includes Tim Moore, Dave Hansbury and Paul Sickel. Their purpose is to report on suggested properties that should be disposed of /sold by the Town;

Acquisition Subcommittee includes all members of the Plaistow First Committee. The purpose of this subcommittee is to report on properties the Town should consider acquiring and/or a plan for future Town acquisition of properties.

As staff support to all of the subcommittees, Resource Assignments will be carried out by Leigh Komornick, Mike Dorman & Sean Fitzgerald.