



Town of Plaistow ♦ Budget Committee

145 Main Street ♦ Plaistow ♦ NH ♦ 03865

BUDGET COMMITTEE MEETING MINUTES

DATE: Tuesday, October 26, 2010

MEETING CALLED TO ORDER: 6:34 pm

PRESENT: Kristin Lewis Savage – Chair, *Martha Sumner - Vice Chair - excused*, Norman Bouchard, Michele Conte, Gayle Hamel, Tricia Holt, Dan Hooper, *Joyce Ingerson - excused*, Neal Morin, Ben Sadewicz, Leona Stevens, Catherine Willis, John Sherman–Selectmen Rep.

Additional Attendee: Sean Fitzgerald, Town Manager and Lori Sadewicz, Finance Director

MINUTES:

Motion by T. Holt to approve the Minutes of October 12, 2010 as written.

2nd by L. Stevens.

Vote: 11-0-0.

AGENDA:

BUDGET PRESENTATIONS:

4220- Fire

J. McArdle Permanent Positions-Chief increased because of longevity; Uniforms increased for additional funding for uniforms for on-call members; Telephones decreased; Data Processing decreased; Medical Services increased; Dues level funded; Supplies increased; Books & Periodicals level funded; 10-690 Unanticipated is for background checks; Mileage & Expense increased; used for reimbursement for travel; Events & Activities increased; Permanent Positions-FF decreased; P-T Call Firefighters increased; Overtime Firefighters decreased; Building Maintenance decreased; Training increased for continuing education weekend; Dues-Hazmat level funded; Equipment Maintenance is for contracts for equipment at Fire Department; Gasoline increased because propane line moved to this line; Vehicle Maintenance/Supplies level funded; budget is for pump tests; Vehicle Repairs increased by \$5,000; 20-740 Equipment increased to purchase hose and hose bed cover; Equipment-Bunker Gear increased however he is offering to offset the cost of the boots; and grant put in for Bunker Gear however he is not sure if the grant has been received.

K. Lewis Savage and J. McArdle discussed bunker gear; costs; vendors; and replacing items.

J. McArdle discussed Books & Periodicals increased; General Supplies level funded; and Part Time Forest Fire level funded.

B. Sadewicz noted the Chief is doing a wonderful job as is his staff. The residents can feel safe in their homes knowing that the Plaistow Fire Department is doing a wonderful job.

Motion by B. Sadewicz to accept for consideration the Fire Department Budget for \$455,782.

2nd by T. Holt.

Vote 10-0-1.

Abstain: L. Stevens.

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4332 - Water

J. McArdle discussed Payroll Temporary increased; Engineering level funded; Telephone increased; adjustment made last week by BOS; Electric level funded; 10-411 discontinued; General Supplies level funded and more of a contingency; Waterline Repairs level funded; Equipment Repairs level funded; Equipment Maintenance level funded; contracted services; Gasoline fire pump fuel level funded; Vehicle Maintenance level funded; Equipment Purchase increased for purchase of lights.

Motion by T. Holt to take under advisement the Water Budget for \$53,219.

2nd by G. Hamel.

Vote 11-0-0.

4290 – Emergency Management

S. Fitzgerald discussed Plaistow's previous emergencies; Bill Scully's extended leave of absence request; meeting emergency management needs; Compensation for Emergency Management Director; previous funding; stipend for Emergency Director at \$5,000 and \$2,500 for two Deputy Directors; Part Time Positions increased; Training increased; Telephone increased; additional \$600 included for telephone line; Office Supplies increased by \$200; Postage increased; Equipment Maintenance level funded; Miscellaneous increased for unexpected or unanticipated needs during an emergency; Equipment Purchase increased to \$4,000; and Mileage/Travel increased for a bottom line of \$18,000.

K. Lewis Savage discussed hourly verses stipend and Deputy stepping up if Director out of town.

J. McArdle discussed best alignment for this position; important to have more than one who has sole responsibility; and back up persons.

Motion by M. Conte to take under advisement the Emergency Management Budget for \$18,000.

2nd by G. Hamel.

Vote 10-0-1.

Abstain: D. Hooper

Discuss upcoming meetings/schedule and handouts

K. Lewis Savage noted the Committee was off next week and the next meeting was November 9 to review Health, Recreation and Human Services Budgets. No Committee Reports and no Old Business.

New Business

J. Sherman inquired if Norm and Mickie were getting the same information from the School District meeting.

M. Conte noted they are new to the school budget process and that the format is different from the municipal.

N. Bouchard noted the format is totally different and it is hard to read the first time through.

Meeting adjourned at 7:40 pm.

Respectfully Submitted,
Audrey DeProspero