



Town of Plaistow ♦ Budget Committee
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

BUDGET COMMITTEE MEETING

MINUTES:

DATE: Tuesday, September 15, 2009

MEETING CALLED TO ORDER: 6:32 pm

AGENDA:

Call to Order
Roll Call

PRESENT:

Kristin Lewis Savage - Chair, Martha Sumner – Vice Chair
Normand Bouchard, Michele Conte, Gayle Hamel,
Ron Hayes, Tricia Holt, Dan Hooper, Joyce Ingerson,
Neal Morin, Ben Sadewicz, John Sherman, Catherine Willis

Additional Attendees: Sean Fitzgerald, Town Manager; Lori Sadewicz, Finance Director

MINUTES:

Motion by M. Sumner to approve the minutes from May 19, 2009.

2nd by N. Bouchard.

Vote 11-0-1.

Abstain: J. Ingerson.

Bud Com Vacancy - Tricia Holt

K. Lewis Savage introduces new member, Tricia Holt and requests motion to be made by Board to accept Tricia as new member to the Budget Committee.

Board welcomes Tricia Holt.

Motion by J. Ingerson to nominate Tricia Holt as a new Budget Committee member.

2nd by N. Bouchard.

Vote 12-0-0.

K. Lewis Savage discussed:

- open position on the Budget Committee was because Bernadine FitzGerald resigned;
- Board sent gift to Bernadine and she sent a thank you note which was passed around for Board members to read;
- School Budget Committee vacancy for a Plaistow Citizen if anyone is interested.

J. Sherman noted that any current member could volunteer for that committee as well as being on this committee.

K. Lewis Savage discussed

- Presentation schedule – initial starting point for Budget;
- Next week is Library Budget – copy was in each member's folder;
- Remaining budgets are not in hard copy form but will be electronically sent out to members.

S. Fitzgerald discussed taking Budget Head requests and putting them into a format to display Prior Years and Current Year Actuals, so every week members will have the up to date expenditures.

K. Lewis Savage noted members will get Budgets one week in advance to review.

M. Sumner discussed week five of the 2010 Budget Presentation Schedule being Columbus day and noted she will not be in attendance that night because she will be coming back from vacation that day.

K. Lewis Savage discussed:

- Schedule is subject to change;
- LGC web site already has calendar out for 2010 Budget which shows all the important dates that we have, and if anyone is interested it is under Important Dates for Officials and then under Senate Bill 2;
- No dates that the committee needs to be concerned with until January.

J. Sherman discussed CIP and noted that it could be seen earlier than planned as long as Tim Moore was available.

S. Fitzgerald noted he will email CIP out to members.

K. Lewis Savage discussed training workshops at LGC and noted the training for next week on Tuesday in Bedford is full.

S. Fitzgerald noted the Booklet put out for 2009 is not out for distribution yet, however he plans on going to training on Thursday in Lincoln and will pick up the material for Board members and get them copies.

J. Ingerson noted she was going to the Tuesday training in Bedford and would do the same.

D. Hooper discussed the calendars and being well versed in the dates and information listed.

K. Lewis Savage noted she will bring a copy for all members next week to review.

D. Hooper discussed document sharing, saving trees and getting all email addresses of Board members to supply them information on line to view instead of printing out numerous pages and then having to shuffle through those pages.

M. Sumner discussed utilizing the Town's web site.

Members discussed committee information being posted to Town web site and draft minutes being posted to web site.

K. Lewis Savage discussed Mary Collins passed away last week, long time resident of Plaistow and volunteer, and former selectman, who had a long courageous battle with cancer. The Calling Hours are this Thursday and she noted that she will be missed.

Meeting adjourned at 6:55 pm.

Respectfully Submitted,
Audrey DeProspero