



Town of Plaistow ♦ Budget Committee
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

DRAFT

BUDGET COMMITTEE MEETING MINUTES

DATE: September 23, 2008

CALL TO ORDER: 7:02 p.m.

PRESENT: Martha Sumner, Joyce Ingerson, Bernadine FitzGerald, Jan Penta, Ron Hayes, Normand Bouchard, Kristin Lewis Savage, Dan Hooper, Catherine Willis, John Sherman

EXCUSED: Michele Conte

NOT PRESENT: Richard Latham

Minutes:

- Motion by K. Lewis Savage to approve the minutes of March 25, 2008; Second by C. Willis

Vote: 7-0-3 (Motion carries)

Abstaining: M. Sumner, D. Hooper, B. FitzGerald

Organization

J. Penta hands around Budget Committee list for corrections.

J. Penta states the new interim Town Manager put together a schedule for meetings. States there will be no discussion on budgets this evening. States the first discussion on budgets will take place Tuesday evening, September 30, 2008.

R. Hayes states he wants to make sure that anything that gets sent out in a Word format is in a version that is understandable.

J. Penta states there were questions at the end of the year about right to know. States nothing that is sent by email is or should be discussed.

J. Penta state the LGC Budget class took place this afternoon. States J. Ingerson and the interim Town Manager attended.

C. Kleman states they handed out new books.

J. Penta asks if new ones can be ordered

C. Kleman states he will order them.

C. Kleman states he found it a good refresher for himself.

J. Penta asks if there are any major changes they should be aware of.

C. Kleman states not that he knows of.

J. Ingerson states she found the Warrant Articles part of the seminar the most helpful

C. Kleman states the DRA was present and discussed issues with Warrant Articles and how to go about correcting them.

J. Ingerson asks if the Town has user fees and suggests we make copies of the whole packet and distribute it.

J. Penta states there is one member of the Committee still missing.

J. Penta asks C. Kleman to advertise that seat.

J. Penta states R. Latham has resigned. States we will need to advertise for two positions. States anyone who interested in the seat until the voting in March should contact her or C. Kleman.

K. Lewis Savage states there should be a deadline on it

J. Penta states the deadline will be in two weeks.

K. Lewis Savage states she believes the deadline should be the Monday before which would be October 6, 2008.

J. Penta states there was an issue written to her late this summer. States a member of the Budget Committee suggested the meetings take place earlier. States the suggestion was 6:30 pm.

J. Penta states she would like to have a consensus of the Board on it.

N. Bouchard states he made the suggestion due to the fact if you have a late start, it is a rush to get out of the meeting when it goes too late. States it will give you a half hour more. States that last year the Committee was rushing through budgets due to how late the meetings were going.

M. Sumner states you are not making good decisions when you are going that late at night

Vote: 10-0-0 (U/A)

J. Penta states this will begin starting next week September 29, 2008

J. Penta asks C. Kleman if he has seen any budgets at this time

C. Kleman states he talked to Department heads about two weeks ago. States he has discussed issues with gas and travel. States people are still working on them. States the Board of Selectmen took a quick look at them.

J. Penta states most of the budgets the Budget Committee will look at next week are mostly independent.

D. Hooper asks if since the Budget Committee is missing two members, is there a set number set by the State that the Budget Committee is suppose to have

J. Sherman states it is what the Town has voted in. States it can be six, nine, or twelve.

J. Sherman states that seven is a quorum. States if you have two openings you are down to eleven.

J. Sherman states it would be a good idea to print out the RSA that governs the Budget committee rules.

J. Penta states she will take care of that

ADJOURNEMENT:

Adjourns meeting at 7:30 pm.

Respectfully submitted by,

*Selwa Moured
Recording Secretary*

11:17:16 AM

*Budget Committee Meeting
September 23, 2008*