



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** November 3, 2014

**MEETING CALLED TO ORDER:** 6:37 PM

**SELECTMEN:**

Chairman, Daniel Poliquin  
Selectman, Michelle Curran  
Selectman, Steve Ranlett

Vice Chairman, John Sherman  
Selectman, Joyce Ingerson  
Town Manager, Sean Fitzgerald

**AGENDA:**

**MINUTES:**

*Motion by J. Sherman to approve the minutes of October 27, 2014*

*2<sup>nd</sup> S. Ranlett*

*Vote: 4-0-1 (M. Curran)*

*Motion passes.*

J. Sherman states he has three corrections; Page 6 *Timberlane*, Senator *Rausche* & one sentence was omitted; *they identified each parcel as to whether it would be suited for recreational or conservation purposes.*

**PUBLIC COMMENT:**

None

**CIP PRESENTATION – TIM MOORE, SEAN FITZGERALD**

T. Moore states that the CIP is for Capital improvement program. It is to identify capital projects in the master plan and serves as a way to fund those projects including applying impact fees. It gives the individual departments an opportunity to level fund their budgets while utilizing the CIP for large expenses. Maintaining the fund allows for the ability to oversee and plan for purchases and projects.

- Highway no new projects net for \$63,000.00 for 2015 same expected expenses. The dump truck replacement purchase is covered by the funds in the account.
- Fire Department has no new projects. Chief McArdle has submitted for 2020 Breathing apparatus and High Temperature Masks. SCBA Tanks line, he has suggested to set up a capital reserve account for that. \$33,400 over the next 6 years. This is year 2 of the 2 year program for replacing Cardiac Monitors and AED units.

D. Poliquin discusses the AED's and the cycle of replacement.

T. Moore continues stating the:

- Police Dept. last year requested to replace unmarked vehicles and others vehicles but not cruisers. This year the request is for \$25,000.00, which is the annual amount.
- Emergency Management has a recommendation that is Phase 1 & 2 of the Communications Tower Equipment Installation for \$100,000.00 to be on a warrant article. Phase 3 is another upgrade to the tower scheduled for 2017. Phase 2 Mobile Emergency Operations Center. Suggest putting \$50,000.00 in the capital reserve. CERT Team training equipment and software line item. They will need tablets or mobile phones.

S. Ranlett inquires regarding the mobile emergency vehicle necessity.

S. Fitzgerald states that through a grant Lt. Baldwin's current vehicle has been fitted out as a mobile emergency command vehicle.

Discussion occurs regarding the vehicle and its usage.

T. Moore continues;

- Water Department has nothing out of the ordinary from previous years.
- NH Route 125 Widening will require waterline work in 2016. The schedule of completion seems further out; we put it in for 2018.
- Pump and Pump House Capital Reserve account. The cost may be questionable based on the firm's projections completing the feasibility study. The language may need to be updated to include Water Dept. infrastructure for the Warrant Article with the addition of garage, office space, etc.
- Municipal Building items coming up are the Public Safety Complex Cost Study, Public Safety Complex Roof Top Unit #4 replacement, Generator for the Safety Complex & Access Road.
- Library replacing the HVAC System.
- Highway Garage and Salt Shed
- Courthouse walkways.
- Historical Society painting & windows.
- Pathways at Town Hall.
- Beede Reuse.
- Municipal services include the Building Inspector's truck.
- Water tower.
- Conservation is unchanged.
- Recreation is recommending putting \$100,000.00 aside toward projects.
- Transportation infrastructure improvements that were previously covered under the highway department.
- Sidewalk traffic calming improvements is new.
- 

T. Moore concludes that for 2015 = \$1,608,000.00, 2016 = \$1,816,700.00, 2017 = \$3,497,200.00, 2018 = \$1,871,700.00, 2019 = \$1,485,700.00 & 2020 = \$1,386,700.00.

J. Sherman states that the CIP committee approves the spreadsheet.

## **REVIEW OF 2014 BUDGETS & WARRANT ARTICLES – SEAN FITZGERALD**

S. Fitzgerald states that the Personnel Budget had the highest increase.  
4419 – Personnel Highest increased \$172,903.00

S. Fitzgerald continues stating the overall budget has increased 5.31 %. The Police Department budget has been crunched and has only risen \$100,000.00. The Fire Departments request for an additional position can be discussed further with regard to placing the position as a warrant article.

M. Curran suggests reviewing the Legal Budget again and requests the Town Manager to look for reductions there.

J. Sherman states that there is the Revenue to consider which may add to budget.

## **REVIEW OF THE 2015 WARRANT ARTICLES – SEAN FITZGERALD**

S. Fitzgerald states that the First Warrant is the Elected Offices which we will wait to consider once information is provided by the Town Clerk. The next is the Operating Budget that can be reviewed once the numbers are in. The Public Safety Complex expansion is subject to information that will be provided by Dore & Whittier. We will be meeting this Friday to go over their cost estimates. We will then have some solid cost estimates to consider for the Warrant.

## **HIGHWAY GARAGE AND SALT SHED**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$986,000 for the construction of a new highway garage and salt shed and to authorize the issuance of not more \$986,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon?

**[Intent: To finance the construction of a new highway garage and salt shed. Passage of a bond warrant article requires a 60% majority.]**

*Motion by J. Sherman to remove the article P-15-Highway Garage & Salt Shed*

*2<sup>nd</sup> M. Curran*

*Vote: 5-0-0*

*Motion carries*

Discussion occurs regarding the project.

## **HIGHWAY DEPARTMENT EQUIPMENT CAPITAL RESERVE FUND DEPOSIT**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$78,000 to be added to the existing Highway Department Equipment Capital Reserve Fund?

**[Intent: To continue to set aside money for future purchases of Highway Department vehicles. Putting funds aside each year will allow for the orderly replacement of highway vehicles while leveling the yearly tax impact. This money can only be spent**

by a future vote at Town Meeting. These funds will be invested in an interest bearing account.]

*Motion by J. Sherman to change the amount to \$73,000. For the future CIP.*

*2<sup>nd</sup> S. Ranlett*

*Vote: 5-0-0*

*Motion carries*

#### **FIRE DEPARTMENT CAPITAL RESERVE FUND DEPOSIT**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$105,000 to be added to the existing Fire Department Capital Reserve Fund?

[Intent: To continue to set aside money for future purchases of Fire Department vehicles. Putting funds aside each year will allow for orderly replacement of fire vehicles while leveling the yearly tax impact. This money can only be spent by a future vote at Town meeting. This money is invested in an interest bearing account.]  
*Available balance of the Fire Department Capital Reserve Fund is \$XXX,XXX. As of December 31, 2014.*

*Motion by J. Sherman to approve the article P-15-Fire Department Capital Reserve Fund Deposit*

*2<sup>nd</sup> M. Curran*

*Vote: 5-0-0*

*Motion carries*

#### **CELL TOWER MAINTENANCE CAPITAL RESERVE FUND DEPOSIT**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$125,000 to be added to the existing Cell Tower Maintenance Capital Reserve Fund established in 2010?

[Intent: To continue to set aside money for the eventual maintenance of the Cell Tower. The 2008 SFC Engineering Partnership, Inc. Water Tower Assessment Study indicated that the structure has issues that need to be resolved. With appropriate maintenance, it is estimated that the structure will remain useful for at least 30 years will generate over \$4,000,000 in revenue for the Town. Over that period, the annual revenue from the Cell Tower is over \$140,000, which goes into the General Fund to offset property taxes. The multi-year maintenance plan, including abatement, repainting and corral retrofit, is estimated to cost approximately \$407,000. By allocating \$125,000 in both 2014 and 2015, the Town will have enough funds to complete this work in 2015. The money in this Capital Reserve Account is invested in an interest bearing account.]

*Available balance of the Cell Tower Capital Reserve Fund is \$XXX,XXX as of December 31, 2014.*

S. Fitzgerald recommends deferring on this article due to GREE funding possibility.

Discussion occurs regarding the condition, potential and costs.

*Motion by J. Sherman to remove the article P-15-Cell Tower Maintenance Capital Reserve Fund Deposit.*  
*2<sup>nd</sup> M. Curran*  
*Vote: 5-0-0*  
*Motion carries*

**BUILDING SYSTEMS CAPITAL RESERVE FUND DEPOSIT**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$10,000. To be added to the existing Building Systems Capital Reserve Fund?

**[Intent: To replace funds spent in 2014 for emergency maintenance or repairs to Town-owned buildings and to continue to set aside money for future repairs of building systems in Town owned properties. Buildings are one of the Town’s largest capital assets and these funds are used to maintain and repair systems such as heating and ventilation, electrical and plumbing. Monies from this fund would be used for repairs that are unanticipated prior to Town Meeting and that cannot wait until a future meeting. This money can only be spent with the approval of the Board of Selectmen. The money in this Capital Reserve Account is invested in an interest bearing account.]**

**Available balance of the Building Systems Capital Reserve Fund is \$X,XXX. As of December 31, 2014.**

Discussion occurs regarding the article.

*Motion by J. Sherman to approve the article P-15-*  
*2<sup>nd</sup> S. Ranlett*  
*Vote: 3-2-0*  
*Motion carries*

**FIRE SUPPRESSION PUMP AND PUMP HOUSE CAPITAL RESERVE FUND DEPOSIT**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$70,000 to be added to the existing Fire Suppression System Pump/Pump House Replacement Capital Reserve Fund?

**[Intent: To continue to set aside money for future replacement of the pumps for the Fire Protection System and the pump house they are located in. The building that houses the pump that distributes the water for the fire suppression/protection system must be replaced at the same time that the pumps are replaced. The replacement is scheduled for 2015 at an estimated cost of \$200,000 for the pumps and \$150,000 for the pump house, totaling \$350,000. The money in this Capital Reserve Fund will be invested in an interest bearing account.]**

**Available balance of the Fire Suppression Pump and Pump House Capital Reserve Fund is \$XXX,XXX. As of December 31, 2014.**

Discussion occurs regarding the Water Department and the expansion of the original building and the potential relocation of the department. Change in intent 2015 to 2016.

*Motion by J. Sherman to approve the article P-15-  
2<sup>nd</sup> J. Ingerson  
Vote: 5-0-0  
Motion carries*

### **CONSERVATION FUND DEPOSIT**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$10,000 to be deposited into the existing Conservation Fund as provided for in RSA 36-A?

**[Intent: To add funding to the Plaistow Conservation Fund. The Conservation Commission intends to purchase land, easements, and/or other land rights to preserve the natural environment. This money is invested in interest bearing accounts.]**

***Available balance of the Conservation Fund is \$XX,XXX as of December 31, 2014.  
Available balance of the Forestry Fund is \$XX,XXX as of December 31, 2014.***

*Motion by J. Sherman to approve the article P-15-  
2<sup>nd</sup> M. Curran  
Vote: 5-0-0  
Motion carries*

### **RECREATION PLAN CAPITAL RESERVE FUND DEPOSIT?**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$50,000 to be deposited into the existing Recreation Capital Reserve fund pursuant to RSA 36:A?

**[Intent: To add funding to the Recreation Capital Reserve to stabilize year-to-year variations in capital outlays for the various recreation projects and reduce or eliminate interest payments by having the cash on hand.]**

*Motion by J. Sherman to approve the article P-15-  
2<sup>nd</sup> S. Ranlett  
Vote: 3-2-0 (M. Curran, J. Ingerson)  
Motion carries*

### **HUMAN SERVICES – AMERICAN RED CROSS**

**Article P-15-XX:** Shall the Town raise and appropriate the sum of \$3,000.00 for the American Red Cross whose funds provide support and relief after a disaster, emergency preparedness training; courses in health and safety, blood drives, volunteer and youth leadership opportunities; and aid to military families ?

**[Intent: Plaistow residents are serviced by the American Red Cross, who is available to respond any time to disasters, free to everyone and these services are not duplicated by any other agency or organization. In the past year, 2 families in Plaistow received the services of the American Red Cross due to house fires. 8 persons were served with lodging, clothing and food. (If approved this may appear in the operating budget in future years.)]**

Discussion occurs regarding supporting the organization.

*Motion by J. Sherman to Remove the article P-15-Human Services – American Red Cross*  
*2<sup>nd</sup> M. Curran*  
*Vote: 4-0-1 (J. Ingerson)*  
*Motion carries*

**HUMAN SERVICES - YMCA**

**Article P-15-XX:** Shall the Town raise and appropriate the sum of \$1,000.00 for the YMCA Teen program. The YMCA is creating a “Teen Nights” program which will provide a safe haven for kids to come to listen to music, play sports and have leadership role models. They will be targeting the Middle School and High School age children. This program will occur 4 times a year on a Saturday night and does not require YMCA membership to participate?

**[Intent: To establish a program for teen age children to participate in activities, listen to music and have leadership role models in a safe environment. The YMCA provides community wide activities and programs for all ages promoting healthy living for mind and body. (If approved this may appear in the operating budget in future years.) ]**

J. Sherman suggests they work with the Recreation Department, not a warrant article.

*Motion by J. Sherman to remove the article P-15-Human Services - YMCA*  
*2<sup>nd</sup> M. Curran*  
*Vote: 4-1-0 (J. Ingerson)*  
*Motion carries*

**HUMAN SERVICES- CASA (COURT APPOINTED SPECIAL ADVOCATES)**

**Article P-15-XX:** Shall the Town raise and appropriate the sum of \$500.00 for the Court Appointed Special Advocates (CASA) whose funds provide support for the children in the court system who cannot speak for themselves?

**[Intent: Plaistow residents are serviced by the Court Appointed Special Advocates (CASA) who are available to respond and act on behalf of the children in the family court system. An appropriation from the Town of Plaistow would allow the persons to be trained and able to be in attendance for the children on need. (If approved this may appear in the operating budget in future years.)]**

*Motion by J. Sherman to remove the article P-15-Human Services - CASA*  
*2<sup>nd</sup> M. Curran*  
*Vote: 3-2-0*  
*Motion carries*

**REPLACEMENT OF HIGHWAY DEPARTMENT DUMP TRUCK**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$160,000 for the replacement of the 2008 dump truck and to withdraw \$160,000 from the Highway Department Vehicle Capital Reserve Fund for such replacement?

Appropriation:	\$160,000
Withdrawal from the Highway Department Vehicle Capital Reserve fund:	<u>-\$160,000</u>
Amount to be raised by taxation:	\$0

**[Intent: To replace the 2008 dump truck as part of the replacement schedule for Highway Department vehicles timely replacement of vehicles ensures maintenance costs and vehicle downtime are minimized while driver safety is maximized.]**

Add more details to the intent regarding the specifications of the truck.

*Motion by J. Sherman to approve the article P-15-  
2<sup>nd</sup> M. Curran  
Vote: 5-0-0  
Motion carries*

**FIRE DEPARTMENT CAPITAL RESERVE ACCOUNT FOR THE REPLACEMENT OF THE SCBA (SELF CONTAINED BREATHING APPARATUS) TANKS AND HIGH TEMPERATURE MASKS AND ASSOCIATED DEPOSIT?**

**Article P-15-XX:** Shall the Town vote to create a Capital Reserve Fund to help level fund the replacement of Self Contained Breathing Apparatus (SCBA), SCBA tanks, and high temperature masks and further to raise and appropriate the sum of \$33,400 to be added to the SCBA Capital Reserve Fund?

**[Intent: To set aside money for future replacement of the SCBA, tanks, and masks. Putting money aside each year will allow for the orderly replacement of this equipment by leveling the yearly tax impact. This money can only be spent by a future vote at town Meeting. Reserve Funds are invested in an interest bearing account.]**

Discussion occurs regarding item replacement and previous funding for them.  
J. Sherman requests to add to intent the total cost of \$200,000.00 for 6 years for the total cost.

*Motion by M. Curran to approve the article P-15-  
2<sup>nd</sup> J. Sherman  
Vote: 5-0-0  
Motion carries*

**REPLACEMENT OF EXISTING CARDIAC MONITORS AND AUTOMATIC EXTERNAL DEFIBRILLATORS (AEDs)**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$36,700 for the replacement of a cardiac monitor (\$32,500) and 2 Automatic External Defibrillators (AEDs) (\$2,100 each) and to withdraw \$18,000 from the Rescue Vehicle and Medical Equipment fund to help offset the total replacement cost?

Appropriation:	\$36,700
Withdrawal from the Rescue Vehicle and Medical Equipment fund:	<u>- \$18,000</u>
Amount to be raised by taxation:	\$18,700

**[Intent: This is the 2nd year of a 2-year replacement plan. This equipment replacement is necessary because manufacturer/vendor support will end in 2015. Proper operation of this equipment is essential to the Fire Department's rescue mission as well as the safety of its personnel.]**



*Motion by J. Sherman to approve the article P-15-  
2<sup>nd</sup> S. Ranlett  
Vote: 5-0-0  
Motion carries*

**ESTABLISHMENT OF AN UNMARKED POLICE VEHICLE CAPITAL RESERVE ACCOUNT**

**Article P-15-XX:** Shall the Town vote to establish an Unmarked Police Vehicle Capital Reserve Fund and further to raise and appropriate the sum of \$25,000 to be added to the Unmarked Police Vehicle Capital Reserve Fund? This reserve Fund shall also fund the Animal Control Officer's vehicle and various equipment trailers.

**[Intent: To establish a fund to allow the Town to continue to set aside money for future purchases of unmarked Police Department vehicles. Putting money aside each year will allow for the orderly replacement of these vehicles by leveling the yearly tax impact. This money can only be spent by a future vote at Town Meeting. Reserve Funds are invested in an interest bearing account.]**

J. Sherman requests list of vehicles and to defer until more information is presented.

S. Ranlett states that he would like to know why they need a new car rather than an older car.

**Deferred**

**COMMUNICATIONS RADIO DISPATCHING SYSTEM CAPITAL RESERVE ACCOUNT AND ASSOCIATED DEPOSIT?**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$50,000 to be Added to the Communications Radio Dispatching System Capital Reserve Fund?

**[Intent: To continue to set aside money for the future purchase of a communication radio Dispatching system. Putting money aside each year will allow for the orderly replacement of this system by leveling the yearly tax impact. This money can only be spent by a future vote at town Meeting. Reserve Funds are invested in an interest bearing account.]**

J. Sherman requests to add to intent expected total cost.

Discussion occurs regarding the potential if a new facility is built.

*Motion by S.Ranlett to approve the article P-15-  
2<sup>nd</sup> J. Sherman  
Vote: 5-0-0  
Motion carries*

**COMMUNICATIONS TOWER EQUIPMENT INSTALLATION FOR PUBLIC SAFETY CAPITAL RESERVE ACCOUNT?**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$100,000 to purchase additional communication equipment to be installed on the communications tower located on Hog Hill in Atkinson and a radio repeater system off of Lover's Lane?

**[Intent: The installation of this equipment will provide an improved communication link for Plaistow residents. It will help to ensure that all emergency personnel have clear radio communications so that emergency vehicles and personnel are dispatched to the proper location in a timely manner.]**

S Fitzgerald recommends to defer. Information will be provided info to J. Sherman and the Board. The intent language will be reviewed.

**ESTABLISH AN EMERGENCY MANAGEMENT CAPITAL RESERVE FUND AND ASSOCIATED DEPOSIT?**

**Article P-15-XX:** Shall the Town vote to establish an Emergency Management Capital Reserve Fund and appropriate the sum of \$15,000 in this Fund?  
\$50,000.00

**[Intent: To establish a Capital Reserve Fund to fund the purchase, maintenance and regular updates needed for the emergency response communications equipment and training for the Emergency Management Department. This Fund will also assist with the match to any federal and state grants that the Town applies for, and will help fund the lease agreements for the communication towers. They will also be utilized to replace, add to, or upgrade our communication infrastructure located on towers and other communication areas. Additional costs would also include facilities and vehicles such as an Emergency Operation Center, Public Safety Communications Center and/or mobile command vehicle(s).]**

Discussion occurs regarding CIP request when budget exists.  
J. Sherman requests this item be deferred.

**REPLACEMENT OF THE ROOFTOP HEATING AND COOLING CONTROL SYSTEM UNIT #4 ON THE PUBLIC SAFETY COMPLEX**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$15,000 for the replacement of the heating and cooling system for Unit #4 on the roof of the Safety Complex?

**[Intent: To replace the existing Safety Complex heating and cooling system that is at the end of its serviceable life.]**

Discussion occurs regarding the condition of the system and it being in need of replacement regardless of the Safety Complex Expansion Committee.

*Motion by J. Sherman to approve the article P-15-  
2<sup>nd</sup> S. Ranlett  
Vote: 5-0-0  
Motion carries*

**REPAVE PATHWAYS AROUND POLLARD PARK**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$25,000 for the repaving of the pathways around Pollard Park?

**[Intent: To repave the pathways around Pollard Park which are deteriorating. The repaving will also prevent further damage to the pathways.]**

Discussion occurs regarding approach to repairs to the pathways.

*Motion by J. Sherman to approve the article P-15- with the prevision to return to it.  
2<sup>nd</sup> J. Ingerson  
Vote: 3-2-0 (M. Curran D. Poliquin)  
Motion carries*

**CELL TOWER REQUIRED MAINTENANCE WORK**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$407,000 to perform the needed maintenance on the cell tower and further to withdraw \$407,000 from the Cell Tower Capital Reserve Account?

Note: This warrant article shall be null and void if Article P-15-xx (Reserve Account deposit) does not pass.

Appropriation:	\$407,000
Withdrawal from the Cell Tower Capital Reserve Account -	<u>\$407,000</u>
Amount to be raised by taxation:	\$0

**[Intent: To perform the needed maintenance on the cell tower.]**

Consensus to defer for more information.

**ESTABLISH A TRANSPORTATION INFRASTRUCTURE CAPITAL RESERVE FUND AND ASSOCIATED DEPOSIT**

**Article P-15-XX:** Shall the Town vote to establish a Transportation Infrastructure Capital Reserve Account for the level funding of transportation infrastructure projects including Preliminary Engineering expenses, Right-of-Way expenses, construction expenses, sources for matching state and federal funds, and conceptual design expenses and further vote to raise and appropriate the sum of \$282,000 to be deposited into the Transportation Infrastructure Capital Reserve Account?

**[Intent: To continue to set aside money for the improvements to transportation infrastructure. This money can only be spent by a vote at town Meeting. Reserve account funds are invested in an interest bearing account.]**

Consensus to defer for more information.

**HAZARD MITIGATION PLAN PROJECT -POLLARD ROAD DRAINAGE IMPROVEMENTS AND REALIGNMENT**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$50,000 for preliminary engineering expenses for Pollard Road drainage and realignment project and further to withdraw \$50,000 from the Transportation Infrastructure Capital Reserve Account?

Note this warrant article shall be null and void if Article P-15-xx -Reserve Account deposit does not pass.

Appropriation:	\$50,000
Withdrawal from the Transportation Infrastructure Capital Reserve Account:	<u>-\$50,000</u>
Amount to be raised by taxation:	\$0

**[Intent: To fund the preliminary engineering expenses for the Pollard Road drainage and realignment project.]**

Discussion occurs regarding finding and application of funds for projects.

Consensus to defer.

Further discussion occurs regarding the current drainage conditions on Pollard Road.

*Motion by J. Sherman to remove the article P-15-*

*2<sup>nd</sup> M. Curran*

*Vote: 5-0-0*

*Motion carries*

**REPLACEMENT OF BUILDING DEPARTMENT INSPECTIONS TRUCK**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$27,000 to replace the Building Department's Inspection Truck?

**[Intent: To replace the Building Inspector's truck that is utilized for Building Inspections and respond to resident issues.]**

J. Sherman more detailed information for the truck, the year of the truck and mileage should be included in the intent.

M. Curran inquires if another type of vehicle would work that is less expensive.

*Motion by S. Ranlett to approve the article P-15-*

*2<sup>nd</sup> J. Sherman*

*Vote: 3-2-0 (M. Curran, D. Poliquin)*

*Motion carries*

**RECREATION ACCESS ROAD**

**Article P-15-XX:** Shall the Town raise and appropriate the sum of \$100,000 to construct an access road with adjacent parking to a 12.9 acre lot owned by the Town? An access road is envisioned totaling 500 – 1,000 feet terminating at a parking lot for 12 -15 motor vehicles. The Recreation Department has applied for a Land and Water Conservation Funds (LWCF) in the amount of \$50,000 to offset this expense. The expected completion date of this project would be December 2015.

Appropriation:	\$100,000
Withdrawal from Recreation Capital Reserve Fund	<u>50,000</u>
Amount to be raised from taxation	\$ 50,000

**[Intent: To construct an access road with parking for 12-15 motor vehicles with an area to be included for picnic tables and a small playground area. This community area will also be used as an informational center housing maps and kiosk for our proposed trail system. This property could also become the trail head for future trails on currently owned Town properties totaling approximately 100 acres along Old County Road. ]**

*J. Sherman states that this does not need to be a warrant article. Moves to defer.*

*Consensus to defer and maps are requested.*

**CABLE DEPARTMENT - REPLACEMENT PLAYBACK/MESSAGE BOARD SERVER**

**Article P-15-XX:** Shall the Town raise and appropriate the sum of \$26,000 for the replacement of the playback/message server? The original playback/message server was purchased in 2005. It is anticipated to be at or beyond end of life in a couple of years. The current server will be obsolete from a functionality standpoint and will have seen a ten year life.

**[Intent: To replace the current server that will be obsolete in a couple of years with a server that would offer improved reliability, improved storage and the ability to produce programming in high definition.]**

M. Curran inquires as to why this item isn't coming out of the Cable Department budget, due to the cable franchise fees that are collected. That should offset this cost.

Discussion occurs regarding the franchise fees. \$120,000.00 per year going into the General Fund and coming out of the unexpended fund balance.

*Motion by J. Sherman to approve the article P-15-2nd S. Ranlett*

*Vote: 2-3-0 (M. Curran, D. Poliquin, J. Ingerson)*

*Motion fails*

**WESTVILLE ROAD BRIDGE REPLACEMENT**

**Article P-15-XX:** Shall the Town vote to raise and appropriate the sum of \$140,000 for the Design Engineering Phase Study for the replacement of the Westville Road Bridge?

**[Intent: To allow the Town to appropriate the money needed to hire a consultant to complete the required Design Engineering Phase Study for the replacement of the Westville Road Bridge.]**

Discussion occurs regarding the timing of the study vs. the actual ability to move forward.

*Motion by J. Sherman to approve the article P-15-2<sup>nd</sup> S. Ranlett*

*Vote: 4-1-0 (M. Curran)*

*Motion carries*

Discussion occurs regarding the naming of the service road.

### **TOWN MANAGER REPORT – SEAN FITZGERALD**

S. Fitzgerald continues with the Town Manager Report:

- Budget Process & Warrant Language
- Budget Committee
- Tax Rate Setting by DRA

*Motion by J. Sherman to direct the Town Manager to use \$750,000.00 of the unexpended fund balance.*

*2<sup>nd</sup> S. Ranlett*

*Vote: 5-0-0*

*Motion carries*

J. Sherman discusses the School District Tax Rate being down and the differences regionally for costs per community.

S. Fitzgerald states that the tax rate should drop by 10.8 cents.

- Household Hazardous Waste Day
- NH DOT Route 125 Widening and Service Road Project Update
- Planning Board Activities
- NHDES Grant – Source Water Protection and GREE Fund Update
- Phone System Upgrade
- Zoning Board Re-Hearing
- SRST Update

M. Curran questions the number of signs anticipated

- Public Safety Complex Expansion Update
- PARC Water Issues
- Regional Prosecutor Contract

Costs were requested by the TM for the Board for other options and the information regarding the other community's options if Plaistow pulled out and the break for housing those waiting for their court time at the court house.

- Election Day
- Town Insurance Property Liability & Trust
- Testa Water Bill Update

- Pump & Pump House Update
- Warrant Articles
- Plaistow Fish & Game
- Police Chief Interviews
- Town Forest Vandalism
- Plaistow MBTA Project
- 2015-2020 Capital Improvement Program
- Heroin Epidemic
- Election Day

### **ACTION ITEM REVIEW**

Change date at top of Action List.

S. Fitzgerald reviews item and updates Board on status.

### **OTHER BUSINESS**

M. Curran inquires the removal of the Town Forest Sign being located on a telephone pole which is incorrect due to RSA's.

D. Poliquin states that he received a correspondence from the Plaistow Firemen's Association with regard to the 911 ceremony requesting the time be changed to later in the day in order to have more persons be able to participate in that ceremony. A signature sheet is attached from the Firemen's Association.

S. Fitzgerald responds stating that he will consider that request in the future.

### **SIGNATURE FOLDER**

D. Poliquin states the signature folder and manifest are going around.

### **SELECTMENS REPORTS**

J. Sherman:

- Budget Committee meeting Tuesday.

Attended Regional Budget Training

S. Ranlett:

- Planning Board this Wednesday
- Zoning upheld their previous decision at the Re-Hearing
- Master Plan Survey

J. Ingerson:

- Nothing to report at this time

M. Curran:

- Family Mediation Meeting:
  - Town of Atkinson Building renovations
  - Working with schools for programming with regard to the Heroin epidemic.
- Toddler Trick or Treat safety concerns for the route traveled onto 125
- Elder Affairs
- Request to post Festival of Trees information on the Reader Board after Veterans Day

D. Poliquin:

- Comment received that the Agenda is not posted to the website
- Toddler Trick or Treat, Town Trick or Treat we great.

***MOTION BY M. Curran TO ENTER INTO NONPUBLIC SESSION BY: under RSA 9-A: 311 (a) Personnel, (b) Hiring, (c) Reputation, (d) Negotiation, (e) Legal  
2<sup>nd</sup> S. Ranlett***

***Board Polled: D. Poliquin = yes, J. Sherman = yes, M. Curran = yes, J. Ingerson, S. Ranlett = yes***

Public Session ended at 10:31 pm

Respectfully submitted,  
Kerry Lee Noel  
Recording Secretary