

Town of Plaistow ~ Board of Selectmen
145 Main Street ~ Plaistow ~ NH~ 03865

PLAISTOW BOARD OF SELECTMEN

DRAFT MINUTES

DATE: April 28, 2008

CALL TO ORDER: 6:37 pm

PRESENT:

Chairman, John Sherman
Vice-Chairman, Dan Poliquin
Selectman, Robert Gray
Town Manager, Jason Hoch

EXCUSED

Selectman, Charles Blinn
Selectman, Larry Gil

MINUTES:

- D. Poliquin made a motion to approve the minutes from April 14th, 2008, R. Gray seconded the motion, the members reviewed the minutes and made a couple minor changes, the vote was 3-0-0 motion passed.

PUBLIC COMMENT:

No members of the public wish to speak, however J. Sherman took the opportunity to announce that he is no longer a candidate for the Town Manager's search and he wished the remaining candidates good luck.

Lee Maloney Director of CART:

L. Maloney discussed the tax-paying mode of public transportation CART. It has provided over 6,000 trips, and on time 95% of the time. People have used CART for medical, social and employment rides. It is a shared ride, in which people call ahead to schedule trips. The only restriction is that an adult must accompany passengers under fourteen years of age. L. Maloney also explained her plans for promoting the public transportation system. They will run a program on the cable channel and be advertising in local publications that are sent to surrounding towns. The cost of CART is \$2.00/person each way, children ride free, and low income can qualify for a reduced fare. Also all vehicles are wheelchair accessible. All drivers are certified, for driving, using chair lifts, and CPR. She also explained that CART is a form of Public Transportation and

anyone can use it. If people want to schedule a pick up they can call Toll Free at 434-3569 they will get an answering service and they can leave a message with all the details, they will receive a call back to confirm, and a call the day before the ride to confirm. They also have a website www.cart-rides.org.

J. Sherman asked L. Maloney on her plans on producing the report, she explained that she had planned on showing the board a quarterly report but could produce it on a monthly basis if the board wanted. The board agreed that quarterly should be good enough.

J. Sherman also asked about the difference between a Taxi system and CART. L. Maloney explained that CART is not like a Taxi because it is a shared ride, they can carry up to 12 passengers at a time.

R. Gray said that he would like to see how many new people are using the system once all the marketing takes place. L. Maloney said that they can keep track of each new passenger once but they will not count how many times they continue to use it.

D. Poliquin said that he believes there are enough destinations to keep the service busy; he does not think that enough people are aware of the system. L. Maloney explained that advertising is key right now and that is what they are putting all their energy and focus on.

Cable Committee:

Bob Carolyn Cable Coordinator came to the Board at 7:05pm. He introduced the new volunteers on the Cable Committee.

Mickie Conte: explained her interest for being on the committee, because of her dissatisfaction on the lack of activity on the Cable Channel. Her other interests are in ideas that she has for a program called "Plaistow Connection"; to bring awareness on Plaistow to the residents, and to bring in imported programming for residents to be able to have programs available to them that are not only Plaistow related. She explained that the imported programming is to make programs available to local channels; once the program has been aired they release a DVD of it so the local channels can air them.

Norman Bouchard: his interest is in programming the shows, and he decided to volunteer because the committee needed the help.

Dan Bush: explained that he has been part of the station for two years and he looks forward to getting involved in the technology part. He wants to work on technologies such as the new play back system and the imported programs. He

also hopes that some day they will be able to link the technology with their website.

B. Carolyn also introduced two alternates for the committee, and he hopes to expand the number of the committee from 5 to 7.

Alternate Dave Cantone: explained his reasons for wanting to be on the committee was because he enjoys working on the programs and he hopes to do some work on religious programming.

Alternate Dan Hooper: Not able to be at the meeting.

B. Carolyn discussed the status of the new programs: the programs that are parts of the Plaistow Connection are; "Livestrong Day", "Recycling", "CART".

J. Sherman asked what the format on the recycling program would be? Norm explained that he is getting information from Waste Management, but he hasn't put too much together yet, they do not intend the program to be aired until summer. J. Sherman discussed some issues with recycling at the Middle School, and suggested that it be added to the program. M. Conte added that her idea for the format would be to explain where the town is now with recycling and the where they can be with savings in the future, and then she plans to give an update on a quarterly basis to show how much the town has improved and update the savings to the town.

B. Carolyn continued discussing the list of new programs: "Children's Literature", "The Sad Café" with the help of Timberlane/Sanborn Community Coalition "Religious Programming" with the help of Dave Cantone, and plans to do a show on the Rockingham Church.

B. Carolyn discussed the recent progress on the infrastructures: the Town Hall; they received new microphone wiring to accommodate new room orientation. New Public Address System with approved amplifier, a Feedback eliminator, improved system for LCD projector, and a Wall mounted monitor. The Broadcast Head End; they have received Video server and switcher with software. MPEG storage, DVD playback, VD tape play back, S-VHS tape playback DVD recorder, rack to accommodate the new equipment, Uninterruptible Power Supply, and Comcast Broadband Internet and Digital Voice Service. All the updates have been done with Comcast money!

B. Carolyn explained what the works still in progress are: Town Hall; rewire and reconfigure the control room, DVD recorder for meetings, and Assisted Listening Device, required by the ADA. He explained that they will be able to play back

meetings, and the committee will be looking for suggestions on when to play them. J. Sherman added for the public's knowledge that the Board can make suggestions, however it is the Committee that makes any decisions. B. Carolyn discussed the works still in progress to the Broadcast Head End; RS422 addressable DVD player, to play back short Public Service Announcements. Flat screen PC monitor and printer, population of the video server, and training and initialization of the video server.

B. Carolyn explained the Ascertainment procedures for franchise renewal; Advertisements for customer complaints, Ascertainment hearing is in late May, and there should be a meeting to determine the Town's requirements, and there should be considerations of the 04% fee in light of replacement equipment and service cost, And consideration of the addition of a second channel, in or around 2010. J. Hoch explained that they are at the point where they should revise the agreement with Comcast in case there is some competition in the future. Also as far as the customer complaints go; the town's agreement with Comcast does now allow them to negotiate costs or channels. Unfortunately the cost is what it is and the town cannot change it.

J. Sherman said that he would love to see expanded use of the cable channel and thinks that there are some great ideas there.

D. Poliquin said that there is a bigger more rounded group now and he believes that will make a difference.

- R. Gray made a motion to nominated the new volunteers; Mickie Conte, Norman Bouchard, Dan Bush, and two alternates; Dave Cantone and Dan Hooper. D. Poliquin seconded the motion and the vote was 3-0-0, motion passed.

D. Poliquin asked if there is a possibility for offering DVD's of meetings could they be offered to the public? B. Carolyn said that he would put it on the Committees next meeting agenda.

The Cable Committee left the Board at 7:45pm

ADMINISTRATIVE REPORT:

J. Hoch received a report from Executive Councilor Hollingworth and put it in the FYI folder for the Board members.

He also received a letter from DRA disallowing the raising and appropriation of funds for Town Clerk dental insurance based on the language of the article. He

has followed up, pointing out that the cost item was in intent of the article, discussed at the budget hearing and he noted at that time that it should have been revised at deliberative session, but could not be revised at the hearing since it was a petition article. He believes that the decision will be overturned. There is a copy of the letter in the FYI folder for the board. J. Sherman added that this decision is what the Taxpayers wanted.

J. Hoch said that the Water Quality Monitoring Report for Landfill was received and filed with DES, he put a copy in the FYI folder for the Board members.

He also put a copy of two postcards from RPC in the FYI folder for the Board members regarding their annual meeting on June 12th and their workshop on the Comp. Shoreline Protection Act on May 5th in Somersworth.

J. Hoch gave the Board information from Sumner including a notice of service in Town v. Silva case. J. Hoch also received from Sumner a letter for repropose Sunday ordinance, it is suggesting that he would be happy to review the ordinances and review a combination "which is least likely to stir up potential litigation." J. Hoch also discussed the report of calls for service for the Police Department for 2006, 2007, and 2008 through March in order to find a reason to implement a fee for licensing business on Sunday's. The number of calls on Sundays relative to other days of the week is for the Board to look at. J. Sherman said that the numbers are about 70-80 percent higher on Sundays opposed to every other day. J. Hoch also gave the Board a copy of a case from 1967 in which Court considered issues related to the law.

R. Gray asked what can they do next about the Sunday Ordinance? J. Hoch said that it was up to the Board, but there are a couple things they need to consider, first of all being the language in which the ordinance is written, and he said that he can work on that with Sumner. And secondly are policy questions, does the Board wish to issue license's for the policy and if they do choose to do a license system will they use a fee, and then what would the fee be based on?

J. Sherman asked if the Board believes that the businesses are in violation of an ordinance? R. Gray explained that they are in violation and it is up to the Board to make it so they are not.

J. Hoch said he would start the basic enabling for the system.

J. Hoch received a letter from BTLA denying requests from Mark Lutter for additional time on a variety of cases for which his agent is appealing.

He received information from RPC about Bi-State Transportation Meeting including; updates on the Downeaster Train Services and Funding to be held April 30th in Dover.

He received a request from Timberlane Regional School District Planning Committee for input on a question, he gave a copy of the question to the Board members.

J. Hoch also gave the board members a copy of the schedule of SAU 55 Board meetings for the coming year.

He gave the Board a copy of the report from CART from Lee Maloney. And noted that Plaistow is a destination for almost 100 or more trips than proved from the report.

Also put a copy of Landfil 2007 post closure report in the FYI folder for the Board members.

J. Hoch gave a copy of his contract in the Board members files for their reference. And he e-mailed the status of assessment for the 4 members of the Board participating in the manager review. He spoke to Gary Jaques about the logistics for the 4th and he believes they have coordinated most items that should be able to be resolved. He would like to discuss the remaining schedule for follow-up interviews, to build the schedule accordingly.

He has a meeting with Bruce Mayberry this week regarding updates to the public safety impact fee. J. Hoch explained that it looks like the final document will be going to the Planning Board in May, there were still a few open items that were tied up with input from staff and the Planning Board Chair.

J. Hoch said that Engine 7 was out of service and having a variety of repairs made to it, notably to the pumping system, however it is now back in service as of April 23d.

Chief McArdle gave the board a draft of the RFP for assessment of the water tower. J. Hoch made a few adjustments and would like to send it out by the end of April so they can get the project moving.

L. Gil mailed his and Carli's notes from the Recreation meeting with DES regarding the Recreation Fields. The simple explanation of the result was that DES dropped most of their concerns and the Town agreed to have the Wetlands Preservation review performance of channel and possible issues with additional bank stabilization and plantings. J. Hoch met with Jill, and Carli and the Wetlands preservation on the site. The general recommendations are some

additional plantings, but no other significant remediation is necessary as area is functioning properly. They should have a report from the Wetlands Preservation next week. Based on the need to keep this moving, J. Hoch did agree to a professional service agreement on standard terms with the Wetlands Preservation for this evaluation and report.

J. Hoch got in touch with Wil and he will be able to meet with the Board on the 15th of May.

Street sweeping is scheduled to be done the week of May 12th.

J. Hoch gave an update on GIS; all parcel edits and building updates from the previous year have gone to the mapping company. He met with MVPC regarding updating building data from previous years and they have identified a strategy to review updates, he will pursue the strategy after getting the building updates from 2007 completed. He has discussed adjustment to tax map style; there is just a change in the layout/ design, it should be easier to use. Also, the acreage will be coming from the assessors database rather than a separate item as it is now.

J. Hoch explained that he is working on an updated Wasted Management newsletter. He also explained that they in the past they paid for distribution and Waste Management paid for production. This year, they worked out the timing so the updates can be included in the tax bills. The company that prints the tax bills will be charged for the production, a cost that Waste Management will pay, meaning that the towns added cost will be nothing (they are paying for the postage to mail the tax bill).

DOT has been taking traffic counts at Route 121A and Danville Road.

He put some information about Citizen Corps in the FYI folder for the Board. The Greater Derry Citizen Corps Council is looking for a representative and an alternate. Dennise has provided some additional information, which J. Hoch has attached as well. She said that the meeting would most likely be one meeting for two hours a month. J. Sherman asked what they are looking for? J. Hoch said that all the information was on the flyer.

A reminder that Household Hazardous Waste Day is on May 10th from 9am till noon at the Highway Department. There is a flyer in the folder for the Board on what can be collected, flyers are also available through the schools, at the town hall, and on the website. A few items specifically that cannot be brought, are Latex, radio actives, explosives, and medical waste, common items around the

house that most people do not think to bring but should be, are florescent bulbs and batteries.

J. Hoch spoke with Comcast and the attorney about trying to tie up loose ends on the franchise renewal. He has reviewed a series of questions that Attorney Ciandella has provided some assistance on several of the questions from Bob Carolan. He thinks the Board should go through the exercise of holding another ascertainment hearing. He would like to get something scheduled for mid-May so they can have it wrapped up or in the end run stages before he leaves. The hearing covers service issues and needs for PEG channels, and issues about specific channels, prices, and a desire for other competitors is not really germane to the issues allowed for discussion under the franchise.

J. Hoch said that he has a commitment on May 19th in Concord for the NH Downtown Resource Center Annual Awards and will not be available for the meetings.

OTHER BUSINESS:

R. Gray asked about the Plaistow Sign? J. Hoch said that the Lions Club is taking care of it

D. Poliquin asked about the "Support the Troops" sign? J. Hoch said that he was waiting for votes on the sign from the Board members, only a couple voted. He said that he would take the votes that he has, and his own digression and get a sign made and put up.

J. Sherman went to the rabies clinic he said it was a successful event, and they were also making sure that dogs were registered.

SELCTMAN REPORTS:

D. Poliquin: Missed the Family Mediation meeting, but they are forwarding a package to him so he can get it to the Board.

J. Sherman: Live strong day is May 10th from 1-3pm at the Atkinson Community Center. He went to the opening day for PARC, he said that it went well and there were lots of people, they opened the concession stand and there were volunteers from Friends of Rec. there. If people are still interested in the Friends of Rec. program they can contact Carli at the Town Hall.

R. Gray: Met with the Planning Board last Wednesday they discussed the proposed Rite Aid project, the State has interjected, and they want to see a lot of things done. The Planning Board allowed for arrows to be changed on part of

Route 25, they are no longer proposing the widening of the road. J. Sherman said that it does not need to come to the Board of Selectman. R. Gray also said that the applicant is using the lot for two things because the selling of used cars is grandfathered in. R. Gray also spent time on the new Town Manager search, and attended the opening for PARC.

J. Sherman adjourned the meeting at 8:50pm.

Respectfully Submitted
Christine Metcalf

