



**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

**SELECTMEN MEETING MINUTES**

**DATE:** September 17, 2007

**CALL TO ORDER:** 6:32 pm

**PRESENT:** Michelle Curran, Chairwoman; Lawrence W. Gil, Vice Chairman; Daniel J. Poliquin; Charles L. Blinn, Jr.; John Sherman; Jason Hoch, Town Manager

**PLEDGE OF ALLEGIANCE**

**MINUTES:**

► Motion by J. Sherman; Second by D. Poliquin to approve the minutes with changes, of September 10, 2007.

**VOTE:** 4-0-1

**PUBLIC COMMENT:**

M. Curran introduces Brian Levasseur and Tami Smith.

B. Levasseur states he has heard rumors someone has been approved for the Old Home Day Committee. States T. Smith expressed an interest in this position.

M. Curran states the formal vote has not been taken. States B. Sargent has indicated interest in the position. States the thought was with B. Sargent having done this, he would be able to help. States she would like to encourage T. Smith to step in as a Co Chairwoman. States it is always a good idea to have someone with previous experience training someone under them.

J. Hoch states when the issue came up the notion was they would be able to get someone positioned to do that.

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*M. Curran states the letter was just received from T. Smith and no formal vote has been taken.*

*J. Sherman states a decision has not been made. States that the option has not been discussed as a group.*

*M. Curran states that it's a big responsibility and for the Town's sake they want to make sure the position is covered.*

*B. Levasseur asks if there is any idea when a decision will be made.*

*M. Curran states she has not spoken with J. Hoch about having B. Sargent come in to formally to talk to him about it.*

*J. Hoch states he will have that ready in the next few weeks.*

*T. Smith states her concern is that it is getting late. States that they may run behind.*

*M. Curran states there is no real emergency to have this decision made.*

*B. Levasseur said a request coming up will be asking for more money.*

*J. Sherman asks if he thinks it would cost more next year to put Old Home Day on without expanding it.*

*B. Levasseur states it's hard to say. It depends on the entertainers and when they are available. States if they are not available you may have to ask someone else more expensive to do it.*

*J. Sherman asks what T. Smith's involvement has been.*

*T. Smith states she has been involved in various items*

*J. Sherman asks how she feels about Co- Chairing*

*T. Smith states she has no issue with it*

*M. Curran asks if B. Levasseur and she have worked to together in the past.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*B. Levasseur states they have to some degree and she was involved in contacting people for the previous Old Home Day.*

*B. Levasseur states he is willing to give T. Smith advice and guidance if he is here and she needs it.*

*L. Gil asks when they would be meeting again as a committee.*

*B. Levasseur states he would start his meetings in September.*

*L. Gil states that makes sense stating that B. Levasseur is willing to come in and help if needed. States he can convene a meeting and work out those issues. States from the Boards perspective they would like to have had someone who has the experience of doing this in the past. States he would like to see whether or not the committee thinks it is workable to have a Co Chairman or not.*

*M. Curran states it is the Board of Selectmen's consensus to have J. Hoch contact B. Sargent and see if he still interested and bring it back to the Board to have a final vote.*

*J. Sherman states the message would be they have not made a decision regarding a Chairman for the Old Home Day Committee.*

*T. Smith states she expressed an interest in July and she was told B. Sargent had the position, so she did not put anything in writing. Only recently did she learn that he did not have it.*

*M. Curran states that decision has not been made.*

*L. Gil states during the transition when B. Levasseur came on, there were issues relative to communication and who was doing what. States B. Levasseur stepped up to the plate and took charge. Stated there is no need to go back to the miscommunication.*

*J. Sherman states the consensus is whoever wants to volunteer, they can do so.*

**Assessing RFP Interview with Cross Country Appraisal**

*M. Curran introduced Jeffrey Earles and Jeff Waterhouse from Cross Country Appraisal*

*J. Earles states the company has been in existence since 1998. States it is a small company with 19 - 28 employees based on the time of year. States a town Plaistow's size is what they specialize in.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

- J. Sherman asks if they are speaking of population or parcels.*
- J. Earles states parcels. States they use any software and they rely on their reputation. States if you call any of their Towns, you will get a good response.*
- J. Sherman asks what typically the town is going to them for*
- J. Earles states usually a reciprocal evaluation over a 4 to 5 year period*
- J. Sherman asks if these towns have full or part time Assessors*
- J. Earles states most do not.*
- J. Sherman asks if the rest contract with them and what their niche is*
- J. Earles states thoroughness as well as organization. States everyone is on the same page and they make sure everyone is grading the same way. States the Supervisors are also top notch.*
- J. Waterhouse states he did the re evaluation with Manchester and is familiar with all software's. States he also worked with CLT for 14 years.*
- J. Sherman asks if J. Waterhouse would be on site.*
- J. Earles states yes*
- J. Earles states they need to be there five days per month due to dealing with Current use penalties, as well as the reciprocal part of the evolution. States there would be three or four people in the field doing an area of the Town that was requested.*
- J. Sherman asks what approach they take as far as doing yearly updates and re evaluations*
- J. Earles states it depends on what the Board of Selectmen wants.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*J. Sherman asks about experience with commercial properties. States that for a Town the size of Plaistow, there is a considerable amount of commercial properties.*

*J. Earles states Barrington would be one example. States Ossippe which is route 16 is another as well as. Bow, which has 300 commercial properties*

*J. Sherman asks what is the difference between commercial and residential when it comes to the way they are assessed.*

*J. Earles states they use cost income and market. What you could rent the space for or what they could sell it for based on income potential. States that with homes you are generally looking at what they would sell*

*J. Sherman asks if they process abatement requests.*

*J. Earles states yes.*

*L. Gil asks them to explain the differential in their fee structure over the course of five years. Assumes the last year is when they would do the re evaluation*

*J. Earles states that is correct. States there would be time set aside on nights and weekends to get into the properties. States a sales analysis review every two years and apply those methodologies through the town.*

*L. Gil states we have been doing a ¼ of the town every year.*

*J. Earles states that is in their proposal*

*L. Gil asks what the 78,000 included*

*J. Earles states it includes the start up cost.*

*M. Curran asks J. Waterhouse if he has used Universe with other towns. Asks if Training staff to use Universe would be necessary.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*J. Waterhouse states he was trained on CLT and considers it to be a standard. States the Universe system has a positive side to it as well as being familiar with tables. States it allows flexibility and use of cost*

*J. Waterhouse states one drawback of Universe is with CDU and blending of depreciations. States the Board of Land and Tax Appeals found fault with that aspect of the system. States it can be avoided and not use CDU but that would be the only drawback he sees.*

*M. Curran asks J. Waterhouse if there is anything he remembers from working in Plaistow that was an issue. Asks if his experience would be an asset to the residents of Plaistow and What does he anticipate will happen.*

*J. Waterhouse states the advantage of being here before is that he is familiar with the streets. States the Route 125 strip has seen a lot more growth and values could have sky rocketed which could be a challenge. States another issue was whether residences along Route 125 were having a difficult time being determined as residential or commercial.*

*J. Waterhouse states they are very familiar with a Town Plaistow's size. States that on a personal level, he has seen a lot of the houses before. States he would look at the property record card and see whether the house had changed or not. States he is looking forward to working here again*

*J. Sherman asks about utilities and if they have a familiarity with it*

*J. Earles states he was a Utility Appraiser for the State of New Hampshire and is very familiar with it including the methodologies that can be used.*

*J. Sherman asks what the experience has been with mass mailings to residents about their property record cards.*

*J. Earle states that every Town where there has been a re evaluation, the Taxpayer would get a letter.*

*J. Sherman asks what goes into the mailing*

*J. Waterhouse states the assessment of the property, the value, and the total value. States he tries to get taxpayers to focus on the total value.*

*J. Sherman asks if the assessment card is mailed out of the Universe system.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*J. Waterhouse states it could be or they would come up with their own that that taxpayer can understand*

*J. Sherman asks when they are ready to make a recommendation to the Board of Selectmen what is their experience doing so*

*J. Earles states it is what ever the Board of Selectmen wants to see. States that many times they go to the Town Manager and they present it but at other times, they go right to the Board of Selectmen. States they will do what is best for the Town Of Plaistow*

*J. Sherman asks if they could convince Taxpayers of one particular issue that is confusing to them and wanted to educate them on what that would be*

*J. Earles states he would like them to know more about the market and what is going on with it States he would like them to have a Better idea of what they can sell their houses for.*

*J. Hoch asks about a 21012-completion date. States we are slated for a 2011 State review. Asks if they propose shuffling it so that date can be met*

*J. Earles states he would like to do the measuring and listing over 3 years and the last part later on.*

*J. Hoch asks when there is a statistical update what would we be looking at for statistical update cost and would it be able to be woven into that 5 days a month*

*J. Earles states yes.*

*J. Hoch asks would they look at doing informal reviews with taxpayers for the \$50/hour*

*J. Earles states yes.*

*M. Curran thanks J. Earles and J. Waterhouse for coming in.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

***Recreation – Old County Road Building***

*M. Curran introduces Greg Mason, chair of Recreation.*

*J. Hoch does a presentation of a degree of update on where the Recreation fields have been going. C. Malette has been dealing with the Fire Chief to talk about the code enforcement issues of it. Building has grown since first wave of plans.*

*M. Curran welcomes C. Malette, Recreation Director.*

*J. Hoch discusses plan and what is included in it. States the entire building will have a cement floor and sealed treatment. States there could be gas powered vehicles stored in garage.*

*M. Curran asks what gas powered vehicles would be stored in there.*

*C. Malette states it could be a leaf blower. States it really is anything that is gas powered*

*J. Hoch states what strategy they would use for security cameras as well as how to monitor doors and locks. States it is a cost that will be discussed in the future. States C. Malette has been working closely with Dave Hoyt.*

*J. Sherman asks about the security and motion cameras*

*C. Malette states it is more cost efficient to have motion cameras than to have cameras on all the time.*

*J. Hoch states the commission reviewed this and the recommendation was that this building should go forward.*

*J. Sherman states there are exits from each of the bathrooms and an exit to get into the kitchen. States Joe DeRizzo felt the cost as presented was very reasonable and was like being at cost.*



**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*M. Curran asks if that is construction cost and not extras.*

*C. Malette states it would need a commercial refrigerator.*

*M. Curran asks if this is everything she needs or is there more she wants.*

*C. Malette states she is very happy with what she is getting and states it has been a collaborative issue. States she is extremely happy with the outcome and it will meet many needs. States Recreation will still have storage on Ingalls Terrace that will still be utilized.*

*M. Curran asks what the reasoning was for using wood construction versus prefab*

*C. Malette states it was much cheaper and there would have been an added 20% on to the price to get cinder block. States the recommendation from most places was it did not matter whether it was wood or cinder; People can still break in no matter what*

*M. Curran asks if it has to have sprinklers because of the size*

*J. Hoch states they will double check. States it is a low occupancy building*

*C. Malette states the Fire chief needs a knox box*

*C. Blinn states it looks good. Asks what the siding and roof will be made of.*

*C. Malette states the siding will be vinyl and the roof will be basic shingles*

*L. Gil asks about the seasonality of the building*

*C. Malette states the building will be drained at the end of the season. States there will be a heater in the mechanical room that will run year round*

*L. Gil asks if it is being run eight to nine months of the year*

*C. Malette states it will start in April and be shut off in November.*

*D. Poliquin asks if the heaters will be alarmed and will there be food preparation on site.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*C. Malette States the only things that will be there for food are things allowed by the Health Officer. States she is working closely with D. Horrocks on this issue.*

*D Poliquin states he did not see any accommodations for any ventilation*

*C Malette states there is no cooking inside therefore there is not a need for it*

*J. Hoch states any grilling will be done outside.*

*C. Malette states that will need a permit.*

*L. Gil asks if they will contract out.*

*C. Malette states the Recreation Commission needs to address how they are going to handle that and when they come to an agreement, they will come before the Board of Selectmen.*

*C. Malette states there will have to be regulations when it comes to monitoring games and how to handle money that is passing through the building.*

*J. Hoch states knowing we were going to have other users, there was a need for proper security and making sure there was no crossing into Town owned property items.*

*M. Curran asks if the bathroom facilities are only accessible from the outside.*

*C. Malette states yes.*

*D. Poliquin asks if there is an emergency station.*

*C. Malette states yes there will be. States the thought was it would be by the wash station. States Emergency kits will be stationed on the wall.*

*C. Blinn asks about the kitchen and the overhang. States the overhang can be used for situations where the kids do not have to go into the building, but can wait under it.*

*C. Malette states they have a small one by the Playscape area. States what money is left they would like to have some type of shelter area built. States A lot of these are cosmetics things to be added later on.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*J. Sherman states he thinks it is the right thing to do even if it is a little bigger now than before.*

*M. Curran states there is \$150,000 in the budget for Recreation to utilize.*

*C. Malette states the extra money would go to paving, the Playscape and extras for the building.*

*C. Malette states the Building and paving come first as those are the two main priorities*

*D. Poliquin asks if we have a price for paving*

*C. Malette states they have one from two years ago at \$45,000*

*J. Sherman states there have been people involved in fundraising and it is hard to fundraise when there is nothing there. States he is hoping when they see all these things, they will want to get involved and help through fundraising.*

*L. Gil asks about usage of the area for a pond for ice-skating.*

*C. Malette states there was a pond years ago but no thought has been given to it. States the Town needs to be careful liability wise and there is a lot is not covered under that liability. States an ice skating rink would be covered.*

*J. Hoch asks what the time table for this is.*

*C. Malette states she is hoping to get this started tomorrow.*

*M. Curran states the consensus of the Board of Selectmen to proceed with the Recreation Building*

**Revenues**

*J. Hoch discusses 2008 proposed revenue sheet.*

*J. Hoch states Yield taxes from 2007 MS4 are \$641. States there is no proposed change for the 2008 budget.*

*J. Hoch states Interest Penalties on Delinquent Taxes for the 2008 proposed budge is \$49,550, with a change of \$7,000 from 2007.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*J. Hoch states UCC Filings & Certificated for the 2008 Proposed Budget are \$3,000. States Motor Vehicle Permits for the 2008 Budget is \$1,405,500.*

*J. Hoch states Building Permits for the 2008 Budget is \$90,414, which is a decrease of \$9,221 from the 2007 Approved Budget.*

*J. Hoch states Other Licenses, Permits, and Fees for the 2008 Proposed Budget is \$65,190 with an increase from the 2007 Approved budget being \$2,785.*

*J. Sherman states we are talking about 3 million dollars worth of non property tax revenue.*

*J. Hoch states Motor vehicle fees have been dropping off a bit.*

*J. Hoch states of the three million we bring in, almost half of that is vehicle charges and other fees people are paying to the Town Clerk.*

*J. Hoch states the 2008 Proposed Budget will stay the same as the 2007 Approved Budget for the following:*

- From Federal Government - \$37,742*
- Shared Revenues - \$37,742*
- Meals & Rooms Tax Distribution - \$340,285*
- Highway Block Grant - \$131,395*
- Other (Including Railroad Tax) - \$101,593*
- Water (Offset) - \$78,032*

*J. Hoch states that quarterly we get reimbursed from the Detail fund. States the administrative piece is credited back to our revenues.*

*J. Hoch states what is driving that decrease is welfare reimbursements which are the sale of municipal properties and hardship liens. States once you get the easy ones back the numbers will go down.*

*M. Curran states the ones that are easier to get back are the ones with the liens on the homes and when the homes sell, the money comes back.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*J. Hoch states the bottom line is he is not expecting a huge gain in the non tax revenues. As they go forward they will have a better sense of where those numbers are.*

*J. Hoch states the Town Projected Revenues for the 2008 Budget are \$2,962,898 which is an increase of \$6,716 from the 2007 Approved Budget.*

**Debt Service**

*J. Hoch states this is the payment on the library bond. Library has made the request to withdraw the balance on the Nelson Trust.*

*J. Hoch states there is a decrease in the Debt Service Budget from the Approved 2007 Budget stating the 2008 Proposed Budget amount will be \$207,002 which will be a decrease of \$8,499 from 2007.*

➤ *Motion by J. Sherman to approve the Debt Service Budget; second by D. Poliquin*

*J. Sherman states it is a good thing that the Town is not carrying a lot of debt. States he had read quite a few Town reports and has noticed a lot of Towns are carrying quite a bit of debt and we are not. States he believes the Town is in good financial shape.*

**Vote: 5-0-0**

**Street Lighting**

*M. Curran asks about changing to more efficient light bulbs.*

*J. Sherman asks about energy efficiency.*

*L. Gil states he thought when J. Scruton was Town Manager they were switching to new light bulbs.*

*J. Hoch states he will ask about that issue.*

► *Motion by J. Sherman; Second by L Gil to approve the Street Lighting budget of \$4,800*

*J. Sherman asks if this is a 7% increase.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*J. Hoch states it is over what it was budgeted for last year.*

*J. Sherman asks if J. Hoch is suggesting a 6% increase.*

*J. Hoch states yes*

**Vote: 5-0-0**

*J. Sherman how you go about asking for new street light*

*M. Curran states she believes it goes through the process of going to the Police Department and the Planning Board.*

*J. Hoch states he will look into it*

**Solid Waste**

*J. Hoch states the 2007 Approved Budget for Solid Waste Disposal was \$655,300. States the Proposed 2008 Budget is looking at \$660,950 which will be an increase of \$5,650 from 200.*

*J. Hoch states this is 10 % of the Town's budget*

*M. Curran asks if some of this is due to recycling.*

*J. Hoch states he would like to think it is recycling, but he is not seeing that universally.*

*J. Sherman quotes George Peabody at a previous Board of Selectmen's Meeting: "At least we are getting the trash out of town".*

► *Motion by L. Gil; Second by C. Blinn to approve the Solid Waste budget of \$5,650*

**Vote: 5-0-0**

**Legal**

*J. Hoch states he would like to move the Planning and Zoning Legal expenses and Labor Counsel Expenses under one line. States he is suggesting to put them in the overall legal division of accounting.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*J. Hoch states the 2007 Approved Budget was \$32,500. States the 2008 Proposed Budget would be an increase of \$10,500.*

*M. Curran asks what the benefit to that would be.*

*J. Hoch states there will still be an individual line for it but would keep it under the lines of the legal division of accounting*

*J. Sherman states he is not in favor of moving it up. States he would like to see those two lines back to where they were before*

*M. Curran states she agrees with J. Sherman. States she does know why the budget is up a bit. States it helps to see how all the departments are running.*

*J. Sherman states it gives them a chance to see they are reducing their legal advice fees.*

*► Motion by J. Sherman; Second by L. Gil to approve the Legal budget for \$24,500 with the condition of moving the Legal Expenses for Planning and Zoning and the Legal Expenses for Labor Counsel back to their previous place.*

*L. Gil asks if the logic would apply to the Planning Board, Zoning Board, and Labor Counsel.*

*J. Sherman states to move them back to the lines they were on before.*

**Vote: 5-0-0**

***Patriotic Purposes***

*► Motion by J. Sherman to approve the Patriotic Purposes budget of \$1,300; Second by L. Gil*

*M. Curran states that both these things were put on during Memorial Day and there was a great show of appreciation.*

**Vote: 5-0-0**

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*Special Town Meeting*

*J. Hoch states the voting will be from 8 – 8 at the library. It will be a paper ballot with one question which states: "Are you in favor of the amendment as proposed by the Planning Board repealing Article VII, Elderly Housing District of the Plaistow Zoning Ordinance"*

*J. Hoch states there is quite a bit of discussion about what the implications of the ordinance might be. States the Board of Selectmen asked the Planning board to reconsider and repeal.*

*J. Hoch states the elderly housing district provisions would allow greater density in the Town and qualified under the elderly housing terms.*

*M. Curran states they would not receive any of the benefits from this particular ordinance.*

*J. Hoch states the Town is not obligated in any way to provide or facilitate this type of housing. States there is some confusion about wording and "elderly".*

*J. Hoch states a Yes vote would vote to repeal it.*

*J. Hoch states a No vote would keep the provisions as they currently are in the ordinance.*

*J. Hoch states that if this language were to be removed and the community felt the need to revisit it, the Planning Board can reconsider it and put it up for discussion again.*

*M. Curran states that B. Sargent is encouraging people to ask about the wording so as to not misunderstand the question.*

*L. Gil states the language and the issue with the wording was it does not limit it to elderly. States there would be families moving in that it was not intended for.*

*J. Sherman states he does not want people showing up thinking they were voting on a particular project. States there was a Repeal ordinance that was put in last year*

*M. Curran states no additional housing can be added.*



**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

**Town Manager's Report**

**Correspondence**

- Information from Armed Forces Emergency Services Committee

**Health**

- Update from D. Horrocks. Notes that horses do not infect humans with EEE, rather they contract the virus the same way humans do, through a mosquito bite. There is a vaccine available for horses. Also a reminder that there is extensive information on the Town web site. If anyone has any questions, they should contact the Health Officer directly.

M. Curran thanks D. Horrocks for the amount of work she has done. States she encourages the public to call The Health officer directly or visit the Town Web site when they have a concern about Health issue.

**Tax**

- Draft memo to Tax Collector advising not to take two properties eligible for tax deeding and to take five others. If the Board wishes to adjust the ones listed as taking, this can be modified at the next meeting. Note that the given ownership of several of the properties is Heirs and Unknown. The Tax Collector has recommended taking these with Quitclaim deeds for a clearer title, rather than just a tax deed.

➤  
M. Curran asks for motion

► Motion by J. Sherman; Second by C. Blinn to approve the memo dated September 11, 2007 to the Tax Collector concerning properties eligible for tax deeding.

J. Sherman states he believes some of these at one time were passed by other Departments

L. Gil states in past time the Conservation Commission has gone over these and some of these were also passed by S. Kalman

J. Hoch states he will look into it

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*J. Sherman states as a courtesy he believes some of these should be passed by some departments including Recreation and Conservation.*

*J. Hoch states he would like to see a motion made.*

*J. Sherman states he would like to see it listed in the minutes.*

**Vote: 5-0-0**

*J. Sherman requests the Town manager pass these by the Recreation and Conservation Commission*

**Planning**

- *As a follow up to the conversation at the meeting this week as well as the email from the Planning Board chair discussing the Planet Fitness issues, some areas needing clarification have been discussed. The Town Manager will be sending a message to the Chair this week to share with the Board at their next meeting. It was the Chair's sense that a future work session of the Planning Board may be helpful to sort through some of these issues.*

*J. Hoch states he has offered to participate in the meeting so there is a clear understanding of the expectations for staff in support of the Boards actions*

*M. Curran asks if this in regard to Planet Fitness or issues in general.*

*J. Hoch states this is something in general including policy.*

*M. Curran states she wanted clarification that it was not about Planet Fitness as that issue was resolved.*

**Water**

- *Chief McArdle and the Town Manager met with SFC Engineers regarding waterline assessment. They reviewed their draft report and sought some clarification in a few areas and discussed items needed for future capital planning. When the final report is back, a discussion with the Board of Selectmen will be scheduled and copies will be provided.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

**Highway**

- *Paving work begins the week of September 17<sup>th</sup>. There are a few streets remaining for completion the following week. The Highway Department will be out to do a clean up and gravel backfill where needed.*

**Other**

- *D. Bowles installed lights and lit 9/11 Memorial Bush.*

*J. Sherman states the lights can be shut off as it has been a week*

- *Sumner Kalman has passed along that the State has determined that pole licenses in the State right of way have been changed to make subject to taxation.*

*L. Gil asks who would be the recipient of those taxes*

*J. Hoch states it would be the Town Of Plaistow*

*L. Gil states he is concerned the State would see this as a revenue source.*

*J. Hoch states not at this time.*

- *Request from Benwicks Realty for a slope easement to accommodate the slope wall of a septic system for a lot on Birch Street. This is a fairly difficult house lot and they have been trying to secure septic approvals from the State. They have an approved system; however, there is a portion of the grading that is actually in the Town's right of way. This portion is at least 25 feet from the road.*

*J. Hoch states he would recommend signing this easement.*

*M. Curran asks if this is an existing house*

*J. Hoch states no that it is a new house.*

*L. Gil states the Conservation Commission may want to take a look at it. States it starts to hit wetlands.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*M. Curran states her concern the size of lot and if it is not big enough to accommodate the septic, it is a problem*

*J. Hoch states their first septic instillation had failed before they could connect the house to it, leading them to get a revised plan by the state*

*L. Gil states it should go before the Conservation Commission.*

*M. Curran asks if it has been approved by the State*

*J. Hoch states it has State approval*

*J. Sherman asks if anything is built there*

*J. Hoch states the house is There State the original septic was flooded before they connected the house to it. States it went back and had it re- designed, which the State has approved. States there is a section at the bottom of the crest that is on Town property*

*M. Curran asks if it falls under the new ordinance about wetlands*

*J. Hoch states he does not know.*

*J. Sherman states he is wondering if they are trying to put something in there that does not fit. Asks where it is as far as the town goes and permits*

*J. Hoch states he believes they do have their permits. States this has been around for quite awhile.*

*J. Sherman asks if the drainage is built on the right of way*

*J. Hoch states that it is.*

*L. Gil states he would like to take a look at it as he is not comfortable with it*

*M. Curran states she thought it was a single family home not a duplex. States that the lot does not meet requirements to start with.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*J. Sherman states he is not comfortable approving it the way it is.*

*J. Sherman states it does not look like that piece of land supports what they want to do.*

*L. Gil states it is 2 1/2 acres of land.*

*M. Curran states she believes it has been sub divided 3 times*

**State Line Donation**

*J. Hoch states he would suggest several areas of consideration on the issue: First, direction regarding timing when a potential development involves new construction. States there is an interval between issuance of building permits and certificates of occupancy where there is probably a greater likelihood of securing a donation than after occupancy when the books for development are closing.*

*J. Hoch states that alternatively, a direction could be that any solicitation does not occur until a certificate of occupancy is issued. States this kind of discussion can hopefully inform the underlying question he has being the Board of Selectmen's primary concern the timing of such a donation or the notion of any donation at all at any time in the development process.*

*M. Curran states C. Blinn's concern was on that particular issue.*

*M. Curran states she is not in favor of any Department head soliciting any donation at any time. States she also voted no because she is on the Planning Board and the project was not completed.*

*C. Blinn states the following day he did not feel as comfortable with the vote. States he had several issues leading up to this donation issue. States he felt that it was a deception and rather than take a vote last week he wanted to wait until L. Gil was present. States the consensus with the way it was given to the general public was that the \$25,000 was going to be given to the Police Department based on a project that was not done. Stated he would like the \$25,000 to be put back into the Town because it would offset taxes. States he does not understand \$25,000 being dedicated to one Department all of a sudden*

*J. Hoch states that there is a time and place for donations and that is while there is still good will money left on the ledger. States that looking at how the projects go, it is either very early in the project or when it comes before a Planning Board review that donations are offered. States once Certificate of Occupancies are issued, they start buckling up their books.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

C. Blinn states it was a he said she said thing. Stated he felt it was ear marked for the Police Department. States he had no discussion with M. Curran or D. Poliquin about his decision and that it was his own personal opinion.

L. Gil states he was called on vacation about this issue and the vote and C. Blinn wanting to rescind his vote. States there was a discussion of the Donations Policy and Procedures.

L. Gil states there were some rumblings that there was some arm twisting to get the \$25,000 donation. Asks who should be responsible for deciding if there was arm twisting done. States it should be the person who made that accusation and he is not sure anyone did that. States it comes back to everyone scrambling for cover to see if anyone should accept this or not accept it.

L. Gil states where it stands in terms of completion could be an issue. States that as J. Hoch pointed out, that amount of money is not going to come out of thin air when the books get tied up.

L. Gil states that until someone can show him otherwise, he stands by his decision.

J. Sherman states he is in favor of the \$25,000 donation and does not see an issue with it. States there is an opportunity to receive \$25,000 to help out the Town. States he believes it should still be pursued.

J. Sherman states he is not as concerned about perception. States the Town can manage the situation so there will not be any impropriety. States the things J. Hoch said about the money not being available due to the books closing and the good will not being there makes sense. States he believes we should pursue the \$25,000 for the Town

C. Blinn states his mind was changed the next day. States he felt the situation is not the first time this has happened with donations.

J. Sherman states the Board of Selectmen decides how the money is distributed

M. Curran states that the town manager is in the position to pursue accepting the donation and coming back to the Board of Selectmen on how that donation will be allocated.

D. Poliquin asks if this has anything to do with another \$10,000 that was suggested

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*J. Hoch states there was some mention of extra being there.*

- *Motion by C. Blinn, Jr. to reconsider the vote taken on September 10, 2007 in favor of the Donation of \$25,000 to the Plaistow Police Department; second by M. Curran*

*J. Sherman asks why they want to reconsider it.*

*C. Blinn states it is based on past experiences and what is best for the Town.*

*L. Gil states the time to make that decision would have been during the first vote.*

*J. Sherman states what if we pursue it and if we decide to use it for conservation. Asks what the down side of pursuing it is. States he believes they are hung up too much on the Department it is being donated to.*

*D. Poliquin states that that is not his reason for not agreeing it. States he believes Department heads should not be soliciting for donations. States they are hit enough in impact fees.*

*L. Gil states he is unaware of the additional \$10,000 that was offered. Asks if someone can give him more information regarding that issue.*

*D. Poliquin states an additional \$10,000 was offered for a water line truck and it was turned down as they did not think it was appropriate. States that if they want to come after the project is completed, that is fine.*

*J. Sherman states he is still in favor of pursuing the \$25,000 or some other amount. States the Board of Selectmen can direct it towards some other fund or department.*

*J. Hoch states there is a practical implication. States the Board of Selectmen can chose to put it some other place as long as the donor is agreeable to it going to that Department or fund.*

*J. Sherman asks why cut it off at the knees when the Town might be able to get an amount that would be a benefit. States that even if it does not work out, why not allow it to come to something that would benefit the Town Of Plaistow*

*D. Poliquin asks why not wait until the project is completed.*

*J. Sherman states he is afraid the money will not be there.*

**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*M. Curran states they should pursue the impact fees. States she agrees with J. Hoch that there is a time and a place and that it can be done prior to the plan starting. States she does not want to put herself in the position of voting on this when she is part of the Planning Board and the project is not completed yet.*

*C Blinn states if he believed it was not intended for one Department, he may reconsider it, but that is not how it came across to him*

*L. Gil states he recalls that during the rain storms, the highway went over and bailed them out of some problems. Asks if there was any reimbursement for that.*

*M. Curran states no.*

*L. Gil states this is an opportunity for them to reimburse the Town Of Plaistow*

*M. Curran asks for vote*

**Vote: 3-2-0**

**New Business:**

1. Map – Birch Street
2. Primex - Report
3. Center for Occupational & Employee Health

**Selectmen's Reports:**

*J. Sherman states there is a CIP Committee Meeting Tuesday night as well as a Budget Committee Meeting next Tuesday evening. States the Recreation Commission met with C. Malette about the building. States C. Malette is working with the Town Manager on a budget for next year.*

*L. Gil states there were no meetings to attend as he was on vacation the last few weeks.*

*D. Poliquin states there were no meetings to attend. States he will be meeting with Family Mediation on Wednesday evening.*

*C. Blinn, Jr. states he will be attending the Conservation committee meeting on Thursday evening.*



**Town of Plaistow  
Board of Selectmen  
145 Main Street  
Plaistow, NH 03865**

*M. Curran states she will be attending the Planning board meeting*

*M. Curran asks J. Hoch if the Board of Selectmen need to sign the Ballot boxes*

*J. Hoch states they need at least three signatures.*

**ADJOURNMENT:**

*M. Curran declares the meeting closed at 9:50 pm.*

*Respectfully submitted,*

*Selwa Moured  
Recording Secretary*