

**CITY COMMISSION OF THE CITY OF PAHOKEE  
REGULAR COMMISSION MEETING MINUTES  
Tuesday, December 9, 2014**

Pursuant to due notice the regularly scheduled Commission meeting was held in the Commission Chambers at 360 E. Main St., Pahokee, Palm Beach County, Florida on Tuesday, December 9<sup>th</sup>, 2014.

The meeting was called to order by Vice Mayor Walker at 7:11p.m.

Official attendance was recorded as follows:

<b>Roll Call:</b>	Mayor Colin Walkes	Absent
	City Commissioner Keith Babb	Present
	Commissioner Allie Biggs	Present
	Commissioner Felisia Hill	Present
	Vice Mayor Diane Walker	Present
	Interim City Manager Arthur Ivester	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Lieutenant Picciolo	Present
	City Clerk Anika Sinclair	Present

**Presentations:**

**Doug Coward – Executive Director – Self Solar and Energy Loan Fund** – Mr. Doug Coward presented Self Solar and energy Loan Fund. (See attached)

**Approval of Additions, Deletions, and Agenda Items:**

Add:

New Business  
City Manager Selection Timeline  
December 23, 2014 Commission Meeting  
Christmas Parade

Reorder of Agenda

**Approval of Additions and Agenda**

**Motion by Commissioner Biggs. Second by Commissioner Hill.**

**Motion carried (4) aye and (1) absent.**

**Presentations:**

**Mary Evans, Tri Cities Education – Pahokee Middle and Pahokee High School FCAT Level 5 Certificates** – Mr. Eddie Rhodes presented FCAT Level 5 Certificates to some of the students from Pahokee Middle School and Pahokee High School.

**Public Service Announcements:**

Vice Mayor Walker announced that Dot and Ruby Helping Hands, along with the Hill Foundation, has requested for the City of Pahokee to join them for a Christmas Celebration on Saturday, December 20, 2014, from 2:00 p.m. to 8:00 p.m. The location of the event will be at the Parks and Recreation cafeteria.

Beth Clark, Young Singers of the Palm Beaches, advised Young Singers of the Palm Beaches is Palm Beach County's Children and Youth Community Choir. She stated Young Singers of the Palm Beaches bring children from all walks of life together and teach them wonderful singing and life skills, through music. Young Singers of the Palm Beaches has been awarded a grant via the Community Foundation of Palm Beach and Martin County, to take their program to Belle Glade and Pahokee. In January 2015, there will be rehearsals, once a week, on Tuesdays, at the First United Methodist Church. Ms. Clark advised at the end of May 2015, there will be a performance for the community. The services will be provided to the children free of charge.

### **Approval of Minutes:**

1. Regular Scheduled Commission Meeting – October 28, 2014
2. Special Meeting – October 30, 2014

### **Approval of Minutes**

**Motion by Commissioner Biggs. Second by Commissioner Hill.**

**Motion carried (4) aye and (1) absent.**

### **Consent Agenda:**

1. **RESOLUTION 2014 – 55 – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE AGREEMENT FOR SERVICES BY THE SUPERVISOR OF ELECTIONS FOR MUNICIPAL ELECTIONS.**
2. **RESOLUTION 2014 – 56 – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE ECONOMIC DEVELOPMENT TRANSPORTATION PROJECT FUND AGREEMENT WITH STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION.**
3. **RESOLUTION 2014 – 57 – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE LETTER OF AGREEMENT BETWEEN THE CITY OF PAHOKEE AND KABOOM! FOR THE PURPOSE OF PURCHASING PLAYGROUND EQUIPMENT.**

### **Approval of Consent Agenda**

**Motion by Commissioner Babb. Second by Commissioner Biggs.**

**Motion carried (4) aye and (1) absent.**

### **Presentations:**

Plaques were presented to the following:

**Director of the Quarter – Anika Sinclair**

**Employee of the Quarter – Nylene Clarke**

### **Report of the City Manager:**

Interim City Manager Ivester advised Governor Rick Scott will be at the City Hall in Belle Glade on Thursday, December 11, 2014 at 9:00 a.m. December 11, 2014 is the Mandatory Sexual Harassment Training, with PRM, for all employees and the training will be available via online for any staff member or Commissioner that cannot attend the class. Interim City Manager Ivester advised the Tri Cities Barbecue was a success and he requested the Commission's direction with the City's Slogan.

Commissioner Babb suggested that the Pahokee Chamber of Commerce be included in the discussion for the changing of the City's Slogan.

Interim City Manager Ivester advised he will follow up with the Pahokee Chamber of Commerce and provide an update at the next Commission Meeting. He provided an update on the Lift Station and advised the City of Pahokee is currently waiting for a follow up with O'Say. Interim City Manager Ivester stated the City of Pahokee will have a Christmas Luncheon for the staff on December 17, 2014, from 12:00 p.m. to 1:30 p.m. He provided information, regarding the holiday incentives for the employees.

City Attorney Brandenburg stated there is a statute that controls the awarding of incentives or bonuses to employees. It has to be done based on a review by the City Manager. He advised if the Commission decides to proceed with either one of the proposals, then his recommendation would be for Commission to allow Interim City Manager Ivester and other staff members to undertake the review and complete it, prior to the awarding of such amount.

Commissioner Babb suggested the following incentives based on performance: \$300 maximum for Directors, \$250 maximum for Supervisors, and \$200 maximum for the employees.

### **Approval of Option 1 Bonus/Holiday Incentive**

**Motion by Commissioner Babb. Second by Commissioner Hill.**

**Motion carried (4) aye and (1) absent.**

Interim City Manager Ivester recommended for the December 23, 2014 Commission Meeting to be canceled, in observance of Christmas.

**Approval to Cancel the December 23, 2014 Commission Meeting**

**Motion by Commissioner Babb. Second by Commissioner Hill.**

**Motion carried (4) aye and (1) absent.**

Interim City Manager Ivester advised he met with Florida Power and Light (FPL), in regards to the repeat power interruptions, which were due to palm trees on the south side of Larrimore Road, between Pahokee High School and State Market Road. He advised he also met with the Principal at Pahokee High School, regarding the matter, and the Principal would like for the palm trees to be removed, if possible. FPL advised they would pay for the cost of removing the palm trees and they will also work with the City of Pahokee to get rid of the palm trees. Interim City Manager Ivester stated there are issues that still have to be dealt with, in regards to the matter. Mr. Hatton, from the tree farm, has agreed to allow the City of Pahokee to use their private road to access the palm trees.

Commissioner Babb advised the palm trees should be removed if they are interfering with the power line. He suggested that the City of Pahokee have FPL to replant the palm trees in another area of Pahokee, if needed. If there is no area in Pahokee that needs the trees, then the trees may be discarded.

City Attorney Brandenburg suggested that the City of Pahokee adopt a motion to instruct FPL that the City has no objection to the removal of those trees, provided that they first get any private property owner's permission, if necessary, and then they take away and dispose of all the debris.

**Approval for the City of Pahokee to instruct FPL that the City has no objection to the removal of trees, as long as they get approval from property owners and FPL remove the trees**

**Motion by Commissioner Biggs. Second by Commissioner Babb.**

**Motion carried (4) aye and (1) absent.**

**Report of the City Attorney:**

City Attorney Brandenburg advised there was an issue with the State of Florida, regarding the temporary lease at the Restaurant, at the Marina, which delayed the issuing of a liquor license. He contacted the State of Florida and worked through the issue.

Cathie Morelli, representative of Pahokee Mo's, advised she and some of the local citizens would like to have an active Farmer's Market at the Marina. She inquired if it would be feasible for them to put together a formal proposal for the Commission, for next month.

City Attorney Brandenburg advised she is free to present a proposal at the next Commission Meeting. If it requires the Commission's approval, then the Commission act accordingly.

Ms. Morelli presented an update on Pahokee Mo's.

**New Business:**

**City Manager Selection Timeline** – Commissioner Babb suggested that there be a timeline in place so that the City Manager Selection Committee would be aware of their timeline, to submit the requested number of applicants. The selected applicants will have enough time to plan to travel to the City of Pahokee, if necessary, and the City of Pahokee would have idea as to how long it would take to hire a City Manager. Commissioner Babb recommended that the City Manager Selection Committee have a tentative timeline to have their assignment completed.

City Clerk Sinclair advised the City Manager Selection Committee meets on Tuesday of next week and there will be another City Manager Selection Committee Meeting, prior to them meeting with the Commission.

City Attorney Brandenburg advised the City Manager Selection Committee will go through all of the recommendations, they will select seven (7) candidates that they deem to be most qualified, and they will refer the seven applicants to the Commission. The Commission will review the seven applicants and determine which applicants, of the seven (7) applicants, to invite for an interview. He suggested that the City Manager Selection Committee be done with their work by December 29, 2014. The first Commission Meeting in January 2015, will allow

the Commission to accept the City Manager Selection Committee's recommendation and decide where to proceed thereafter.

The Commission agreed to have a Workshop on Tuesday, January 6, 2015 at 6:00 p.m., to review the seven applicants and to decide where to proceed thereafter.

**Christmas Parade** – Commissioner Biggs stated the President of the Pahokee Chamber of Commerce advised they had to pay approximately \$504.00 for the Palm Beach Sheriff's Office (PBSO) security, for the Christmas Parade. She suggested that the City of Pahokee reimburse the Pahokee Chamber of Commerce for the payment.

Commissioner Babb recommended that the Pahokee Chamber of Commerce forward the bill to the City of Pahokee, for review, and he suggested that it be paid, if it is appropriate.

**Approval for the City of Pahokee to pay PBSO \$504.00 for the Parade, if appropriate**

**Motion by Commissioner Babb. Second by Commissioner Hill.**

**Motion carried (4) aye and (1) absent.**

**Citizen Comments:**

**Nathaniel Holmes, Chairman of the Community Relations Board**, reminded the Commission about the Certificate of Appreciation to the Community Relation Board members and the annexation of Streamline, Joe Louis area.

City Attorney Brandenburg advised he will see if there is any legal way to proceed with the annexation.

**Dr. Marcia Hardney** provided a Palm Beach County Metropolitan Planning Organization update.

**Commissioners Comments:**

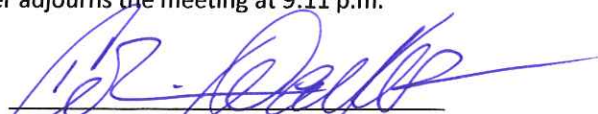
**Commissioner Babb** thanked Mr. Michael Jackson for his interest in the City of Pahokee. He encouraged the Commission to go through the meetings in a timely manner and he requested for staff to have the potholes at Park and Recreation filled in.

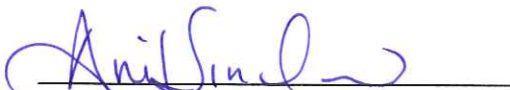
**Commissioner Biggs** bid all a good evening and she thanked the Pahokee Chamber of Commerce and the City of Pahokee for the Christmas Parade. She thanked the City of Pahokee Staff for a job well done. Commissioner Biggs shared information from the FRHEDI Meeting, which was in Moore Haven, on December 8, 2014. She discussed the MPO and the Apprentice Program at West Tech.

**Commissioner Hill** thanked all for being present and she encouraged the City of Pahokee Staff to keep up the great work. She expressed her delight in the Christmas Parade. Commissioner Hill bid all a good night.

**Vice Mayor Walker** requested for the picnic area and the National League of Cities to be added to the agenda for the next Commission Meeting. She requested an update for the FEMA Grant and Biomass. Vice Mayor Walker congratulated the Baby Blue Devils on being undefeated and she advised they will be playing in the Orange Bowl on December 14, 2014. She recommended that the Home Decoration Contest be rekindled for the holiday season. Vice Mayor Walker announced that Palm Beach State College (PBSC) is searching for a new College President. She thanked the City of Pahokee Staff for their efforts in attending meetings that may have an impact on the City of Pahokee and for their support in the Tri Cities Barbecue.

There being no further business to discuss, Vice Mayor Walker adjourns the meeting at 9:11 p.m.

  
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Colin O. Walkes, Mayor

  
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ATTEST: Anika Sinclair, City Clerk