



**CITY COMMISSION OF THE CITY OF PAHOKEE  
REGULAR COMMISSION MEETING MINUTES  
Tuesday, September 23, 2014**

Pursuant to due notice the regularly scheduled Commission meeting was held in the Commission Chambers at 360 E. Main St., Pahokee, Palm Beach County, Florida on Tuesday, September 23<sup>rd</sup>, 2014.

The meeting was called to order by Mayor Walkes at 7:03 p.m.

Official attendance was recorded as follows:

**Roll Call:**

Mayor Colin Walkes	Present
City Commissioner Keith Babb	Present
Commissioner Allie Biggs	Present
Commissioner Felisia Hill	Present
Vice Mayor Diane Walker	Present
City Manager Derrek Moore	Present
City Attorney Gary Brandenburg	Present
Sergeant At Arms Lieutenant Luty	Present
City Clerk Anika Sinclair	Present

**Approval of Minutes:**

1. Regular Scheduled Commission Meeting – July 22, 2014
2. Regular Scheduled Commission Meeting – August 26, 2014
3. Special Meeting – August 28, 2014
4. Regular Scheduled Commission Meeting – September 9, 2014

**Approval of Minutes**

**Motion by Commissioner Biggs. Second by Commissioner Babb.**

**Motion carried unanimously.**

**Consent Agent:**

1. **RESOLUTION 2014 – 41 – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, ESTABLISHING NEW RATES FOR THE GARBAGE AND TRASH REMOVAL FOR ALL RESIDENTIAL AND COMMERCIAL CUSTOMERS WITHIN THE CITY OF PAHOKEE OR SERVED THROUGH THE CITY OF PAHOKEE GARBAGE AND TRASH REMOVAL CONTRACT.**
2. **RESOLUTION 2014 – 42 – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AN AMENDMENT TO THE CITY OF PAHOKEE’S PORT MAYACA CEMETERY FEE SCHEDULE.**
3. **RESOLUTION 2014 – 43 – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AN AMENDMENT TO THE CITY OF PAHOKEE’S PARKS AND RECREATION RENTAL APPLICATION.**
4. **RESOLUTION 2014 – 44 – A RESOLUTION OF THE CITY OF PAHOKEE, FLORIDA, AMENDING THE CITY OF PAHOKEE’S BUILDING DEPARTMENT FEE SCHEDULE.**
5. **RESOLUTION 2014 – 45 – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE LEASE AGREEMENT BY AND BETWEEN THE CITY OF PAHOKEE AND FAMILY CARE TRAINING CENTER.**

**Approval of Consent Agenda**

**Motion by Commissioner Babb. Second by Commissioner Biggs.**

**Motion carried unanimously.**

## Presentations:

1. **Palm Beach School District – Marcia Andrews, District 6 – School Board Representative, Dr. Matthew Shoemaker, Area 3 Superintendent, Dwan Moore-Ross, Area 3 Director, and Vivian Green, Director of Transformation** presented an update on School Transformation. (See attached)

Marcia Andrews introduces Dr. Matthew Shoemaker, Palm Beach School District Area 3 Superintendent

Dr. Shoemaker advised Area 3 is comprised of 30 schools; 11 of the schools are in the Glades and the remaining 19 schools are on the Coast. He advised every school in the Glades has Learning Team Facilitators (LTFs). Dr. Shoemaker introduced Dwan Moore-Ross, Natalie Miller, LTF at KEC Canal Point Elementary, Leslie Dunbar-Cooper, LTF at Pahokee Middle School, Dr. Derrick Hibler, Principal at KEC Canal Point Elementary, and Vivian Green. He advised upcoming meetings are as follows:

- Tri Cities First LTF Meeting – October 2<sup>nd</sup>, 2014 at 6:00 p.m., at West Tech.
- Community Input on Testing and Assessment – October 8<sup>th</sup>, 2014 at Wes Tech. The time of the meeting will be forthcoming.
- Glades Roundtable – October 14<sup>th</sup>, 2014 at 10:00 a.m., at West Tech.

Dwan Moore-Ross recognized some of the Area 3 Support Team:

- Suzanne Watson, Instructional Leadership Team (or Administrative Support)
- Deb Cividanes, Elementary Literacy
- Noemi Moreno, Elementary Literacy
- Bridgett LaDay, Secondary Literacy
- Jayme Simms, Elementary Math/Science
- Veronica Stevens, Elementary Literacy

Vivian Green recognized Lawanda Harper and presented a School Transformation PowerPoint. (See attached)

2. **Palm Beach County Black Nurses Association – Dr. Louise Aurelien, Chapter President for the Palm Beach County Black Nurses Association, and Marie Louise** advised Palm Beach County Black Nurses Association is collaborating with the City of Pahokee, to organize a Health Fair. Dr. Aurelien advised their vision and mission is to collaborate with various organizations and Cities, to improve the health index. She advised a Health and Wellness Fair is scheduled for October 11<sup>th</sup>, 2014. Dr. Aurelien stated the City of Pahokee will be on Palm Beach County Black Nurses Association's calendar annually. She encouraged the residents to come to the health fair.
3. **Community Relations Advisory Board** – The Community Relations Advisory Board Members introduced themselves and gave an overview of the board's assigned tasks.

Nathaniel Holmes advised the Community Relations Advisory Board assists with the ordeals and/or events relating to the City.

Juanita Williams-McGee, Pearl Freeman, Vivian White, Elsie Singletary, Lawanda Harper, and Maria Gonzalez, board members, introduced themselves.

Mayor Walkes stated he would like for the Community Relations Advisory Board to assist with the community cleanups.

Commissioner Babb advised that the Commission would like to invite the various boards to the Commission Meetings each month and allow the Chairpersons to give a brief presentation.

### **Proclamations:**

1. Mildred Lee Butler
2. Odessa Kyles
3. Bevin Beaudet – Certificate of Appreciation

### **Approval of Proclamations**

**Motion by Vice Mayor Walker. Second by Commissioner Biggs.**

**Motion carried unanimously.**

### **Report of the Mayor:**

Mayor Walkes announced that the Community Cleanup is Saturday, September 27<sup>th</sup>, 2014 at 8:00 a.m. He advised the Port Mayaca Cemetery Celebration for the 1928 Hurricane was a success.

### **Report of the City Manager:**

City Manager Moore stated he has provided a Memorandum, requesting the Commission's approval to piggyback on County contract to purchase computers and related equipment.

### **Approval to "Piggyback" on PBC Agreement to Purchase Computer Equipments, Accessories & Softwares**

**Motion by Commissioner Biggs. Second by Commissioner Hill.**

**Motion carried unanimously.**

City Manager Moore reminded the Commissioners to select and submit the names of the candidates that they would like to honor for Veteran's Day. He advised the Veteran's Day planning has begun and the event will be November 11<sup>th</sup>, 2014. The Budget Hearing will be continued until Monday, September 29<sup>th</sup>, 2014 at 6:00 p.m. City Manager Moore advised Ms. Sinclair has requested vacation time for September 24<sup>th</sup> 2014 to September 25<sup>th</sup>, 2014 and he would like vacation time for the following week, excluding Monday September 29, 2014.

Mayor Walkes requested for City Manager Moore to email all of the dates that he and Ms. Sinclair will be out.

### **Old Business:**

**Pahokee Marina** – Mayor Walkes read Reverend Margaret Smart's letter into the record.

*To the Pahokee City Council:*

*It is with intension of my soul, I planned to be at this meeting and express my regret to the members of the council concerning the vote at the last meeting when the proposed to open the restaurant at the campground/marina was defeated. Due to the fact that I am the Red Cross Shelter manager for Pahokee and a meeting of the Shelter Managers of Palm Beach County was called for this evening, I am unable t attend.*

*Because I have been at the pool most every day these past months or have been at the Marina, I have spoken with or seen anywhere from 10 to 100 persons per day who came and are disappointed that the restaurant is NOT OPEN!*

*Does the City have the finances to hire a consult when the reserve funds had to be "dipped into" to balance the budget for the coming fiscal year? Where will that money come from to hire the consultant? How long must the citizens of Pahokee wait for a nice restaurant to be in our fair City?*

*It is my desire and the desire of many of the people of Pahokee to see the City reconsider this subject and go ahead and award the lease to Kathy and Moe so that Pahokee will no longer acts like the "stepchild" of the county as people call us. I love Pahokee and see great potential for her if the CITY COUNCIL will see to it that they don't throw our money down the drain. If you think putting off another SEASON without a restaurant will help the coffers of the CITY you could be making a grave mistake. Campers from years past have contracted me with the question, "Is the place FULLY open" I hate telling them "NO RESTAURANT"! Open the restaurant and you will see "they will come"!*

*Otherwise you may see a greater decline of campers. Recently, a woman from out of town who rented one of the places at the campgrounds said, "We would come every chance we could as this is a paradise except for the fact we cannot go to restaurant for social drink and good meals." Please see the 'Handwriting on the wall.'" Reconsider and award the contract to get the restaurant open.*

*I desire this letter be read in the open meeting and my absent be excused as I go where needed to protect our citizens.*

*Thank you and God Bless,*

*Rev. Margaret H. Smart*

Ernest Lumpkin, representative of Conchy Mo, Inc., advised he hopes the Commission will revisit the issue. He stated he would like to pay a flat fee of \$1,500 per month for rent, for one (1) year.

City Attorney Brandenburg advised a motion for reconsideration has to be made by one of the members that voted on the prevailing side of the motion denying the request.

**Approval to Reconsider Pahokee Marina Restaurant Lease**  
**Motion by Commissioner Babb. Second by Vice Mayor Walker.**  
**Motion carried 3 (aye) 2 (nay).**

Commissioner Babb asked if the currently proposed rent is close to the prospective amount for the Marina Restaurant and he inquired about the amount of time it would take if the Marina Restaurant went back out for Request for Proposal (RFP), inclusive of a consultant.

City Attorney Brandenburg stated he has not been successful in finding a consultant that he could recommend. He advised consequently, if the City of Pahokee moves forward with RFP, then his recommendation would be that the City of Pahokee proceed forward with advertising a RFP, with a three (3) to five (5) year lease, for the three (3) sections of the Pahokee Campground and Marina. The process may take approximately two (2) to four (4) months.

City Manager Moore advised his recommendation would be to go back out for RFP immediately.

Mayor Walkes advised he would consider accepting Mr. Lumpkin's offer, while the City goes out for RFP.

City Attorney Brandenburg inquired if Mr. Lumpkin would pay for the utilities.

Mr. Lumpkin agreed to paying utilities and \$1,500 is for the flat rent. He requested for a period of four (4) to six (6) weeks to be waived, for the purpose of licensing and opening the restaurant. Mr. Lumpkin stated if he is awarded the RFP, he could start the process immediately and he could start paying rent on November 1<sup>st</sup>, 2014. The licensing process will take approximately four (4) to six (6) weeks. He advised if another entity is awarded the Long-Term RFP, then he could pay that entity the rent for the remainder of his lease term.

Commissioner Babb stated the RFP can be written to be active for one (1) year. There can also be language in the rental agreement that will give the City of Pahokee flexibility.

Commissioner Hill suggested that the City go back out for RFP.

Mayor Walkes inquired about the deposit.

Kathie Morelli, representative of Conchy Mo, Inc., advised the deposit is \$5,000.

Vice Mayor Walker advised the City of Pahokee is taking risks with any lessee, until the ideal candidate is presented.

**Approval of Lease of \$1500 per month for a year**  
**Motion by Commissioner Babb. Second by Vice Mayor Walker.**  
**Motion carried 3 (aye) 2 (nay)**

Commissioner Babb inquired about the leaks in the restaurant roof.

City Manager Moore advised the City of Pahokee will be responsible for the roof and any issue of the roof. City Attorney Brandenburg stated the initial proposal requested that the City of Pahokee replaces the elements in the stove.

Kathie Morelli advised their request is; if Conchy Mo, Inc. does not receive the Long-Term RFP, then they are requesting a fully functioning oven and they are willing to pay half of the cost.

City Attorney Brandenburg stated a summary of the lease, with all of the details, will be done.

**Gymnasium Renovation Project** – City Manager Moore advised a budget has been provided by Palm Beach County, in regards to the expenditures and what remains.

**New Business:**

**Credit Card Bill**

**Approval of Credit Card Bill in the amount of \$208.81**

**Motion by Commissioner Biggs. Second by Vice Mayor Walker.**

**Motion carried unanimously.**

**Citizen Comments:**

**Pastor James White** requested that Vice Mayor Walker serve as liaison between MAP and the City of Pahokee.

**Approval of Diane Walker as liaison for MAP**

**Motion by Commissioner Babb. Second by Commissioner Biggs.**

**Motion carried 4 (aye) and 1 (recued).**

**Cindy Anderson** inquired about the timeframe for receiving pavement for the roads and she commented in regards to the conditions of Pahokee.

City Manager Moore advised he and Mrs. Washington, Director of Community Development, submitted two (2) applications to the Florida Department of Transportation (FDOT), for the \$9,000,000 and the \$210,000 that have been made available for the roads. He stated the gas tax can be used for road support and road services. The gas tax is used to support the Public Services Department, which maintains the roads on a daily basis. City Manager Moore advised he has spoken with the owner of Save-A-Lot, in regards to the issue with the buzzards on their premises. City Manager Moore encouraged Ms. Anderson to contact City Hall with any concerns.

**Sylvia Young** expressed her concern in regards to the policies and procedures in renting the cafeteria at the Parks and Recreation facility.

City Manager Moore advised any event involving alcohol has to go through the Human Resources Department, the Code Enforcement Department, Palm Beach Sheriff's Office (PBSO), and ADT, before the event is approved. He stated he will speak with the Parks and Recreation Department staff to ensure that the proper agreement is being distributed.

City Attorney Brandenburg stated no legal basis has been presented and the applicant does not have any legal right to have alcohol at the event. If the Commission feels that the totality of the circumstances justify a onetime waiver, to ensure that this issue never occurs again, then the waiver could be legally approved.

**Approval to allow the event with all required check offs**

**Motion by Vice Mayor Walker. Second by Commissioner Biggs.**

**Motion carried unanimously.**

There being no further business to discuss, Mayor Walkes adjourns the meeting at 9:21 p.m.

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Colin O. Walkes, Mayor

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ATTEST: Anika Sinclair, City Clerk

DRAFT