



**CITY COMMISSION OF THE CITY OF PAHOKEE
COMMISSION WORKSHOP MINUTES
Tuesday, June 24th, 2014**

Pursuant to due notice the regularly scheduled Commission workshop meeting was held in the Commission Chambers at 360 E. Main St., Pahokee, Palm Beach County, Florida on June 24, 2014.

The meeting was called to order by Mayor Walkes at 6:08 p.m.

Official attendance was recorded as follows:

<u>Roll Call:</u>	Mayor Colin Walkes	Present
	City Commissioner Keith Babb	Present
	Commissioner Allie Biggs	Absent
	Commissioner Felisia Hill	Absent
	Vice Mayor Diane Walker	Present
	City Manager Derrek Moore	Present
	City Attorney Gary Brandenburg	Present @ 6:35 p.m.
	Sergeant At Arms Lt. Poston	Absent
	City Clerk Anika Sinclair	Present

**Topic:
Commission Meeting Agenda, June 24, 2014**

Deletion

City Manager Moore advised the following will be deleted from Presentations:

1. Senator Joseph Abruzzo

Additions

City Manager Moore advised the following will be added to Presentations:

1. Robert Nelson, Palm Beach County Water Utilities Department (PBCWUD)

Old Business

Marina Agreement:

Mr. Robert Lambert advised the tentative opening date for the Restaurant is mid to late July, 2014. Licensing has to be obtained and equipment has to be installed. Mr. Lambert advised it is his hope to hire approximately 12 to 15 employees. The restaurant will be marketed to both residents and nonresidents. Mr. Lambert expressed his concerns that a majority of the restaurants do not make profit within the first year.

Report of City Manager:

City Manager announced that the results of the Employee Surveys have been provided. The Fourth of July Fireworks will be at the Pahokee Marina and the City of Pahokee is seeking vendors for the event.

Mayor Walkers advised 22 of the 29 Employee Surveys were completed and inquired as to why the seven employees did not complete the survey.

City Clerk Sinclair replied the seven employees did not want to participate in the survey.

City Manager Moore announced that he and Mayor Walkes will be meeting with the School District on June 30th, 2014. The NBA Camp roster has been provided and Palm Beach County League of Cities will meet on June 25th, 2014. Dollar General's Ribbon cutting will be on June 28th, 2014, at 7:45 a.m. and there will be a Graduation Symposium at Palm Beach State College, on June 25th, 2014, at 6:00 p.m.

Vice Mayor Walker explained that the purpose of Graduation Symposium is to give students with a Certificate of Completion a second opportunity to be successful and to obtain a Regular High School Diploma. Participants will learn about the following: Vocational Preparatory Instruction, Youth and Young Adult Program, Construction Pre-Apprenticeship Night Program, and Community Retrieval.

City Manager Moore discussed the Sidewalk Repair Priority List.

Commissioner Babb requested for City Manager Moore to contact the Palm Beach County School Board to request their assistance with the road reconstruction near the Pahokee Elementary.

Vice Mayor Walker suggested that City Manager Moore also reach out to Palm Tran, for assistance.

City Manager Moore stated Lutheran Service contract will begin July 1st, 2014. The floor in City Hall has to be replaced and the cost will be approximately \$7,500 to \$8,000. City Manager Moore advised the Engineer suggested that industrial tiles be used for the floor and one faculty will assist with the tiling. The IT consultant recommended that the City of Pahokee update the XP operating system to Windows 7. The Town Hall date for the City Hall Referendum is tentatively scheduled for July 9th, 2014 or July 16th, 2014.

Old Business

Marina Agreement:

City Attorney Brandenburg reviewed the Marina Agreement with Cruise America Associates, LLC. He advised the Marina Agreement will be valid from July 1st, 2014 through June 30th, 2015. Rental of the facility is \$2,600 per month. The Operator will install new equipment and repair the roof, which will entitle him to a 61.4% credit towards the monthly rent; thus, decreasing the monthly rent to \$1,500. There will be a mandatory deposit of \$10,000, to the City of Pahokee. For the Operator to be permitted to utilize the Conference Room, his overall monthly rent will be raised to \$2600 and the City of Pahokee will maintain a schedule for the use of the Conference Room. The City of Pahokee will continue to maintain the north bathroom facilities in the campground area and the Operator will maintain the South bathroom from 8 a.m. to 10 p.m., on a daily basis. The Operator will be allowed to use the storage under the pool area and will be responsible for securing and for the risk of loss of all items stored. All alcohol served on the premises shall be purchased from the Operator and all Non-City of Pahokee events will be required to purchase food from the Operator as well. The City of Pahokee may allow vendors to bring outside food items, during City of Pahokee Events. The Operator is responsible for all maintenance, cost, and all other associations with the operation of the Restaurant facility.

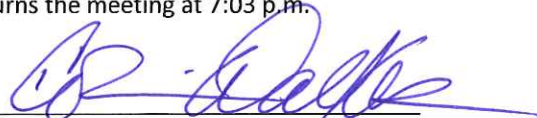
Richard Brown inquired as to who will be responsible for catering, if Mr. Lambert cannot offer the food request for an event.

Mr. Lambert replied if it is something that can be catered, then he would do his best satisfy under the restaurant license.

There being no further business to discuss, Mayor Walkes adjourns the meeting at 7:03 p.m.



ATTEST: Anika Sinclair, City Clerk



Colin O. Walkes, Mayor