

**CITY COMMISSION OF THE CITY OF PAHOKEE
COMMISSION WORKSHOP MINUTES
Tuesday, May 13th, 2014**

Pursuant to due notice the regularly scheduled Commission workshop meeting was held in the Commission Chambers at 360 E. Main St., Pahokee, Palm Beach County, Florida on May 13th, 2014.

The meeting was called to order by Mayor Walkes at 6:13 p.m.

Official attendance was recorded as follows:

<u>Roll Call:</u>	Mayor Colin Walkes	Present
	City Commissioner Keith Babb	Present @ 6:19 p.m.
	Commissioner Allie Biggs	Present
	Commissioner Felisia Hill	Present
	Vice Mayor Diane Walker	Present
	City Manager Derrek Moore	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Lt. Poston	Absent
	City Clerk Anika Sinclair	Present

Topic:

Commission Meeting Agenda, May 13, 2014

Additions

City Manager Moore advised the following will be added to Old Business:

6. Youth Empowerment Summit
7. Florida Department of Transportation (FDOT) Beautification Agreement
8. Thalle Agreement

Consent Agenda

City Manager Moore advised the Professional Opportunities Program for Students (POPS) Agreement is being renewed and the Budget Amendments, inclusive of additions and deletions, were necessary for the Gymnasium Project, the COOP Evacuation Grant, Palm Beach League of Cities, FDOT Bus Project, and the Employee Appreciation Luncheon.

Presentations

City Manager Moore stated there will be a certificate of Appreciation presented for the Youth Summit. He advised Nina Wills, Bridges of Pahokee Outreach Coordinator, will present Strong Hearts for Children and Rashonda Warren, Protection Inspection Supervisor, will present the Code Enforcement Report. City Manager Moore announced the Employee of the Quarter and the Director of the Quarter, from the previous Quarter, are Sedric Clervan, Program Coordinator, and Ebony Bruton, Director of Finance, respectively.

Old Business

City Manager Moore stated the City of Pahokee is in continued negotiation with Luther Services, in regards to the Head Start Program. Lutheran Services' proposal options were \$500 per month, for the first year, and \$2500 per month, for the second year, inclusive of a five percent increase for the third, fourth, and fifth years. Mr. Weisman's recently sent a proposal for Lutheran Services for \$1,800 per month, starting the first year. City Manager Moore stated his counter options were \$500 per month, for the first year and \$3,000 per month for the second year, inclusive of a five percent increase for the years thereafter, or \$2,500 for the first year and then a five percent increase thereafter for the succeeding years.

Vice Mayor Walker requested City Attorney Brandenburg's recommendation in the matter.

City Attorney Brandenburg stated the difference between the City of Pahokee's proposal and Lutheran Services' proposal is approximately \$300 per month or \$3,600 per year. City Attorney Brandenburg advised if the Commission is comfortable with Lutheran Services current proposal, then Commission may move forward with the process.

City Manager Moore and City Attorney Brandenburg will follow up on the Lutheran Services Agreement.

City Manager Moore stated he has met with Mr. Lambert on Saturday, May 10th, 2014, in reference to the Marina Restaurant Agreement, and Mr. Lambert assured him that the Marina Agreement will be available by the following Commission Meeting. There is a survey for the City Hall Referendum, which will be available the first week in June 2014.

Commissioner Babb expressed his concern with the cost and the amount of work that will be associated with the City Hall Referendum.

City Clerk Sinclair advised the City Hall Referendum will cost the City of Pahokee at least \$10,000 to be placed on the ballot. The Supervisor of Elections is not allowing Referendums from Cities on the August 2014 or the November 2014 Ballot, except for August and it has to be for emergency purposes only. Referendums will be permissible only for the March 2015 Ballot.

City Manager Moore advised a permit has been submitted for the Gymnasium Renovation Project by the County's contractor

Erica Washington, Director of Community Development, advised Kevin Hemple, Building Official, will review the permit and he will return it by next week.

City Manager Moore stated the Economic Development Initiative is in the Report of the City Manager.

Vice Mayor Walker advised the Youth Empowerment Summit has been rescheduled to June 7th, 2014, at Pahokee Middle School. The YES Committee will be meetings at 10: 00 a.m. for the next four (4) Thursdays in the Seniors Room. Vice Mayor Walker stated the necessary insurance and coverage for the event has been acquired.

City Manager Moore stated the City of Pahokee has the Beautification Contract, Boots Boyer Enterprise, asked for the performance bond requirement to be waived.

City Attorney Brandenburg advised the Low Bidder would not agree to supply a Performance Bond and they requested half of the money at initiation and the other half of the money upon completion. The Low Bidder also advised they would not oversee the plants over a period of time; therefore, the City of Pahokee would be responsible for watering the plants and replacing the trees, in event that the trees die.


City Manager Moore stated Boyer Enterprise, Inc. advised it is very difficult for them to acquire Performance Bonds for small businesses and for projects under \$100,000. Boyer Enterprise will oversee the trees for the first three (3) months; thereafter, the City will be responsible for watering the trees.

Commissioner Babb suggested that there be protection on the City of Pahokee's behalf, regarding the trees and if the grant received for the Beautification Project requires a Performance Bond.

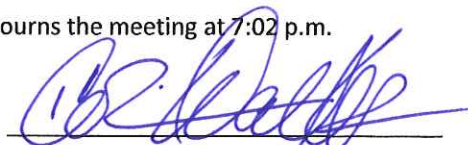
City Manager Moore advised the City of Pahokee could have reduced the number of trees that are to be planted and utilize the remaining funds for the maintenance of the trees, for a year. No Performance Bond is required; the City of Pahokee may abide by its own requirements and processes.

City Attorney Brandenburg recommended that the City of Pahokee proceeds with the planting of the trees, as opposed to losing the grant altogether.

There being no further business to discuss, Mayor Walkes adjourns the meeting at 7:02 p.m.



ATTEST: Anika Sinclair, City Clerk



Colin O. Walkes, Mayor