

**CITY COMMISSION OF THE CITY OF PAHOKEE
COMMISSION WORKSHOP MINUTES
Tuesday, March 25th, 2014**

Pursuant to due notice the regularly scheduled Commission workshop meeting was held in the Commission Chambers at 360 E. Main St., Pahokee, Palm Beach County, Florida on March 25th, 2014.

The meeting was called to order by Commissioner Babb at 6:08 p.m.

Official attendance was recorded as follows:

<u>Roll Call:</u>	Mayor Colin Walkes	Present
	City Commissioner Keith Babb	Present
	Commissioner Allie Biggs	Present
	Commissioner Felisia Hill	Present
	Vice Mayor Diane Walker	Present @ 6:18 p.m.
	City Manager Derrek Moore	Present
	City Attorney Gary Brandenburg	Present via telephone
	Sergeant At Arms Lt. Poston	Absent
	City Clerk Anika Sinclair	Present

Topic

Commission Meeting Agenda, March 25, 2014

Consent Agenda:

City Manager Moore stated the City of Pahokee keeps a consultant on staff to provide assistance as needed.

Ordinance:

City Manager Moore advised the professional building beside the Old Hospital is being rezoned.

Presentation:

Treasure Coast Regional Planning will provide an update of the Glades Master Plan. City Manager Moore advised a presentation on Biomass Wood Pellet, by Organic Green Solutions, will be added.

Report of the Mayor:

Mayor Walkes inquired if Mrs. Waters issue with the monument has been resolved. Mayor Walkes suggested that Glades Initiative be used for City advertisement

City Manager Moore advised he and Mr. Ivester spoke with the Company that provides the monuments, as well as Mrs. Waters, and the issue was resolved.

Report of the City Manager:

City Manager Moore advised the City of Pahokee should consider foreclosing on the property at the Old Hospital. He stated he has spoken to Charles Duval at Career Source Palm Beach County, formally known as Workforce Alliance, in reference to upcoming programs that could place help in various departments at the City of Pahokee. City Manager Moore advised he will continue to discuss the lease with Lutheran Services representatives to finalize the lease. The Marina Request for Proposal (RFP) will be scheduled for either March 31st, 2014 or April 1st, 2014. City Manager Moore provided an email from the City of Belle Glade, for the PEACE Rally that is scheduled for March 31st, 2014 outline the scheduled cost.

- Transportation - \$2,043.30 for 10 buses provided by School District of Palm Beach County
- Meals - \$4,308.48 for 260 meals to include drinks and 90 meals not including drinks at Golden Corral.

Mayor Walkes inquired about the division of the cost of the Peace Rally and the closure for solicitation.

City Manager Moore replied based on conversation with Mayor Wilson and Pastor Rease, the cost will be divided among the Tri Cities. The email suggests that financial support maybe solicited, as well as sponsorship for transportation. City Manager Moore advised he is not certain, but the organization may attempt to raise the funds until the approach of the event.

Commissioner Babb advised he does not agree with dividing the cost among the three (3) Cities. The City of Pahokee should review its budget, consider what can be done, and contribute accordingly.

Commissioner Biggs agreed with Commissioner Babb. She advised none of the City of Pahokee's Staff was requested during the outlining of the cost for the PEACE Rally. Commissioner Biggs expressed her concern regarding the cost for the event.

Mayor Walkes advised the Commission agreed to support the efforts and would like to see additional details. He stated the Commission should support the efforts of the Tri Cities uniting. Mayor Walkes requested for City Manager Moore to obtain the specific numbers of participants per City.

Commissioner Hill advised the Commission should settle on a figure that the City of Pahokee can donate.

Mayor Walkes stated the City of Pahokee needs to be present during the discussion and planning for the PEACE Rally, so that we may have input.

City Manager Moore announced the Palm Beach County League of Cities monthly meeting and the Arc of the Glades Award Luncheon will be held on March 26th, 2014. West Tech's Open House will be held on April 3rd, 2014 and the Great American Cleanup is April 5th, 2014.

Barbara Bell-Spence, representative for Glades Relay for Life, requested aid in sponsoring a team, acquiring a tent, and permission to distribute banners throughout the City. She also requested the Commission's participation in the opening ceremony and permission to utilize either the Marina or the Cafeteria for the End of the Year Ball. The Relay for Life event will be May 9th, 2014 through May 10th, 2014, at Airport Park in Belle Glade and the Committee is considering a Sunrise Service the morning of May 10th, 2014. The meetings are held on the third (3rd) Thursday at 6:30 p.m., at Lakeside Medical Center. Mrs. Bell-Spence requested permission to use the Cafeteria on March 27th, 2014 for the Team Captain Meeting and for the fees associated to be waived.

City Manager Moore advised changes have been made to the Employee Survey and the Commission's feedback is requested. He advised the City Attorney is reviewing the Marina Boat Slip Lease and the Campground Rental Agreement and they both should be completed in a few days.

Commissioner Babb suggested removing the Commission from the Employee Survey and developing a separate survey for the Commission, in the future. The survey should gauge issues with management and the work environment.

Commissioner Biggs suggested that there be alteration of the wording for some of the questions.

Vice Mayor Walker stated there are too many questions on the survey; instead, it should be short and direct.

Commissioner Hill advised certain questions should be removed, but a detailed survey will be better and easier to evaluate.

Mayor Walkes requested City Manager Moore to streamline the Employee Survey more and to communicate with the Commission during the week in regards to the survey.

Commissioner Babb requested a summary of the results of the employee survey, after all of the information is compiled.

City Manager Moore advised his plan was to present a percentage per ranking of each question and provide the written portion of the survey to the Commission.

Old Business

City Manager Moore reiterated that Biomass Wood Pellet by Organic Green Solutions, as a part of the Economic Development Initiatives, will be presented at the Commission Meeting. He advised he will continue to reach out to the prospective organizations and Hibbett Sports in regards to bringing their businesses to the City of Pahokee.

Commissioner Biggs inquired about the entryway sign.

City Manager Moore replied the City of Pahokee will meet with Florida Department of Transportation (FDOT) on March 27th, 2014, in regards to receiving FDOT's approval on the entryway sign.

Commissioner Babb inquired about the City of Pahokee's marquee sign.

City Manager Moore replied the previous marquee sign's height was not sufficient, but he and Mr. Alvin Johnson, Public Services Director, are working on the adjustments for the new marquee sign. City Manager Moore advised he will provide the Commission with the new version of the marquee sign, once it is available. The Marquee sign will be displayed the City Hall.

Richard Brown inquired about the local employment rate for Dollar General.

City Manager Moore advised he has reached out to Dollar General in regards to the matter, but has not received the numbers as of yet.

Mayor Walkes stated he appreciates Mr. Brown's concern and advised he is sure that individuals from within the community will be selected for the daily operation of Dollar General.


City Manager Moore advised he will reach out to the new managers of Dollar General in reference to the employment of locals. He stated their initial intent was to employ locals, based on previous conversations.

Commissioner Babb suggested that City Manager Moore could encourage the Managers of Dollar General to host a local job fair.

Vice Mayor Walker suggested that the Citizens should be made aware of the current job postings for Dollar General.

Mayor Walkes mentioned the City Manager's Performance Plan and advised the Regional Master Plan material ties in with the Five Year Economic Development Plan.

There being no further business to discuss, Mayor Walkes adjourns the meeting at 6:59 p.m.


ATTEST: Anika Sinclair, City Clerk


Colin O. Walkes, Mayor