

**CITY COMMISSION OF THE CITY OF PAHOKEE
COMMISSION WORKSHOP MINUTES
Tuesday, February 11, 2014**

Pursuant to due notice the regularly scheduled Commission workshop meeting was held in the Commission Chambers at 360 E. Main St., Pahokee, Palm Beach County, Florida on February 11th, 2014.

The meeting was called to order by Commissioner Babb at 6:06 p.m.

Official attendance was recorded as follows:

Roll Call:	Mayor Colin Walkes	Present
	City Commissioner Keith Babb	Absent
	Commissioner Allie Biggs	Present
	Vice Mayor Felisia Hill	Present
	Commissioner Diane Walker	Present
	City Manager Derrek Moore	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Lt. Alonso	Absent
	City Clerk Anika Sinclair	Present

Topic

Commission Meeting Agenda, February 11, 2014

Additions, Deletions, and Approval of Agenda:

City Manager Moore advised he will be deleting Employee and Director of the Quarter from Presentations and adding Marina Dockage Agreement and Campground Rental Agreement to Report of the City Attorney.

Commissioner Walker inquired as to why the City Manager will be removing the Employee and Director of the Quarter presentation.

City Manager Moore advised the proper process he established was not followed and he directed staff to redo the process.

Consent Agenda:

Resolution 2014 – 02: City Manager Moore advised at a prior Commission Meeting a representative from Shiloh Missionary Church stated a few years ago the City agreed to donate the property to the church, but the transfer was not completed.

Resolution 2014 – 03: City Manager advised the \$43,118.80 is to assist with the matching dollars for the USDA Emergency Equipment grant.

Mayor Walkes asked if the \$43,118.80 is associated with the COOP & Evacuation Grant.

City Manger Moore advised it is a separate item and he will provide a detailed list of the equipments to be purchased with USDA grant. He advised the balance from the COOP & Evacuation grants will purchase six generators, six lap tops and nine chain saws all to be shares equally amongst Pahokee, Belle Glade and South Bay. City Manager Moore advised Commissioner Babb is not feeling well and he will not be able to attend tonight's meeting.

Report of the City Manager:

City Manager Moore advised he provided an Employee Survey and a Customer Service Survey for their review and approval.

Report of the City Attorney

City Attorney Brandenburg advised he closed out the report for the termination of Wayne Gray's lease. He provided a Dockage Agreement and Campground Rental Agreement for approval at the next meeting.

Old Business:

Cafeteria Rental Agreement: City Manager Moore provided recommendation for changes in the agenda.

Five Year Economic Development Plan: City Manager Moore provided a copy of the Plan that was developed May 2013 in preparations for the scheduled workshop on February 18, 2014.

City Manager Moore provided an itinerary for the FAM Tour, which is an invitation only event. He advised on Thursday, February 27, 2014 the site selectors will visit Pahokee. On Friday, February 28, 2014, the Site Selectors will be open to the public and if you plan to attend, you will need to RSVP. City Manager advised the Community Clean will be on Saturday, February 22, 2014 in preparation of the FAM Tour.

Mayor Walkes advised the Palm Beach County Board of County Commissioners prepared a proclamation to the Buffalo Soldiers, declared February 16, 2014 as Buffalo Soldiers of the American West Day.

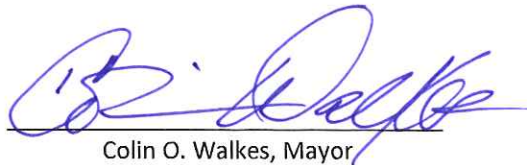
City Manager Moore advised he asked Commissioner Santamaria to present the Proclamation on either February 21, 2014 at the Black History Month Program or February 25, 2014, at the next commission meeting.

Commissioner Walker recommended a proclamation, from the City of Pahokee, to Buffalo Soldiers.

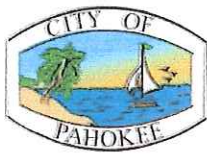
There being no further business to discuss, Mayor Walkes adjourns the meeting at 6:27 p.m.



ATTEST: Anika Sinclair, City Clerk



Colin O. Walkes, Mayor



**CITY COMMISSION OF THE CITY OF PAHOKEE
REGULAR COMMISSION MEETING MINUTES
Tuesday, February 11, 2014**

Pursuant to due notice the regularly scheduled Commission meeting was held in the Commission Chambers at 360 E. Main St., Pahokee, Palm Beach County, Florida on Tuesday, February 11th, 2014.

The meeting was called to order by Mayor Walkes at 7:02 p.m.

Official attendance was recorded as follows:

Roll Call:	Mayor Colin Walkes	Present
	City Commissioner Keith Babb	Absent
	Commissioner Allie Biggs	Present
	Vice Mayor Felisia Hill	Present
	Commissioner Diane Walker	Absent
	City Manager Derrek Moore	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Lt. Alonso	Present
	City Clerk Anika Sinclair	Present

Mayor Walkes recognized Miracle Village Staff and Palm Beach County Sherriff's Office (PBSO) representatives.

City Manager Moore advised Commissioner Babb is out sick and Commissioner Walker had an emergency and she had to leave.

Additions, Deletions, and Approval of Agenda Items:

Add:

City Attorney (N):

1. Marina Dockage Agreement
2. Campground Rental Agreement

Delete:

Presentation (K):

1. Employee of the Quarter
2. Director of the Quarter

Approval of Additions, Deletions, and Approval of Agenda

Motion by Commissioner Biggs. Second by Vice Mayor Hill.

Motion Carried 3 ayes and 2 absent.

Public Service Announcements:

Sonia Martinez, Language Arts teacher at Pahokee High School, requested sponsorship to sponsor Pahokee High School's yearbooks. She advised the school have not had a yearbook for the last two years because of insufficient funds. Ms. Martinez advised they have raised \$2,000 and the cost is \$4,000. She advised if anyone needs additional information; feel free to contact the school at (561) 924-6400 or (787) 462-9794.

Commissioner Biggs encouraged each commissioner to also support the yearbook.

Vice Mayor Hill suggested that Ms. Martinez contacts all the local businesses.

Approval to donate \$100 to the Pahokee High School yearbook

Motion by Commissioner Biggs. Second by Vice Mayor Hill.

Motion Carried 3 ayes and 2 absent.

Approval of Minutes:

1. Commission Workshop – January 8, 2014
2. Regular Commission Meeting – January 8, 2014

Approval of Minutes

Motion by Commissioner Biggs. Second by Vice Mayor Hill.

Motion Carried 3 ayes and 2 absent.

Consent Agenda

1. RESOLUTION 2014-02 – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE DONATION OF A PARCEL OF SURPLUS CITY-OWNED REAL PROPERTY (PARCEL ID # 48-37-42-18-01-003-0060) TO THE ADJACENT CHURCH.
2. RESOLUTION 2014 – 03 – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE RATIFICATION OF AMENDMENT 001 TO THE AGREEMENT WITH PALM BEACH COUNTY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR PAHOKEE EMERGENCY GENERATOR PROJECT.

Approval of Consent Agenda

Motion by Commissioner Biggs. Second by Vice Mayor Hill.

Motion Carried 3 ayes and 2 absent.

Presentations:

1. Certificate of Appreciation – Lt. Reinaldo Alonso

Captain Wallace of PBSD advised Lt. Alonso will be reassigned as the Western Region Watch Commander. Captain Wallace presented a plaque to Lt. Alonso and advised he has been working in the City of Pahokee since 2006. He advised either he or Lt. Poston will serve as Sergeant at Arms for future meetings.

Mayor Walkes presented a plaque to Lt. Alonso, on behalf of the City for his dedicated services to the Community.

Lt. Alonso thanked the Commissioners for their support and Lt. Poston became the Sergeant at Arms.

Report of the Mayor

Mayor Walkes encouraged the Community to continue to lend their support. Mayor Walkes asked that the residents send a Pahokee Pride cheer to the Girls Youth Basketball team, that is pursuing State Championship and is playing in Ft. Myers. Mayor Walkes advised the Library will host a Black History Program Reception on February 12, 2014 at 5:30 p.m. He advised the Muck Olympics/Stop the Violence Youth Summit planning to meet sometime next week. Mayor Walkes also thanked Lowes for their donation of plants and vegetables, to assist with the Pahokee Gardens.

Report of the City Manager

City Manager Moore encouraged the Commission to review the surveys and provide any feedback at the next meeting. City Manager Moore thanked Lt. Alonso for all he has done for the City. He announced the Chamber Breakfast will be held at Glades Health Care on February 12, 2013 at 7:30 and the Chamber Dinner and Award will be held on March 22, 2014 at 6:30 and will provide the City with some tickets. The FAM Tour will be next week and the Community Clean up will be February 22, 2014. The Administrative Office will be closed in observation of President's Day on Monday, February 17, 2014. The City of Pahokee's Black History Month Program will be held on Friday, February 21, 2014. The dinner with the City of South Bay is scheduled for February 20, 2014 at 6 p.m.

Report of the City Attorney

City Attorney Brandenburg advised he provided a Summary of Wayne Gray's Management Termination, Marina Dockage Agreement and Campground Rental Agreement.

Old Business

Cafeteria Rental Agreement – City Manger Moore requested this item to be tabled for the next meeting.

Gymnasium Renovation Project – City Manager Moore advised the item will be placed on the County’s March 11, 2014 agenda for approval.

Economic Development Initiative – City Manager Moore advised he met with Mrs. Donia Roberts about her upcoming project. He also met with Sherry Howard, PBC Department of Economic Sustainability Deputy Director, in regards to a manufacturing company coming to the City.

Five Year Economic Development Plan – City Manager Moore advised a workshop is scheduled for February 18, 2014 at 6 p.m.

City Manager Moore advised staff is working on the 2012/2013 Audit. The Marina RFP is due tomorrow and he will provide a recommendation to the Commission in the near future.

Citizen Comments

Henrietta Johnson of New Macedonia Missionary Church requested a proclamation for Black History Month and invited the Commission to attend the services on February 23, 2014 at 3:30 p.m. Dr. Richard Johnson will be the guest speaker.

Approval of Proclamations to the awardees that New Macedonia will be presenting to on February 23, 2014.

Motion by Commissioner Biggs. Second by Vice Mayor Hill.

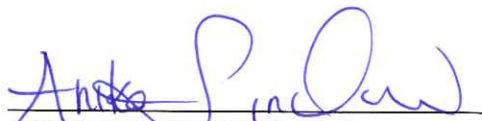
Motion Carried 3 ayes and 2 absent.

Commissioners Comments:

Commissioner Biggs thanked all for attending and advised she is saddened that Lt. Alonso will be leaving the City. Commissioner Biggs stated she is proud that the Ms. Martinez is will get the yearbook going again for the high school. Commissioner Biggs asked the commission and residents to keep Commissioner Walker’s mother in their prayers.

Vice Mayor Hill advised she did not know that it has been two year since the high school had a year book and she will contact Ms. Martinez about the yearbook. Vice Mayor Hill advised she will miss Lt. Alonso and welcomed Lt. Poston.

There being no further business to discuss, Mayor Walkes adjourns the meeting at 7:41 p.m.


ATTEST: Anika Sinclair, City Clerk


Colin O. Walkes, Mayor