

**Town of Otisfield
Planning Board Meeting Minutes
May 5, 2009**

1. **Call to Order:** The regular meeting was called to order at 7:00 PM.
2. **Attendance:** Members present were Chair - Stan Brett, Vice Chair - Dan Peaco, Beth Damon & Alternate - Dave McVety. (Absent - Recording Secretary - Mike McAllister, Herb Olsen & Alternate – Karen Turino).

Code Enforcement Officer: Richard St. John
Planning Board Secretary: Tanya Taft
3. **Quorum:** Board had a quorum. * Dave McVety moved up to a voting member.
4. **Secretary's Report:**
 - A. Regular Meeting Minutes from April 21, 2009. Motion to accept minutes. DP/DM –Unanimous.
5. **Discussion & Comments from public:**
 - A. None.
6. **Residence - Based Business Applications:**
 - A. None.
7. **Shoreland Zoning Applications:**
 - A. Richard "Frank" North, Map U-07, Lot 009. 30% expansion within 100' of Thompson Lake. Applicant would like to add a bathroom and enlarge the kitchen. Applicant applied for a Permit By Rule. Expansion discussion: 338 sq. ft. allowed, requesting 208 sq. ft, 130 sq. ft still remaining, CEO will oversee soil & erosion for this project. PB by consensus would like to see CEO have input on storm-water control.
*Motion to accept application as presented w/ the condition that the CEO have erosion & storm-water input and monitor project. DP/DM – Unanimous.
8. **Site Plan Applications:**
 - A. None.
9. **Subdivision Application:**
 - A. None.
10. **Miscellaneous:**
 - A. None.
11. **Upcoming Dates:**
 - A. Planning Board Meeting May 19, 2009 @ 7:00 PM
12. **Discussion & comments from Code Enforcement Officer:**
 - A. Proposed SLZ Ordinance Review: PB reviewing Proposed Shoreland Zoning Ordinance & Definitions. See “draft” documents to view updated material. Discussion: According to Mike Morse, Maine DEP, the definitions looked good, except for Residential Dwelling Unit and Shore Frontage need to be changed.

IF&W date on map was 10/01/08, but the official date of the establishment should be 12/31/08. By consensus Board agreed to Mike Morse changes.

- B.** CEO: Email submitted into public record about a private boat launch. Professional engineering will be needed. Full NFRR permit is needed from DEP. To be considered a Public boat launch, it must be signed off by the Town. Individual involved wants it to be considered private.
- C.** CEO: A Stop work order was issued on a deck off the Canada Hill Shores Rd: It is at the lake side of land-owners garage/ bunkhouse. Leading edge is 85 'from the water. Permit was received in 2000 to expand on his primary structure.

13. Discussion & comments from Board:

A. None.

14. Pending Applications:

15. Adjournment:

With no further business, the meeting was adjourned at 8:45 PM. DP/DM – Unanimous.

Respectfully submitted,

Tanya Taft, Secretary.

Approved by:

Stan Brett, Chair

Otisfield Planning Board

Approved on: **05/19/2009**