

Town of Otisfield
Ordinance Committee Minutes
May 14, 2009

The meeting was called to order at 7:08 pm. The following members were in attendance—Beth Damon, Stan Brett, Tanya Taft, and Maureen Purdy. The minutes from March 12, 2009 were read and approved.

Tanya had several memos from the Selectmen requesting “findings, conclusions, and recommendations” of the Ordinance Committee. It was decided to address them in the order listed on the March 19, 2009 Memo. Beth announced that she would be leaving the Ordinance Committee after the last meeting of the current year. Beth has been a leading member of the Ordinance Committee and will definitely be missed.

(1) Rich has updated and integrated Shoreland Zoning and Flood Plain Ordinance definitions. This is really a help to our committee as we have a rather lengthy list of ordinances and policies that the selectmen would like us to address. A list of completed tasks and work in progress follows:

(2) Cemetery Ordinance is done; (3) Chimney & Stove Policy is done; (4) Driveway Ordinance is still a work in progress and will probably be added to the Building Ordinance but not for this coming Town Meeting; (5) Alternative Energy is on hold; (6) Sand Use is done; (7) Bidding Policy is done; (8) Removing Fees from Planning Board and Board of Appeals Ordinance **needs to be done in time for a Public Hearing and Town Meeting**; (9) Pawnshop Permit needs more research; (10) Beach Ordinance is done. The State has just voted to prohibit smoking on all public beaches; (11) Going Out of Business Sale permit needs more research; (12) Road Posting needs State guidance. Legal notes from MMA have been submitted into public record; (13) Only one BOS signature needed for permits and registrations that go directly to the state. Lenny Adler may have some input on this; (14) Town Treasurer “BOS must adopt a policy that this position has to be reappointed every year. We had questions since the position is an **elected** position voted on by the townspeople.

Tanya brought information regarding both Pawnshop Permits and Going Out of Business Sale Permits (Note: for samples use Oxford and Lewiston). These items need more research. Tanya mentioned that Otisfield is going to have a Community Day where people can come and show the citizens what is available in Otisfield. We would like to have more information.

Selectmen want us to update the contact policy with MMA. We suggest adding “any interim officer appointed by the Selectmen.” Table this for now. Deputy CEO: In the vacationing absence of the CEO, that a Deputy CEO should be made available to the public (from Memo of May 6) Meeting Closed at 8:30 pm.

Respectfully submitted
Maureen Purdy, Secretary
Next meeting June 11th, 2009