

**Town of Otisfield**  
**Board of Selectmen Meeting Minutes**  
**August 2, 2017**

1. **CALL TO ORDER:** The regular meeting was called to order at 7:00 PM. Chairman; Hal Ferguson, Lenny Adler & Rick Micklon present.
2. **FLAG SALUTE:** Audience and Board members saluted the flag.
3. **ACTION ON MINUTES:**
  - A. Meeting Minutes from July 19, 2017. \*Motion to accept minutes as amended. LA/HF – Unanimous. \*12A. LA: Although the town can spend money, there is no guarantee it will. Add words \*May / May not. All agree.
4. **SPECIAL EVENTS:**
  - A. Time Warner Cable/ Spectrum: Melinda Poore, VP Northeast Governmental Relations, gave a brief overview of what is going to be offered to Otisfield. Poore explained that Time Warner is getting ready to make an investment of 1.5 million dollars in Otisfield, which will provide service to 1,200 homes and businesses. This project will not take away from what people are currently using, but will provide citizens the option of another competitor. A franchise agreement will be needed with Otisfield before any CMP/Fairpoint pole applications can take place, but once that happens, they are looking at next spring for this service to be available. A contract will be sent over to the BOS for review and discussed at an upcoming BOS meeting.
  - B. Time Warner Cable: HF: Otisfield resident Dean Raymond got the ball rolling with BOS approval well over a year ago. He has been the Town's Representative for this Time Warner project initiation and made progress when others could not. BOS thanked him for his efforts, his time and energy in this project and hope that he continues to stay active with the Town.
5. **BOARD & COMMITTEE REPORTS:**
  - A. **Planning Board:** Karen Turino, Chair:
    - 1) Gun Range Public Hearing was well attended with 77 names on the sign in sheet. The applicant heard what the people of Otisfield want/don't want and withdrew his application.
    - 2) Application: An application was received from Otis Brown. Otis was asked to come in and answer some questions for the BOS, which he has done. \*Motion that we appoint Mr. Brown to the Planning Board for a (5) year period ending 06/2022. HF/RM – Unanimous.
    - 3) Stan Brett's term expired 06/2017. RM has spoken with Stan and he will continue to stay on the PB. \*Motion to renew Stan Brett's term for a (5) year period ending 06/2022.
  - B. **Board of Appeals:** Sharon Matthews has asked to remove herself from the BOA due to other obligations that have come up. \*Motion to accept Sharon Matthews' resignation from the BOA at this time. HF/RM – Unanimous.
  - C. **Conservation Committee:** Kristen Roy's term expired 06/2017. Maureen Mooney-Howard has spoken with Kristen and she will continue to stay on the Conservation Committee. \*Motion to renew Kristen Roy's term for a (3) year term. LA/HF – Unanimous.

**6. DEPARTMENT HEADS:**

- A. Town Sexton;** Dan Peaco: Cemetery updates: I have received a price for the sandblast repair and installing the fence at Bell Hill. Hoping it can be done this fall. Q-team will come up next week to look at 1 or 2 cemeteries that have some trees to be removed. RM: if we are going to have fences around cemeteries, I ask that we have continuity. Stay consistent in each cemetery. All agree. We have had a list of things that need to be done and they are being done now. RM: Requesting a written plan on what you plan to do in the next 12 months. Dan will provide something in writing at next BOS meeting. A MDEP Permit By Rule may be needed at the Saturday Pond Dam location. RM has offered to get that for Dan to start cutting.

**7. QUESTIONS/COMMENTS FROM THE PUBLIC:**

- A. Public:** Unknown person: Requesting more detailed information on the BOS Agendas so she knows what will be discussed at an upcoming meeting. Disappointed she did not know that Town Sexton and PB Chair were going to be attending tonight's meeting because it was not on the Agenda. RM: We don't always know what's going to be discussed by Board/Committee Chairs and or Department Heads. Things come up and they are always welcome to come in to discuss them. Our following meeting minutes always provide more detailed information and we always welcome the Public to attend all of our meetings. Public: I was not aware of you signing (3) Ordinances at last BOS meeting. HF: Those were voted on at Town Meeting, not at our BOS meeting. Public walked out. PB Chair KT: The Weaponcraft applicant withdrawing his application last night; there was no way I would have known that in advance to have that on my agenda topic. All Agree. AP: Normally my agendas do contain more information, but I was out of the office and someone filled in for me and that is why this last agenda was on the light side.
- B. Herb Olson:** After last night's Public Hearing and the input received, I would like to know if the BOS are thinking of doing anything more about gun ranges? Any thought about an Ordinance? We have a gun range near my home that is unsafe and I'd hate to see someone get hurt. Discussion: BOS: As discussed numerous times before, if it's on private property, it's a civil matter and not much the Town can do. RM: Having a Noise Ordinance would be hard and expensive to enforce. Equipment would be needed and we'd need to hire someone or add it to the CEO duties to enforce it. The response time might not be effective. LA: We can call MMA to see if there is a way to restrict Gun Ranges or see if any other towns have an ordinance that prohibits the use of gunfire. All agree. HO: I'd like to know if because this individual is referring people from his business and allowing them on his property in town, does that make it commercial. HF will contact MMA about banning commercial ranges and ask if there is anything we can do constructively as a municipality. Town Attorney may need to be called as well. All agree.

**8. ADMINISTRATIVE ASSISTANT ITEMS:**

- A. Ordinances:** AP: Three Ordinances were amended and voted on at Town Meeting. They need to be signed and posted on the website. The Definitions Ordinance, the Board of Appeals Ordinance and the Marijuana Ordinance. TT will post on website and provide a copy to PB and BOA members.
- B. Applications for catering permits at Linnell Farm (The Wedding Barn)**
- 1) \*Motion to sign the Catering permit application for Jamie Racine wedding function on 08/26/17 at Linnell Farm (The Wedding Barn) . LA/RM – Unanimous.
  - 2) \*Motion to accept the Catering permit application for Kami Farnum for a wedding function on 09/23/17 at Linnell Farm (The Wedding Barn). LA/RM – Unanimous.
- C. Handicap Porta Potty:** HF requested AP see how much it would cost for 3 months. AP: It would be \$60/month more then what they are currently paying. That's \$180 more per season, but well worth it for the size described. A "No Parking" Sign is needed in front of it, so when they come to empty it, no vehicles are in the way. All agree that they will provide this next season.

**9. ADJUSTMENTS TO AGENDA**

- A. None.

**10. UNFINISHED BUSINESS**

- A. Saturday Pond Dam easement.

**11. SELECTMEN'S ITEMS TO BE DISCUSSED & VOTED ON**

- A. Town Warrant: \*Motion to sign Warrant # 2, to pay the town bills. RM/HF - Unanimous.

**12. QUESTIONS OR COMMENTS FROM THE BOARD**

- A. Heniger Park Insurance policy: HF; The insurance policies expire in August. The Town is liable if anything should happen down there on the docks and we need to make sure that all policies are up to date. AP contacted lease holders and requested they send new policies for our files. HF: Requesting AP find out who is responsible if someone falls down at the beach area. Would it be the town or the person leasing the land. All agree that a sign saying "Pass at your own Risk" should be put up. \*Tabled until an upcoming meeting.
- B. Silvaqua Easement: HF: There was a meeting on July 29<sup>th</sup> with Silvaqua Association Board members that he attended. He told the Association he saw no way, the public funds can be spent on dry hydrant without a bonified easement. The Association is willing to rescind the 90 day condition on the easement. HF will meet with them again to go line by line to see what the issues are. LA: They want our money spent on their hydrant, but if they don't accept our easement drawn up by our Town Attorney, then we walk away. All agree he can try to come to an agreement with them again. \*Tabled until an upcoming meeting.
- C. Ice Skating Rink: HF: We had agreed previously to consider making the area behind the Town Office an ice skating rink, but because of the septic system we will need to move the rink closer to the building. HF has discussed the issue with Richard Bean and will contact Garry Dyer to see if he will keep the snow off the rink. This will be a trial year to see if it used. All agree they are hoping the kids will come use this.
- D. Foreclosures: Discussion: At some point in time we should discuss what we want to do with repeat offenders. We may want to say after the 3<sup>rd</sup> time you lose it, but that's something to think about for future discussion. \*Tabled until an upcoming meeting.

**13. EXECUTIVE SESSION:**

- A. Motion to enter into executive session pursuant to MSRS. \*Motion to close executive session by \_\_\_ 2<sup>nd</sup> \_\_\_, All Y-N. Discussion: \*There was no executive session held at this mtg.

**14. ADJOURNMENT.** \*Motion to adjourn at 9:15 PM. HF/LA -Unanimous.

Respectfully submitted,  
Tanya Taft, Secretary  
Approved by:

Hal Ferguson, Chairman

Rick Micklon

Lenny Adler

Approved on August 16, 2017