

Town of Otisfield
Board of Selectmen Meeting Minutes
July 20, 2016

1. **CALL TO ORDER:** The regular meeting was called to order at 7:00 PM. Chairman; Hal Ferguson, Lenny Adler & Rick Micklon present.

2. **FLAG SALUTE:** Audience and Board members saluted the flag.

3. **ACTION ON MINUTES:**

A. Meeting minutes from June 15, 2016. *Motion to accept minutes. RM/LA – Unanimous.

4. **SPECIAL EVENTS:**

A. Saturday Pond (SPWSA) Ellen Attaliades – President of Saturday Pond Watershed Association. The Association originally thought that water levels should be adjusted to prevent erosion and decrease aquatic vegetation. Dr. Dan Buckley, PHD of University of Maine at Farmington (hired by the SPWA) reviewed data relative to Saturday pond and analyzed it. It is his opinion that the lake is very healthy and stable. Recommendation is do not adjust water levels at this time. Structure of dam was observed and he recommended that an engineer review it. BOS thanked her for the update and good news.

B. Otisfield Historical Society: Callie Zilinsky – Town Pound: The town hired survey has been completed at approximately \$1,550.00. We can probably assume that the Town owns it, but we can't prove that. We have interest from State of Maine Preservation who say that it is one of the better preserved areas. HF: We will assume the Town owns it, unless someone challenges it. RM: Should we consider a Quit – Claim Deed. All agree to this and AP will do one in house. HF and LA will request that the (2) abutters sign off on it and the Town will register it with the Registry of Deeds. *Tabled until next meeting.

5. **BOARD & COMMITTEE REPORTS:**

A. Scholarship Committee: Chair; Lorette Ayotte. Term expired 06/2016. *Motion to renew Lorette Ayotte's term for a (5) year period ending 06/2021. HF/RM – Unanimous. TT will update website.

New member Kevin Rudman will be added to the website with a term expiring 06/2020.

B. Ordinance Policy Review Committee: Lenny Adler & Nancy Lundquist's term expired 06/2016. LA does not wish to renew his term. *Motion to renew Nancy's term for a (5) year period ending 06/2021. HF/RM – Unanimous. TT will update website.

C. Finance Committee: David McVety. Term expired 06/2016. *Motion to renew David McVety's term for a (5) year period ending 06/2021. HF/RM – Unanimous. TT will update website.

D. Conservation Committee: Susan Feller. Term expired 06/2016. *Motion to renew Susan Feller's term for a (3) year period ending 06/2019. TT will update website.

E. Board of Appeals: Sharon Matthews & Alternate, Don Mixer. Term expired 06/2016. *Motion to renew Sharon Matthews term for a (5) year period ending 06/2021. HF/RM- Unanimous. AP has tried to make contact with Don Mixer with no luck. TT will update website.

F. Board of Selectmen: Lenny Adler was re-elected for another (3) year term. TT will update website.

G. Board of Appeals –Administrative Appeal of Planning Board decision for The Wedding Barn, Map R04 Lot 021 #439 Gore Rd. Site Plan Review Ordinance: (4) sections being appealed by Robert & Jennifer Becker. Appeal scheduled for August 9th @ 7:00 PM.

6. **DEPARTMENT HEADS:**

A. None.

7. QUESTIONS/COMMENTS FROM THE PUBLIC:

A. Robert Becker: Procedural question from the approval of the June 21st Planning Board decision. After the 21st, the appellant period begins. It has a 30 calendar day period to appeal. On July 15th the Beckers filed an appeal. Yesterday the BOA met and set a date to hear the appeal. PB approved the minutes at last night's meeting and during that time, the CEO brought another item to light. This item has to do with one of the conditions of approval. My concern is, since this report was issued, I may want to amend my appeal. Report submitted was dated yesterday. Does this reset the calendar for the appellant period? Discussion: All agree that HF will contact Philip Saucier at Bernstein Shur to see if this resets the clock in this process with the existing period ending tomorrow and new information being entered last night.

8. ADMINISTRATIVE ASSISTANT ITEMS:

A. Heniger Park beach railing request, Lot 11 B. Requesting a railing at South Beach because it is a bit of an incline. All agreed a hand rail is practical and makes sense. RM will take care of this and AP will take funds out of lot 4 sale income.

B. CMP; Pole permit: *Motion to approve the CMP pole permit on Powhatan Road. LA/HF – Unanimous.

C. Heniger Park Lease reassignment Lot #17 being reassigned from Karen Macgregor, William Macgregor, Janet Miliano, and Jill Johnson to Karen Macgregor. *Motion to sign the lease re-assignment. RM/HF – Unanimous.

D. Schedule Performance Reviews: All agree, August 10th will be the start date.

E. Commitment time line: August 15th – 19th. AP would like it to be the same week every year.

F. New fan in Town Garage

G. Renovation – Town Clerks Office, closets in hall of Town Office and Community Hall. RM: BOS agreed that this would follow the prior improvements done to the CEO & Admin. Side of the offices. Not in this fiscal budget, but RM will get quotes for next budget cycle. All agree.

H. Community Hall: *Motion to sign the alcohol permit for Genise Stern's September use of the Community Hall. HF/LA – Unanimous.

I. Community Hall/ Non Residents: All agree they would like to see the hall used. This would generate income, but to date, it has only been used by Otisfield residents. Discussion: Receiving money for the hall is favorable, but all agree that this would need to be approved at a town meeting.

9. ADJUSTMENTS TO AGENDA

A. None.

10. UNFINISHED BUSINESS

A. Saturday Pond Dam: RM: Maine Survey Consultants, Del Maxfield results are in. (Submitted into public record) The cost was \$1,932.20 to survey the lot. He researched possible access points from the abutter as the record markers were missing. All agree it's better to leave it as is. May cost \$1200.00 to find out there's an issue. *Motion that we have Maine Survey Consultants continue with this. HF/LA – Unanimous. Discussion: RM will contact Del Maxfield.

11. SELECTMEN'S ITEMS TO BE DISCUSSED & VOTED ON

A. Town Warrant: *Motion to sign Warrant # 1 to pay the town bills. LA/HF - Unanimous.

B. Tarring Bids:

1) Pike Industries, Inc. out of Fairfield:

Cost to pave at the Fire Station \$4,800.00,

Cost to pave Powhatan Road \$136,221.00

2) F.R. Carroll, Inc. out of Limerick

Cost to pave at the Fire Station \$3,960.00,

Cost to pave Powhatan Road \$37,406.00

*Motion to accept F.R. Carroll Paving. LA/HF – Unanimous. Discussion: HF: The Spurr’s Corner Fire Station Parking Lot portion of this is dependent upon on how much there is remaining in the capital account. RM will ask Ross Cudlitz if he has the capability, desire and willingness to test the depth of the paving on Powhatan Road and at the Fire Station.

12. QUESTIONS OR COMMENTS FROM THE BOARD

A. Pleasant Lake Dam: Myron Petroski \$2,500.00 final invoice received. We have the completely detailed report. All agree to pay this invoice.

B. Community Hall: A burner needs to be ordered for the range.

C. Christmas Tree: Goodwin’s Landscaping does not think he can do the project and is contacting another company to assist. Will have information to RM ASAP.

D. Controversy on new Town stickers: Otisfield and Beach have separate stickers. Black and Red stickers are new. The yellows are gone.

E. Beth Damon is the new Local Health Officer. All agree this should be a stipend or a flat fee of \$500.00 per year and \$11/hour based on whatever hours she puts in. That would be billable to the Town not the FD. All agree it will come out of contingency.

F. Thompson Lake Dam: HF: This committee has been inactive for almost a year. HF has discussed with new Town Manager and they set up a Meeting for the 27th of this month.

G. Junkyards: HF talked to CEO: Junkyards need to be taken to the next level. HF suggests CEO contact Attorney to move to the next level. All agree.

13. EXECUTIVE SESSION:

A. Motion to enter into executive session pursuant to MSRS. *Motion to close executive session by ____
2nd ____, All Y-N. Discussion: *There was no executive session held at this mtg.

14. ADJOURNMENT. *Motion to adjourn at 9:25 PM. HF/LA -Unanimous.

Respectfully submitted,
Tanya Taft, Secretary
Approved by:

Hal Ferguson, Chairman

Rick Micklon

Lenny Adler

Approved on August 3, 2016