

**Town of Otisfield
Board of Selectmen Meeting Minutes
May 4, 2016**

1. **CALL TO ORDER:** The regular meeting was called to order at 7:00 PM. Chairman; Hal Ferguson, Lenny Adler & Rick Micklon present.

2. **FLAG SALUTE:** Audience and Board members saluted the flag.

3. **ACTION ON MINUTES:**

A. Meeting minutes from April 20, 2016. *Motion to accept minutes. RM/LA – Unanimous.

4. **SPECIAL EVENTS:**

A. None.

5. **BOARD & COMMITTEE REPORTS:**

A. Ordinance Policy Review Committee: TT has a conflict in the days that the OPRC is held and is stepping down from this committee to allow someone else the opportunity to be on it. Anne will check with Otis Brown as there are no standing applications at this time.

6. **DEPARTMENT HEADS:**

A. Dan Peaco, Sexton – Interested in 4 or 5 trees being replaced at the Powhattan Road Cemetery. Concerned mostly about the (4) trees behind the new portion of the cemetery. RM will contact Eli Goodwin @ Goodwins Landscaping in Oxford to get them replaced.

B. Oak Hill Cemetery: DP: The Town had some property donated next to this cemetery to be used as more burial space. DP suggests taking down trees soon to get this cemetery started. All agree this is Sexton's decision and he has their blessing.

7. **QUESTIONS/COMMENTS FROM THE PUBLIC:**

A. Herb Olson: Submitted in to public record a memo to BOS RE: Spurrs Corner Fire Station: Herb feels there is a Maintenance/Safety Issue at the main entry door. RM can't visualize this so LA explained that it is deep ruts in front of the door. Herb is suggesting some maintenance be done at this building. HF: We asked Jared to submit what needs to be done under Building and Grounds. HO feels BOS have shot this down in the past. BOS all agree this has not been shot down, however the last time it was presented several years ago it was for the total replacement of the existing parking area and an expansion at 10s of thousands of dollars. OSHA has been to the building and not suggested it was a concern. All agree they are in support of it, but that the FD should submit something to the Finance Committee. LA will contact Richard Bean and ask him what this would cost the Town. All agree.

8. **ADMINISTRATIVE ASSISTANT ITEMS:**

A. Thursday, June 30th-Town Office hours (year end) Requesting we close office. BOS all agree and have done this in the past, but would like to see it posted. BOS will not be meeting July 6th and have asked that this get posted also.

B. (9) Copies of Warrant were dropped off yesterday. BOS signed Warrant & Notice of Election & the Town of Otisfield Maine School Administrative District # 17 Referendum Warrant.

C. Municipal Warrant for (32) unregistered dogs. Annie will drop off list to Animal Control Office.

D. WSI Swim instructor: AP: Was asked if the Town of Raymond can join the Town of Otisfield? Anne has attempted to call instructor to ask questions but without success. LA: The Ordinance does not allow this and the BOS cannot override the Ordinance. All agree.

9. ADJUSTMENTS TO AGENDA

A. None.

10. UNFINISHED BUSINESS

A.

11. SELECTMEN'S ITEMS TO BE DISCUSSED & VOTED ON

A. Town Warrant: *Motion to sign Warrant # 20 to pay the town bills. HF/LA - Unanimous.

B. Town Pound survey: Proposal from Maine Survey Consultants, Del Maxfield. Parcel 18, R8, with 1,250 sq. ft, will be approximately \$1,500.00 to survey. All agree to sign and schedule this.

C. Flags: HF spoke with the VFW and he would like to place a Prisoner of War (POW) Missing in Action (MIA) Flag underneath the American Flag when it is raised on Memorial Day at the corner of Route 121 and Rayville Road. HF has checked with the VFW Honor Guard that raises the flag and it is fine with them. All agree this should be done. Dan Peaco is looking into American made flags.

12. QUESTIONS OR COMMENTS FROM THE BOARD

A. Town Forest: RM called Bill Newcomb, Town Forester. Asked him to look at the Town's Forest Management Plan and any of the growth lots to find out when it was last cut and when it should be looked at again. RM has asked him to consider walking them and giving a current status. If it should be cut, what does he project the income to be? Bill has agreed to review this. He said Swampville was cut last. RM will look into this further and report back at an upcoming meeting.

B. Electronic Sign: RM is still interested in looking at an electronic sign for outside of the Town Office. It would be a better way to alert citizens of public safety issues, taxes due, dog licenses, etc. and a better use of employee's time then posting info. on board as we currently do.

C. ATV: LA: Two ATV's were riding the Bolsters Mills Road.

D. Red and white stickers have been ordered: HF: These stickers will be used to replace the current sticker system and be time sensitive as we have previously discussed.

E. Homestead Exemption: HF: The State came out and said the Homestead exemption was being increased from \$10K to \$15K in 2016 and \$20K in 2017. None of the tax bills reflect this. HF is wondering if this has been retracted? Anne will look into this and report back at an upcoming meeting.

F. Two Ponds: RM: Bench seating was discussed at this location and should be put in place for people to sit and rest. Dan Peaco will get the logs from RM to get this taken care of.

13. EXECUTIVE SESSION:

A. Motion to enter into executive session pursuant to MSRS. *Motion to close executive session by ____ 2nd ____, All Y-N. Discussion: *There was no executive session held at this mtg.

14. ADJOURNMENT. *Motion to adjourn at 8:00 PM. HF/LA -Unanimous.

Respectfully submitted,

Tanya Taft, Secretary

Approved by:

Hal Ferguson, Chairman

Rick Micklon

Lenny Adler

Approved on May 18, 2016