

**Town of Otisfield
Board of Selectmen Meeting Minutes
March 16, 2016**

1. **CALL TO ORDER:** The regular meeting was called to order at 7:00 PM. Chairman; Hal Ferguson, Lenny Adler & Rick Micklon present.

2. **FLAG SALUTE:** Audience and Board members saluted the flag.

3. **ACTION ON MINUTES:**

A. Meeting minutes from March 2, 2016. *Motion to accept minutes. LA/RM – Unanimous.

4. **SPECIAL EVENTS:**

A. None.

5. **BOARD & COMMITTEE REPORTS:**

A. Quen Henderson: Would like to know if he can get a copy of the transportation survey, to see what kind of transportation and have it put it on the web site. TT will post on the website.

6. **DEPARTMENT HEADS:**

A. None.

7. **QUESTIONS/COMMENTS FROM THE PUBLIC:**

A. None.

8. **ADMINISTRATIVE ASSISTANT ITEMS:**

A. Town report draft is partially completed and Anne printed it for BOS to review.

B. Sign new policy - Disposition of Tax-Acquired Property signed by BOS. Anne will scan and send to TT to post on the website.

C. Sign Assessor's Return – Oxford County Board of Commissioners. *Motion to sign the assessor's return. LA/RM – Unanimous.

D. Shannon Moxcey turned down Norway job as full time G.A Administrator. She is hoping to pick up Oxford and a few other towns. She currently serves as Otisfield's part time G.A. Administrator.

E. Fuel oil prices will be reviewed in June. Municipalities usually pre-buy and lock in the prices ahead of time and that is what Otisfield intends to do, but not with the County and SAD 17. RM will report back at next meeting with more information on this.

9. **ADJUSTMENTS TO AGENDA**

A. None.

10. **UNFINISHED BUSINESS**

A. ATV workshop - Final comments will be included for BOS to sign Policy/MOU at the next BOS Meeting.

11. **SELECTMEN'S ITEMS TO BE DISCUSSED & VOTED ON**

A. Town Warrant: *Motion to sign Warrant # 17 to pay the town bills. HF/LA - Unanimous.

12. **QUESTIONS OR COMMENTS FROM THE BOARD**

A. Town Survey: RM: Regarding a survey on the Town Office property. Norman Blow emailed Rick saying he was disputing the Del Maxfield survey and was hiring his own surveyor. RM told him to provide the

paperwork he found, suggesting the mistake and we'll have Del Maxfield review it so it doesn't cost him any money. All agree this should be done. Rick will keep the Board informed.

B. MMA: RM: Called MMA about dry hydrant at Silvaqua but has not as yet received a reply.

C. Pleasant Lake Dam: HF: Information is back from the engineer and the next meeting with both towns BOS will be held on March 22, 2016 @ 7:00 PM in Casco.

13. EXECUTIVE SESSION:

A. Motion to enter into executive session pursuant to MSRS. *Motion to close executive session by ____ 2nd ____, All Y-N. Discussion: *There was no executive session held at this mtg.

14. ADJOURNMENT. *Motion to adjourn at 7:50 PM. HF/LA -Unanimous.

Respectfully submitted,

Tanya Taft, Secretary

Approved by:

Hal Ferguson, Chairman

Rick Micklon

Lenny Adler

Approved on April 6, 2016

MEETINGS/IMPORTANT DATES

Finance Committee Thursday, March 17 7:00pm

Casco/Otisfield Dam Meeting Tuesday, March 22 7:00pm

Chat with Selectman Micklon Tuesday, March 29 6:00pm

Doomsday Friday, April 1 by 5:00pm

Selectmen Wednesday, April 6 7:00pm

TOWN OF OTISFIELD DOOMSDAY

APRIL 1, 2016

In accordance with Title 34 M.R.S.A., Section 706, as amended,
all persons liable to taxation in the Town of Otisfield
are required to furnish the assessors true and perfect lists of all their estates,
real and personal, taxable in said municipality.

Such lists must be submitted to the Administrative Assistant at
Otisfield Town Office on or before April 1, 2016 by 5:00pm

Persons furnishing such lists may be required to make oath to their truth.

The assessors may require a written answers to all

property inquires regarding such lists.

In accordance with Title 36, M.R.S.A., Section 653, as amended, Veterans who are seeking exemption, under this subsection shall file a written application and provide written proof of entitlement on or before the first day of April in the year

on which the exemption is first requested.

Veterans who have served in a federally recognized war period and will have reached the age of 62 years or receive any form of pension or compensation from the United States Governments for total disability are may be eligible.

An eligible person who neglects to comply with the requirements forfeits any exemption benefits he might have realized for the current year.

All Homestead exemptions are due on or before April 1, 2016 by 5:00pm

All forms are available at the town office.

2ND HALF TAXES DUE 4/15/16

per Board of Assessors