

Town of Otisfield
Board of Selectmen Meeting Minutes
March 7, 2012

1. **CALL TO ORDER:** The regular meeting was called to order at 7:00 PM. Hal Ferguson, Chairman, Rick Micklon & Lenny Adler present.

2. **FLAG SALUTE**

*Audience and Board members saluted the flag.

3. **SECRETARY'S REPORT:**

A. Meeting minutes from February 15, 2012. *Motion to accept minutes. RM/LA – Unanimous.

4. **SPECIAL EVENTS**

- A. John O'Donnell, O'Donnell Associates, Town Assessor, to discuss what is available for services to the town from O'Donnell & Associates, i.e. materials for the website, online assessing, maps, TTF, deeds etc. Basic functionality of the site was presented in a visual presentation. www.jeodonnell.com is the website to review their services. No obligation to stay with this provider, if you choose to stop using this service, the information belongs to the Town.
- B. John Poto, 265 Cobb Hill Road, Otisfield, Maine for the parcel of land on Scribner Hill Road identified as Map R2, Lot 8A. US Cellular/ Telecommunications Facility: Questioning the Fee for his appeal: This issue has been resolved. John Poto was reimbursed \$100.00 for his \$200.00 BOA application. An old application was given, with the old \$100.00 fee and the BOS felt it necessary to give him the old fee price. Applications have since been updated. BOA now requires a \$200.00 Application fee to cover mailing expenses.

5. **COMMITTEE REPORTS:**

- A. Conservation Committee: Received an application from Nicholas J. Edwards. *Motion to accept application for a 3 year term ending 06/2015. LA/HF – Unanimous. *TT will update web site.
- B. Conservation Committee: Lee Dassler's term expired. *Motion to renew her term for an additional 3 years with a term ending 06/2015. HF/LA – Unanimous. *TT will update web site.
- C. Job Description Review Committee: TT submitted (2) job descriptions for BOS approval; Town Secretary and Web Manager. BOS approved. *TT will update web site.
- D. Finance Committee: HF: The committee will be meeting soon.

6. **DEPARTMENT HEADS:**

A. Town Clerk -Sharon Mathews: Taxes for the 2010 maturity date had (87) liens. All have been paid to date. With the exception of (1) which was due today. The amount due is \$6,902.46. Property card and evaluation submitted into public record. A decision by the Town will need to be made. No communication with this tax payer and Office has exhausted all options. BOS would like office to make one more attempt. *Tabled until next meeting.

7. **QUESTIONS/COMMENTS FROM THE PUBLIC:**

A. Scribner Mills Bridge: Rick Jackson, Otisfield resident: Questioning who owns the land on the Otisfield side of the bridge. Rick Jackson is requesting the BOS make a phone call to Town Attorney? He would like a letter from the town saying "yes we can reconstruct the damn". The state is asking to prove that we can do this. HF: I would recommend you talk to the CEO and have him be the conduit. If CEO needs to talk to Attorney that's ok. Does this information need to be in before application? Rick Jackson: not sure as of this time. BOS agree Rick Jackson should be in touch w/ CEO.

B. John Poto: Would like to know when BOA minutes will be available? RM: They will be available by next meeting on March 20th. TT: There was a ton of information. It was extremely difficult. But will try and have the information available a few days prior to the meeting.

8. ADMINISTRATIVE ASSISTANT ITEMS:

- A. RFP for OCRR on solid waste disposal in the OCRR.
- B. Oxford County Budget for 2012 has gone up this year to \$214,849 in 2011 it was \$198,408. There was an increase of \$16,441.00
- C. Community Hall oil usage over the Feb. opening 121.4gal @\$3.003990= \$369.04
- D. Ordinance Service for Pastor Genise D. Stern, Sunday March 18th @ 2:30 PM.

9. ADJUSTMENTS TO AGENDA:

- A. None.

10. UNFINISHED BUSINESS

- A. Reviewed Town Money in Fund balances.

11. SELECTMEN'S ITEMS TO BE DISCUSSED & VOTED ON:

- A. Town Warrant: *Motion to sign Warrant # 16 to pay the town bills. LA/ HF – Unanimous.

12. QUESTIONS OR COMMENTS FROM THE BOARD:

- A.

13. Upcoming Dates:

- A. Board of Selectmen Meeting, March 21, 2012 @ 7:00 PM

14. ADJOURNMENT:

With no further business, the meeting was adjourned at 8:45 PM. HF/RM – Unanimous.

Respectfully submitted

Tanya Taft,

Approved by:

Hal Ferguson, Chairman

Rick Micklon

Lenny Adler

Approved on: March 21, 2012