

**Town of Otisfield
Board of Appeals
Meeting Minutes
March 6, 2012**

1. Call to Order: The meeting was called to order at 10:29 PM following the Public Hearing.

2. Attendance: Members present were: Interim Chair-Marianne Izzo-Morin, Interim Vice Chair - Sharon Matthews, Recording Secretary- Anne Pastore and Alternate-Don Mixer (Absent – Chairman-Don Verrill & Vice Chair-Janet Douglas) *Don Mixer is a voting member.

Richard St. John – Code Enforcement Officer
Tanya Taft – Secretary

BOS: Chairman -Hal Ferguson, Rick Micklon and Lenny Adler

3. Quorum: Board had a quorum.

4. Secretary's Report:

A. None.

5. Discussions and comments from Public

A. None.

6. Administrative Appeal

A. Administrative Appeal Application submitted by John Poto, 265 Cobb Hill Road, Otisfield, Maine for the parcel of land on Scribner Hill Road identified as **Map R2, Lot 8A**. US Cellular/Telecommunications Facility.

MIM asked BOA members what they would like to do at this time. She explained they could begin deliberations or choose to come back another day to begin deliberations. The decision to approve or deny the appeal must be made no later than 35 days from the date of the final hearing.

Discussion: Board agreed that it will provide a written decision to the appellant within (7) business days of the decision. This decision will include a Findings of Fact that will show their reasoning behind any decision that is made. All BOA members agree to set another date to continue this. March 20th, at 7:00 PM at the Community Hall. This is a regularly scheduled PB meeting night, but it will be cancelled to accommodate this BOA meeting.

7. Appeal for a variance

A. None.

8. Discussion and comments from Board:

A. None.

9. Miscellaneous:

A. None.

10. Upcoming Dates:

A. Board of Appeals Meeting March 20, 2012 @ 7:00 PM – Community Hall

11. Adjournment:

With no further business, the meeting was adjourned at 10:45 PM. AP/SM Unanimous.

Respectfully submitted,
Tanya Taft, Secretary.

Approved by:

Marianne Izzo-Morin, Interim -Chair
Otisfield Board of Appeals

Approved on: March 20, 2012