

## LYMES' SENIOR CENTER BOARD OF DIRECTORS MEETING

FEBRUARY 22, 2016

Present: Sue Campbell, Ruth Young, Nancy Campbell, Doris Rand, Ann Griffith, Gary Weed, Dot McAndrew, Mary Miles, Doris Johnson, Jeri Baker, Diane Blackwell, Stephanie Lyon-Gould,

Absent: Diana Seckla

The meeting was called to order by Chairperson, Sue Campbell. Sue gave everyone a list of the Board of Directors for 2016.

Secretary Report: (Judy Dutton) Motion made and seconded to accept the secretary report with the following amendment: (Pg. 1-line 6 & 7) to read: Jeri Baker to be the newest board member one sworn in by the 1<sup>st</sup> Selectwoman. (Jeri Baker had already been approved but not sworn in.) (Pg. 2-Under Facilities Management Committee) Remove Jeri Baker from the committee because she had not been sworn in at the time of the January meeting)

Treasurer Report: (Nancy Campbell) Copies of the treasurer report was handed out and a verbal report was given. Motion made and seconded to accept the treasurer report with the following amendment: (Constitution Coast to read "Coach") ("Humble Bees" are a group that will be performing & what we pay for them goes towards an AAUW Scholarship as this group requests)

Communications: None

Committee Reports:

SPECIAL EVENTS: (Doris Johnson, Stephanie Lyon-Gould)

- Thanks to Gary Weed for recommending two bands for the summer concerts

- Bands & Dates: July 7<sup>th</sup>: The Corvette Revue – July 14<sup>th</sup>: The Cartells -July 21<sup>st</sup>: Eight to the Bar (Long Island Sound Band Moxie) July 28<sup>th</sup>: U.S. Coast Guard Dixieland Band – August 4<sup>th</sup>: U.S. Navy Pops Ensemble

Directors Report: (Stephanie Lyon-Gould)

- Republican Town Committee to sponsor two ice cream socials for the summer concerts
- Democratic Town Committee to sponsor one ice cream social for the summer concerts
- Will contact BIG Y to see if they would be a sponsor again this year
- Volunteer Luncheon – Friday, May 20, 2016
- Ask for suggestions as to who should be the volunteer this year
- A person was suggested and everyone voted yes for the person nominated
- The director will be taking some time off in April: Wednesday, April 13<sup>th</sup> and April 18<sup>th</sup> thru the 22<sup>nd</sup>
- She has not scheduled a lot of activity for April
- We have a Rental Committee: Mary Miles and Diane Blackwell
- They will keep track of the activity coming into the center
- They will keep a chart to show the activity and eventually go into the computer
- A count for the year 2015 coming in was 18, 541 people
- This covered special programs, hiking, day and overnight cruises, rentals etc.
- July is the busiest month due to the concerts
- We have about 1,000 members

Property: (Gary Weed, (Lou Mildrum – Soupy Campbell)

- Had a meeting today with Stephanie, Gary, Lou Mildrum
- Jeri Baker was added to this committee now that she is a Board Member
- Gary and Jeri will be the back-up for the fire extinguishers
- Carpet will be done at two different times
- The lobby area will be one area and the dining room the other area
- Need to find out who did the roof
- Gary will look into Bob Pierson records and try to find out
- Trying to get a hold of Greg Landry
- Asking for more money for next year so we can get the doors done
- Stephanie going to Town Hall to work on the Capital Budget
- Need new roof
- A/C Replacement (over the next 3 years)
- Security cameras need to be replaced
- Diane gave a report on painting and carpet:
- Spoke with Donna Lott from "A Woman's Touch" regarding carpet and paint
- She suggested two coats of paint on the walls & one coat on the trim
- The ceiling will need two coats and the kitchen two coats
- It will cost \$15,000-\$17,000 to paint
- This will cover patching, sanding and painting
- Will paint on a long weekend
- Diane showed two sample of carpet
- A motion was made and seconded to have "Jungle Brush" for the carpet
- Paint color will be discussed at a later date

- Need volunteers to take down the drapes and see if they are worth putting back up
- It was brought up at a previous meeting about reversing the money that was put in for the carpet to be used to paint first
- This cannot be done because the dollar amount is different

Finance: (Doris Rand, Gary Weed, Nancy Campbell) None

Policy: (Diane Blackwell, Sue Campbell)

- Diane handed out copies of:
- Recommended Business Practices Relative to the Senior Center Treasury by The Board Policies & Procedures Committee
- These practices are being recommended to the Board of Directors for the Lymes' Senior Center
- She listed the approach to establish clear business practices
- She listed recommended business practices for the Treasurer of the Board of Directors
- All this information is available in the Senior Center Records Room or from Diane Blackwell
- Asked if there were any questions
- These recommendations will be brought up at the next board meeting for approval

Old Business:

- Update on donated Laptops – we have them – Classes will begin in April
- Update on Cable Advisory donation – We have to get a camera
- Memorial Garden – Nothing as yet – working on it for spring
- Phone in kitchen has been purchased and installed

## New Business:

- The LOLEF (Lyme-Old Lyme Education Foundation) Trivia Bee is coming up April 1st
- Do we want to take part in the Trivia Bee?
- Can enter as a team - \$200.00 to enter
- Monies earned are used for a grant for Lyme-Old Lyme Students
- They did give us the laptop computers and lessons through a grant
- We could give a donation and our name would be in the timeline.com and in the program and announced by the M.C.
- After much discussion, a motion was made and seconded to recommend to the “Friends of the Senior Center” to donate \$200.00 to the LOLEF

A motion was made and seconded to adjourn at 2:15pm

Respectfully submitted,

Judy Dutton, Recoding Secretary

CC:Board of Directors/Old Lyme 1<sup>st</sup> Selectwoman/Lyme 1<sup>st</sup> Selectman/  
Old Lyme & Lyme Town Clerks/Senior Center Director/Leslie Massa,  
(Friends Group)

The next meeting will be March 21, 2016 at 1:00pm

