



**TOWN OF OLD SAYBROOK**  
**Harbor Management Commission**

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HMC MEETING MINUTES  
MARCH 13, 2017, 7:00 P.M.  
TOWN HALL CAFÉ LOWER LEVEL

**1 - Call to Order:** Secretary Bob Murphy called the meeting to order at 7:05 p.m.

**2 - Roll Call:**

Present: Bob Murphy, Secretary; David Cole; Paul Connolly; Dick Goduti; Scott Mitchell, Harbor Master (7:08) Gerri Lewis, Clerk;

Absent: Ray Collins, Chairman;

**Guests:** Keith Neilsen, Docko; David Miller

Mr. Murphy announced that Chairman Collins called Ms. Lewis to say he would not be able to make the meeting. He asked Ms. Lewis to take the roll.

**3 - Citizens with Business before the Commission:**

Keith Neilsen from Docko came in with the Certificate of Permission Application Form for the dock modifications at the Town Dock on Sheffield Street. This has been discussed at previous meetings. Mr. Neilsen briefly went over the documents and noted that after he receives the signed documents, he will then issue the application documents to the permitting agencies. He also noted that if changes are required either by the permitting agencies or us, the Harbor Commission, we would be billed for additional services.

Mr. Goduti offered to bring the packet into the Selectman's Office for signature.

Mr. Nielsen then showed sketches of the 6 moorings from S&S Marine. This project has been discussed at previous meetings as well. Mr. Goduti noted that Oakleaf Marina has commercial moorings in front of S&S Marine. Mr. Nielsen inquired about Island Cove Marina. After a short discussion, Mr. Mitchell said he would contact Lee Steele and get back to Mr. Nielsen with information.

At this time, Mr. Murphy asked Mr. Nielsen if he was familiar with the Small Harbor Improvement Projects program because HMC may consider applying for a grant. Mr. Murphy thanked Mr. Mitchell for bringing this to the attention to the Harbor Commission.

Information: The SHIPP will provide grants to strengthen the economic potential of harbors and marinas along Connecticut's coastline. The Connecticut Port Authority is setting aside \$7.5M

for the program and is inviting municipalities and eligible property owners to apply. Applications and questions to be submitted in writing to Joseph Salvatore. Mr. Nielsen was not familiar, but he noted that he would be seeing Joseph Salvatore and could make an inquiry for our commission if we so wished. The commission agreed for Mr. Nielsen to make an inquiry. In the meanwhile, Mr. Murphy would put together a list of questions pertaining to our needs.

After Mr. Nielsen left, Mr. Murphy announced minutes next on the agenda.

Mr. Goduti told the secretary that he wanted to know what falsehoods were referred to in the February 13, 2017 Minutes. Ms. Lewis explained to the secretary that a motion and a second should be made.

**4 - Minutes 02/13/2017.** A motion to approve the minutes of February 13, 2017 was made by Mr. Connolly, seconded by Mr. Cole. Discussion: Mr. Murphy noted that he hoped that this could be done amicably and without emotion. Mr. Goduti renewed his request to the secretary that he wanted to know what falsehoods were referred to in the February 13, 2017 Minutes. Ms. Lewis explained that if the commission wanted to amend the minutes, they could do that. She noted that she was there to take the minutes. Mr. Goduti stated he was interrupted by Ms. Lewis several times when he was making his request to the commission and would call the police if she interrupted him again. At this point, Ms. Lewis left the meeting at 7:45.

Submitted up through this point: Gerri Lewis, Clerk

Minutes for the remainder of the meeting taken by Secretary Murphy after the Clerk left the Meeting.

A new motion was made by Mr. Connolly, seconded by Mr. Cole to accept the Minutes of the 02/13/2017 Meeting as amended as follows:

Strike the sentence “He then continued to berate the clerk and accuse her of falsehoods.” The commission finds this statement which refers to Mr. Goduti did not reflect the specifics of the discussion and was inappropriate to be included in the meeting minutes because it was an opinion.

The minutes as written did not include any reference to a discussion concerning the budget overrun of the clerk, a decision about this issue had to be made about resolving the issue of alerting responsible parties.

The statement “Mr. Murphy noted that he thought it good practice for the commissioners to sign mooring applications” should be amended to “Mr. Murphy noted that he thought it was not a good practice for the commissioners to sign mooring applications without discussion and agreement on the new mooring holders”

The minutes as written did not include any reference to a discussion about suspending the practice of issuing North Cove Moorings spots to North Cove Mooring Wait List holders with drafts less than 4 feet over those on the list with deeper drafts.

The motion passed by three yes votes by Mr. Murphy, Mr. Connolly and Mr. Cole with Goduti abstaining.

**5 - Clerk Report** – The Clerk’s report was reviewed by the Commission and acted upon as indicated in certain sections below.

## **6 – North Cove**

- a. Mooring renewals – A motion to stop issuing additional North Cove Mooring Permits to North Cove Mooring Wait List Holders for the 2017 season was made by Mr. Goduti, seconded by Mr. Connolly and was so VOTED unanimously.

The North Cove Mooring Holders spreadsheet was reviewed and discussed. In particular, areas of the spreadsheet containing information such as registration numbers, phone numbers, displacement, boat name and mooring weight were discovered to be incomplete and in conflict with other sections of the spreadsheet. The commission discussed the importance of keeping this information current. Mr. Connolly volunteered to re-format the spreadsheet to more clearly reflect need accurate information, distribute the spreadsheet to the Commission and then meeting with the Clerk to discuss the required information.

- b. North Cove Wait List Update - A motion to add Thomas Jones and Cameron Staples to the North Cove Wait List was made by Mr. Goduti, seconded by Mr. Connolly and was so VOTED unanimously. (Related to the Clerks Report)

The propose waitlist letter was reviewed by the commission as requested by the Clerk. Agreed comments include adding a deadline of returning the form by July 1<sup>st</sup> 2017, adding a statement that it is important to ensure all information is accurate including a valid email address and a separate form needs to be completed for each list. Mr. Connolly agreed to mark up the form and send it to the commission and the Clerk.

- c. Assignment of Moorings - Harbor Master – None

## **7 – Ferry Road**

- a. Wait List Update - - A motion to add Amos Swain and Arthur Scovill to the Ferry Road Wait List was made by Mr. Cole, seconded by Mr. Connolly and was so VOTED unanimously. (Related to the Clerks Report)

- b. Slip Renewals – None
- c. Ferry Road Project – Discussed above –

## **8 – Clothesline**

- a. Wait List Update - A motion to add Thomas Tydeman to the Clothesline Wait List was made by Mr. Connolly, seconded by Mr. Cole and was so VOTED unanimously. (Related to the Clerks Report)
- b. Slip Renewals / assignments -Harbor Master – The clothesline is full except still waiting for one holder to pay.

**9 – Harbor Master / Dock Master’s Report** - The Harbor Master reported he was called to inspect 2 potential rebuilds of existing bulkhead at 1 and 5 Oyster Point Road. He reported that neither encroached on any existing channels.

## **10 – Correspondence**

- a. Communications – None
- b. Rule 11 Requests – None
- c. DEEP Permits – None

## **11 - New Business**

- a. Small Harbor Improvement Project – Discussed above

## **12 - Old Business**

- a. Budget – It was noted that the Clerk is forecasted to be over budget by the end of the fiscal year. Options for resolution were discussed including limiting the clerks hours for the remainder of the fiscal year and obtaining approval for an increase of the budget. Secretary Murphy will contact the Chairman to determine what actions have been taken so far.
- b. North Cove Dredging Project - The CTDOT requested a letter containing metrics of the recreational boaters using North Cove in support of the dredging. The letter was provided by the commission.

**13 – Payment of Bills** – Four bills were presented for payment by the clerk prior to leaving the meeting (1) Clerk 42.5 hours - \$779.88, (2) Saybrook Hardware - \$8.60, (3) DOCKO (Ferry Road & Sheffield) - \$1,600 and (4) JJ Dibble Construction, Inc. A motion approve payment for the bills was made by Mr. Goduti, seconded by Mr. Cole and was so VOTED unanimously. (Related to the Clerks Report)

A Motion was made to go into Executive Session was made by Mr. Goduti, seconded by Mr. Connolly and was so VOTED unanimously at 9:30.

A Motion was made to come out of Executive Session was made by Mr. Goduti, seconded by Mr. Connolly and was so VOTED unanimously at 9:50.

A Motion for adjournment was made by Mr. Goduti, seconded by Mr. Connolly and was so VOTED unanimously at 9:51.

Submitted: Robert Murphy Secretary - Note the section of the minutes prior to "Submitted up through this point: Gerri Lewis, Clerk" where originally recorded by Ms. Lewis and were never approved by the Secretary. They have been edited by the Secretary to more accurately and appropriately reflect the discussions and events.