



**TOWN OF OLD SAYBROOK
Historic District Commission**

Executive Board
Robert Welsh, Chairman
Robert Wendler, Vice Chairman
Richard Morrison, Clerk

302 Main Street • Old Saybrook, Connecticut 06475-1741
Telephone (860) 395-3131 • FAX (860) 395-3125

Members
Randi Bradbury
Joan Rimkus

ANNUAL MEETING
Monday, December 6, 2004 at 7:30 p.m.
Acton Public Library
60 Old Boston Post Road

Alternate Members
Henri David, Jr.
Pat Osborne
Louise Tietjen

I. CALL TO ORDER: Chairman Randi Bradbury called the meeting to order at 7:30 p.m.

II. ROLL CALL:

Seated Members

Randi Bradbury, Chairman
Robert Welsh, Vice Chairman
Robert Wendler
Kathy Dubuc
Pat Osborne, Alternate Member

Absent Members

Richard Morrison, Secretary
Henri David, Alternate Member

Attending, Not Seated

Louise Tietjen, Alternate Member

Attending Staff

Gratia Lewis, Clerk

III. MINUTES:

Motion to approve as written the Minutes of the September 20, 2004 OSHDC Regular Meeting was made by R. Welsh, seconded by R. Wendler. No discussion and a vote was taken. In favor: R. Bradbury, K. Dubuc, P. Osborne, R. Welsh and R. Wendler. Opposed: None. Abstaining: None. The motion passed. 5-0-0.

Motion to alter agenda to move Public Hearing regarding Application for a Certificate of Appropriateness relating to 110 North Cove Road for immediate consideration made by P. Osborne, seconded by R. Welsh. No discussion and a vote was taken. In favor: R. Bradbury, K. Dubuc, P. Osborne, R. Welsh and R. Wendler. Opposed: None. Abstaining: None. The motion passed. 5-0-0.

IV. PUBLIC HEARING:

Public Hearing was held to consider the application by Sarah Ayotte for proposed replacement of existing asbestos roof, dental molding and trim as necessary, entry pediments, pilasters, trim and windows, windows and window head trim, storm door, front facing door/window on sunroom "L" and vinyl siding at 110 North Cove Road. Denise Von Dassel, KV Design, commenting on deterioration of the property, presented materials showing the proposed replacements.

Chairman Bradbury noted that the applicant was the contract purchaser of the property rather than the owner. In light of the status of the applicant, the Commission requested and was in receipt of a letter from the executor of the Ficker estate, owner of the property, stating its support of the application.

Donna DiBella, 91 North Cove Road, spoke in support of the application, agreeing that the property was in dire need of work.

Dan Moran, 5 Oakwood Road, requested clarification regarding window replacement, restoration and/or replacement of historical elements, age of the "L" relative to other areas of the house, and scope of the Commission's mandate.

Discussion was held regarding asbestos abatement, the historic appropriateness of the shutters, and the age of the addition. It was the consensus of the Commission that the existing shutters were probably not original to the structure and their elimination might possibly be more historically appropriate. The Commission noted the extensive research done by the applicant to ensure the appropriateness of the proposed work.

Motion to accept the application, as submitted, for a Certificate of Appropriateness for 110 North Cove Road was made by P. Osborne, seconded by R. Wendler. No further discussion and a vote was taken. In favor: R. Bradbury, K. Dubuc, P. Osborne, R. Welsh and R. Wendler. Opposed: None. Abstaining: None. The motion passed. 5-0-0.

V. ELECTION OF OFFICERS:

Discussion was held regarding the timing of election of officers in light of an anticipated addition of a new member to replace K. Dubuc whose term of appointment has expired and in the absence of the Commission Secretary, Richard Morrison. It was the consensus of the Commission that it should proceed with election of officers at this time.

Motion to nominate R. Welsh as Chairman made by R. Bradbury, seconded by R. Wendler. R. Welsh agreed to serve as Chairman and a vote was taken. In favor: R. Bradbury, K. Dubuc, P. Osborne, R. Welsh and R. Wendler. Opposed: None. Abstaining: None. The motion passed. 5-0-0.

Motion to nominate R. Wendler as Vice Chairman made by R. Welsh, seconded by R. Bradbury. R. Wendler agreed to serve as Vice Chairman and a vote was taken. In favor: R. Bradbury, K. Dubuc, P. Osborne, R. Welsh and R. Wendler. Opposed: None. Abstaining: None. The motion passed. 5-0-0.

Motion to nominate R. Morrison as Secretary made by R. Welsh, seconded by K. Dubuc. No discussion and a vote was taken. In favor: R. Bradbury, K. Dubuc, P. Osborne, R. Welsh and R. Wendler. Opposed: None. Abstaining: None. The motion passed. 5-0-0.

After a brief discussion, Chairman Welsh requested that R. Bradbury conduct the remainder of the meeting as Chairman Pro Temp.

VI. ANNUAL BYLAW REVIEW:

R. Bradbury reviewed the following suggested changes to the Commission Bylaws. As advised by the Charter Revision Commission references to North Cove Historic District Commission should be revised to read Old Saybrook Historic District Commission. Discussion was held regarding Article VI, Meetings. It was suggested that the schedule of regular meetings should be increased from four to six, continuing to be designated by the month in which the meeting is to be held to allow the greatest flexibility in responding to applications for Certificates of Appropriateness. A vote on these changes will be taken at the Commission's next regularly scheduled meeting.

Discussion was held regarding the proposed meeting dates for 2005.

Motion to accept the proposed 2005 meeting dates as presented was made by R. Welsh, seconded by R. Wendler. No discussion and a vote was taken. In favor: R. Bradbury, K. Dubuc, P. Osborne, R. Welsh and R. Wendler. Opposed: None. Abstaining: None. The motion passed. 5-0-0.

The Clerk will file the meeting dates in the Town Clerk's office.

VII. OLD BUSINESS:

A discussion was held regarding the appointment of a new Commission member to fill the vacancy occurring upon the expiration of K. Dubuc's term. R. Welsh noted that as the Commission moved forward to consider the creation of additional historic districts it would be timely to encourage participation by candidates who reside outside the North Cove Historic District. L. Tietjen proposed David Gray, 4 North Cove Circle and R. Bradbury proposed Joan Rimkus, 148 North Cove Road, as names to be forwarded to the Selectmen for consideration. A letter including candidates D. Gray and J. Rimkus along with other possible candidates will be prepared for the Board of Selectmen meeting of December 16, 2004.

R. Bradbury distributed copies of the Historic District Commission Handbook and requested that any corrections, additions or comments be forwarded to the Commission for inclusion in the next printing.

VII. NEW BUSINESS:

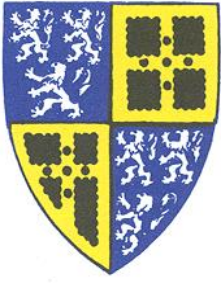
R. Bradbury directed the Clerk to read into the record a letter written to Mike Pace, First Selectmen, by Louise Tietjen, 69 Cromwell Place, and forwarded to the Commission at the First Selectman's direction. Discussion was held regarding the concerns raised by Mrs. Tietjen.

VIII. ADJOURNMENT:

R. Welsh thanked R. Bradbury for her great work on behalf of the Commission, recognizing the difficulties that existed at the time she assumed the chairmanship and the significant progress the Commission has made under her leadership.

Motion to adjourn the meeting at 9:00 pm until the next regularly scheduled meeting on February 7, 2005 at 7:30 pm, meeting location to be determined, made by R. Bradbury, seconded by P. Osborne. In favor: R. Bradbury, K. Dubuc, P. Osborne, R. Welsh and R. Wendler. Opposed: None. Abstaining: None. The motion passed. 5-0-0.

Respectfully submitted,
Gratia Lewis, Recording Clerk



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