



**TOWN OF OLD SAYBROOK
Historic District Commission**

Executive Board
Randi Bradbury, Chairman
Robert Welsh, Vice Chairman
Richard Morrison, Secretary

302 Main Street • Old Saybrook, Connecticut 06475-1741
Telephone (860) 395-3131 • FAX (860) 395-3125

Members
Robert Wendler
Joan Rimkus

REGULAR MEETING
Monday, September 20, 2004 at 7:30 p.m.
Acton Public Library
60 Old Boston Post Road

Alternate Members
Henri David, Jr.
Pat Osborne
Louise Tietjen

I. CALL TO ORDER: Chairman Randi Bradbury called the meeting to order at 7:35 p.m.

II. ROLL CALL:

Seated Members

Randi Bradbury, Chairman
Richard Morrison, Secretary
Robert Wendler

Absent Members

Kathy Dubuc
Robert Welsh, Vice Chairman
Henri David, Alternate Member
Pat Osborne, Alternate Member
Louise Tietjen, Alternate Member

Attending Staff

Gratia Lewis, Clerk

III. REGULAR BUSINESS:

a. Minutes

Motion to approve as written the Minutes of the June 21, 2004 OSHDC Regular Meeting was made by R. Wendler, seconded by R. Bradbury. No discussion and a vote was taken. In favor: R. Bradbury and R. Wendler. Opposed: None. Abstaining: R. Morrison. The motion passed. 2-0-1.

b. Correspondence.

Chairman Bradbury distributed a handout prepared by the State of Connecticut, State Board of Education, Connecticut Historical Commission. The handout, in a question and answer format, addresses a number of the most commonly asked questions regarding the purpose and formation of an historic district. Chairman Bradbury felt that this information would be helpful to Commission members as the Commission considers the formation of a second historic district.

Chairman Bradbury distributed the Annual Report of the Commission, noting that it will be included in the Annual Report of the Town and forwarded to the Connecticut Historic Commission for its records.

Chairman Bradbury distributed a draft letter to Mr. and Mrs. David Gray, 4 North Cove Circle, written in response to Mr. Gray's question as to whether or not his house was within the North Cove Historic District. Research determined that the Gray's house was within the District and that in the future plans for alterations to the exterior of the house would need to be brought before the Commission. After discussion, it was the consensus of the Commission members present that the letter was appropriate and the Chairman was directed to forward it to Mr. and Mrs. Gray.

c. Member Reports

There were no member reports.

IV. PUBLIC HEARING

Public Hearing was held to consider the application by William Philips for proposed replacement of window on the North elevation of his house. Mr. David Demay of D&D Services, contractor for Mr. Philips, presented materials showing the proposed replacement window.

No members of the public were in attendance.

Discussion was held resulting in the consensus of the Commission members present that the proposed replacement window was consistent with an adjacent existing window.

Chairman Bradbury called for a vote on the Philips application as submitted for a Certificate of Appropriateness for the proposed replacement of a window on the North elevation of the Philips house. No further discussion and a vote was taken. In favor: R. Bradbury, R. Morrison and R. Wendler. Opposed: None. Abstaining: None. The motion passed unanimously. 3-0-0.
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V. OLD BUSINESS:

Chairman Bradbury distributed the proposed final draft of the Handbook, noting that it was expected that the finished Handbook would be available for distribution at the Commission's Annual Meeting in December and would be mailed out to all residents of the District. The Handbook would also be available in the Land Use Office for other interested parties. Discussion was held and it was determined that the title of the Handbook should be changed to "Certificate of Appropriateness, Process & Procedures."

Chairman Bradbury distributed and reviewed the Commission's budget for the year 2004-2005.

Chairman Bradbury informed the Commission that she was applying for a grant from the Connecticut Trust for Historic Preservation to cover the costs of updating the existing survey of the proposed "South Green Historic District." Discussion was held regarding the process and procedures required to establish an historic district.

Richard Morrison reported on the status of his research on the issue of tax relief and/or incentives for owners of historic houses. Mr. Morrison found that there are no existing programs for the Town of Old Saybrook either on the Federal or State level with the exception of a Federal tax credit available to income producing historic properties. After extensive discussion, it was suggested that Mr. Morrison meet with First Selectman, Mike Pace, to discuss possible incentives directed at motivating owners of historic properties to maintain those properties.

VI. NEW BUSINESS:

There was no new business.

VII. ADJOURNMENT:

Motion to adjourn the meeting at 8:40 p.m. until the Annual Meeting scheduled meeting on December 6, 2004, 7:30 p.m., Acton Public Library, 60 Old Boston Post Road, made by R. Wendler, seconded by R. Bradbury. In favor: R. Bradbury, R. Morrison and R. Wendler. Opposed: None. Abstaining: None. The motion passed unanimously. 3-0-0.

Respectfully submitted,
Gratia Lewis, Recording Clerk



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