

**TOWN OF OLD SAYBROOK  
Historic District Commission**

**Executive Board**

*Randi Bradbury, Chairman  
Robert Welsh, Vice Chairman  
Richard Morrison, Secretary*

302 Main Street • Old Saybrook, Connecticut 06475-1741  
Telephone (860) 395-3131 • FAX (860) 395-3125

**Members**

*Robert Wendler  
Kathy Dubuc*

**Alternate Members**

*Henri David, Jr.  
Pat Osborne  
Louise Tietjen*

**REGULAR MEETING  
Monday, May 3, 2004 at 7:30 p.m.**  
Acton Public Library  
60 Old Boston Post Road

**REVISED**

I. **CALL TO ORDER:** Chairman Randi Bradbury called the meeting to order at 7:30 p.m.

II. **ROLL CALL:**

Seated Members

Randi Bradbury, Chairman  
Robert Welsh, Vice Chairman  
Richard Morrison, Secretary  
Robert Wendler  
Louise Tietjen, Alternate Member

Attending, Not Seated

Pat Osborne, Alternate Member

Attending Staff

Gratia Lewis, Clerk

Absent Members

Kathy Dubuc  
Henri David, Alternate Member

III. **REGULAR BUSINESS:**

a. Member Reports

R. Morrison reported that research on the tax abatement issue was in progress. Discussion was held regarding the introduction of a tax abatement program as an incentive to maintain historic homes.

R. Wendler and R. Welsh reported on a meeting with Mike Pace at which the idea of forming additional historic districts was endorsed. Discussion was held regarding methodology and time line involved in designating a district as historic and the need for educational outreach to the community. Further discussion was held addressing the educational issue with the consensus of the Commission favoring a press release to be prepared in conjunction with an October walking tour of the area sponsored by the Old Saybrook Historical Society. Survey of proposed additional historic district will be distributed to Commission members. L. Tietjen suggested that Commission meeting schedule be made part of public relations materials.

b. Correspondence.

Letter received from Charter Revision Commission advising the Commission that Charter refers to the Commission as "Historic District Commission" rather than "North Cove Historic District Commission". It was the determination of the Commission that, as authority exists for Commission to administer additional historic districts, the name of the Commission shall henceforth be "Historic District Commission".

Letter received from R. Welsh requesting an opinion on the need to apply for approval to make remedial work to his residence at 86 North Cove Road and to inquire as to procedure to be followed for this work. Extensive discussion was held regarding Section 3, Subsection d of the Regulations addressing the issue of “similar” versus “exact” changes.

Motion to not require an application for a Certificate of Appropriateness for the proposed remedial work at 86 North Cove Road was made by R. Morrison, seconded by L. Tietjen. No further discussion and a vote was taken. In favor: R. Bradbury, R. Morrison, L. Tietjen and R. Wendler. Opposed: None. Abstaining: R. Welsh. The motion passed. 4-0-1.

Richard Staub, Point One Architects, appeared before the Commission presenting materials outlining an exterior stair change to Manafort house. Chairman Bradbury recused herself and meeting was conducted by Vice-Chairman R. Welsh. Discussion was held regarding request.

Motion to require an application for a Certificate of Appropriateness with expanded information as to materials proposed and to schedule a public hearing to consider the application was made by P. Osborne, seconded by R. Morrison. No further discussion and a vote was taken. In favor: R. Morrison, P. Osborne, L. Tietjen, R. Welsh and R. Wendler. Opposed: None. Abstaining: None. The motion passed unanimously. 5-0-0

The applicant will be notified of the date and time of the public hearing with consideration of the requirement that application must be reviewed by the Harbor Management Commission.

c. Minutes. Motion to approve as written the Minutes of the March 15, 2004 NCHDC Regular Meeting was made by R. Wendler, seconded by L. Tietjen. No discussion and a vote was taken. In favor: R. Bradbury, R. Morrison, L. Tietjen, R. Welsh and R. Wendler. Opposed: None. Abstaining: None. The motion passed unanimously. 5-0-0.

IV. OLD BUSINESS:

a. Extensive discussion was held regarding the proposed handbook addressing contents and focus. A brief history of the District will be included along with procedural information. Regulations and criteria will be provided separately.

V. NEW BUSINESS:

a. Discussion was held regarding the requirement to submit all applications for Certificate of Appropriateness and related materials for properties abutting the water to Harbor Management Commission for review prior to Commission public hearing.

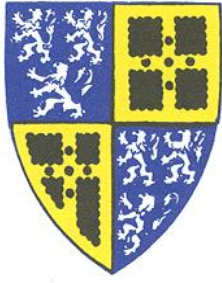
VI. ADJOURNMENT:

Motion to adjourn the meeting at 9:15 p.m. until the next regularly scheduled meeting on June 21, 2004, 7:30 p.m., Friends Conference Room, Acton Public Library, 60 Old Boston Post Road, made by R. Welsh, seconded by R. Wendler. In favor: R. Bradbury, R. Morrison, L. Tietjen, R. Welsh and R. Wendler. Opposed: None. Abstaining: None. The motion passed unanimously. 5-0-0.

Respectfully submitted,  
 Gratia Lewis, Recording Clerk







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