



TOWN OF OLD SAYBROOK
 North Cove Historic District Commission

302 Main Street • Old Saybrook, Connecticut 06475-1741
 Telephone (860) 395-3131 • FAX (860) 395-3125

*Randi Bradbury, Chairman
 Robert Welsh, Vice Chairman
 Rich Morrison, Secretary*

*Kathy Dubuc
 Robert Wendler
 Henri David, Jr., Alternate
 Pat Osbourne, Alternate
 Louise Tietjen, Alternate*

MINUTES

Special Meeting

Monday, February 2, 2004 at 7:00 p.m.

Middle School Library
 Sheffield Street

FEB 19 2004

I. CALL TO ORDER: Chairman, Randi Bradbury called the meeting to order at 7:02 p.m.

II. ROLL CALL

Attending Members

Randi Bradbury, Chairman
 Robert Wendler
 Henry David, Alternate Member

Attending Staff

Christine Nelson, Town Planner
 Kim Meadows, Clerk

Absent Members

Robert Welsh, Vice Chairman
 Richard Morrison, Secretary
 Kathy Dubuc
 Pat Osbourne, Alternate Member
 Louise Tietjen, Alternate Member

Seated for this evening's meeting were the following members: Randi Bradbury, Henri David, Jr and Robert Wendler. Unseated attending: NA Absent: Kathy Dubuc, Robert Welsh, Richard Morrison, Pat Osbourne & Louise Tietjen.

III. OLD BUSINESS

- a. BUDGET UPDATE – R. Bradbury created memorandum to request funds for 2004-2005 NCHDC Operating Budget. Memo, Proposed Budget & Annual Report excerpts sent to Michael Pace, First Selectman, January 15, 2004. Proposed Budget as follows:
 - Personnel - \$1600
 - Expenses and Supplies - \$2,200
 - Contractual - \$1,500
- b. REGULATION CHANGE – R. Bradbury found typo on pages 6 and 10 regarding publication date (change two days to one). Clerk will make change before handbook publication.

IV. NEW BUSINESS:

- 1.) **2004 INITIATIVE, Additional Historic District.** Discussion regarding the creation of an additional historic district in town . Questions about who would be responsible for jurisdiction, what structures or areas the district would include were discussed. The South Green District, listed in the National Register of historic Places would be the most likely district to be next for processing. The South Green District is comprised of sections of Old Boston Post Road and Main Street, along with Pennywise Lane which form the triangle that includes the South Green across from First Church on Main Street. Due to the low attendance at the meeting tonight, the 2004 Initiative will be continued to the next meeting of the NCHDC.
- 2.) **ROUGH DRAFT, NCHDC handbook.** Discussion took place regarding first steps in comprising handbook. Christine Nelson, Town Planner, explained mapping process and resources available in the Land Use Department. Robert Wendler agreed to meet with Nelson to discuss layout and classification of properties. The handbook will include the map of the district, the purpose of the commission, regulations, criteria, application process and hearing process. At the next meeting of the NCHDC on March 15, 2004, there will be an overview of the handbook, based on a rough draft to be presented at that time. R. Bradbury will meet with Clerk to review materials.

IV. REGULAR BUSINESS:

A. REPORTS : none

B. CORRESPONDENCE

1. Quarterly Gathering of the Land Use Agencies – Tuesday, February 24, 2004 at 7:00 p.m. at Pasbeshauke Pavilion Copy of letter from William Childress submitted to the Hartford Courant
2. Public Hearing Procedures – Tuesday, March 30, 2004 at 7:00 p.m. at Pasbeshauke Pavilion
3. Letter to Christine Nelson, Town Planner from Allan Plattus, Director of the Yale Urban Design Workshop. Description of scope of work proposed for design and improvements for Boston Post Road between Main Street and Route 166. At the next meeting of the NCHDC, the commission will discuss whether or not to support this expenditure (\$18,000).

C. MINUTES: December 1, 2003

Minutes: A **Motion** to approve as written the Minutes of the December 1, 2003 NCHDC meeting was made by H. David, seconded by R. Wendler. No discussion and a vote was taken. In favor: R. Wendler, R. Bradbury and H. David. Opposed: None. Abstaining: None. The motion passed unanimously. 3-0-0

VI. ADJOURNMENT

A **Motion** was made H. David, seconded by R. Wendler to adjourn the February 2, 2004 North Cove Historic District Commission meeting. No discussion and a vote was taken. In favor: R. Wendler, R. Bradbury and H. David. Opposed: None. Abstaining: None. The motion passed unanimously. 3-0-0

The meeting was adjourned at 8:15 p.m.

Old Saybrook NCHDC

Old Saybrook, Connecticut 06475

Randi Bradbury, Chairman

Respectfully submitted,

Kim Meadows, Recording Clerk