



TOWN OF OLD SAYBROOK  
**North Cove Historic District Commission**

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 Telephone (860) 395-3131 • FAX (860) 395-3125

*Randi Bradbury, Chairman*  
*Robert Welsh, Vice Chairman*  
*Janet Foisie, Secretary*  
*Richard Morrison*  
*Henry David*  
*Kathy Dubuc*  
*Pat Osbourne, Alternate*  
*Louise Tietjen, Alternate*

**MINUTES**  
 Special Meeting  
**Wednesday, August 20, 2003 at 7:00 p.m.**  
 Pasbeshauke Pavilion  
 Saybrook Point

AUG 28 2003

I. **CALL TO ORDER:** Chairman Randi Bradbury called the meeting to order at 7:05 p.m.

II. **ROLL CALL**

Attending Members

Randi Bradbury, Chairman  
 Robert Welsh, Vice Chairman  
 Janet Foisie, Secretary  
 Kathy Dubuc  
 Louise Tietjen, Alternate Member  
 Pat Osbourne, Alternate Member

Absent Members

Richard Morrison  
 Henry David

Attending Staff

Michael Cronin, Atty.  
 Kim Meadows, Assisting Clerk

III. **PUBLIC HEARING**

Seated for this evenings meeting were the following members: Randi Bradbury, Chairman, Robert Welsh, , Janet Foisie, Kathy Dubuc, and Louise Tietjen. Unseated attending: Pat Osbourne. Absent: Henry David and Richard Morrison.

A. **APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

55 North Cove Road, *Stonewall* Applicant: Barbara Genter

Applicant proposes addition to existing stonewall, 20"H x 18"D x 25'L, materials will match existing. Discussion with respect to the public hearing that closed this eveningThe public was asked for comments. P. Connolly spoke in favor of the application. No one opposed.

A **Motion** was made by R. Welsh, seconded by K. Dubuc to **GRANT** Certificate of Appropriateness to Barbara Genter as the stonewall will improve aesthetics and safety of area. No discussion and a vote was taken: In favor: R Bradbury, J. Foisie, R. Welsh, K. Dubuc, L. Tietjen. Opposed: None.

Abstaining: None The motion passed unanimously. 5-0-0

Public hearing closed.

IV. **OLD BUSINESS:**

1.) L. LEE RESIDENCE, cont.

A **Motion** was made by R. Bradbury, seconded by R. Welsh to move the discussion of the Lee application to 1.) under Old Business on the agenda. No discussion and a vote was taken: In favor: R Bradbury, J. Foisie, R. Welsh, L. Tietjen. Opposed: None. Abstaining: K. Dubuc The motion passed.

4-0-1

K. Dubuc recused.

Application and photos were distributed to members. Application was received after August 5, 2003

deadline required for publication and therefore could not be reviewed at tonight's meeting.

A **Motion** was made by R. Bradbury, seconded by L. Tietjen to review Lee application September 9, 2003 at a location and time to be determined. No discussion and a vote was taken: In favor: R Bradbury, J. Foisie, R. Welsh, L. Tietjen. Opposed: None. Abstaining: K. Dubuc The motion passed. 4-0-1

**ACTION:** Assisting Clerk will send copy of minutes and subsequent agenda to Mr. Lee.

2.) REGULATIONS REVIEW

K. Dubuc reseated.

Atty. Cronin distributed updated regulations to Commissioners for review. The changes made to the regulations serve to eliminate inconsistencies with the State Statutes which they are meant to reflect. The following modifications were made to this document:

**Section 1:** add action of hearing applications to clarify Commissioners duties for handbook readers. Section 1 will remain *Purpose of District*, a Section 2 will be added titled *Duties of Commissioners*. Remaining numbered sections are renumbered accordingly.

**Definitions-** (now Section 3) changes reflect definitions used in state statutes.

**Section 4-** changes reflect wording

**Section 5-** discussion regarding requirements for applications a result of this discussion, the following changes were made on the *updated* regulations:

- eliminate second part of sentence in "a". used in state statutes
- all number of copies in "1." Through "8." become 8 to be consistent.

**Section 6-** a. Clerk will check box every Friday and stamp application RECEIVED on that date which will stand as the beginning of the 65 day application process calendar.

c. ....and place of hearing at least **once**, at intervals of not less than (5) days, the first not more than fifteen (15) days nor less than (5) days and.....

**Section 8-** reworked to incorporate specific statutory language. One paragraph has been broken down in to three categories: structure, neighborhood and parking.

**Section 10-** modified to add statutory reference. R. Bradbury suggests referring statute # in NCHDC regulations.

**Section 11-** fines will be incorporated into this section

**Section 13-** Atty. Cronin will check for consistency. Regulation changes will need to be filed with Town Clerk. Robert Welsh leaves meeting at 8:30, P. Osbourne is seated presently.

**ACTION:** At a future meeting of the NCHDC a Public Hearing date will be set to accept regulations.

3.) HARBOR MANAGEMENT REVIEW

Atty. Cronin informed the commission that the Harbo Management planis ready for informal Public Haering in October. tHe plan has been approved by the DEP and will go to Town Meeting the end of november where it will either be accepted or rejected. The issues include moorings and docks construction. NCHDC can comment collectively or individually at the Town meeting. If any Commissioners would like to obtain a copy of the draft, it is available in the Land Use Department at the Town Hall.

**ACTION:** At a future meeting of the NCHDC a Public Hearing date will be set to accept regulations

4.) NCHDC HANDBOOK

Discussion regarding handbook development.

A **Motion** was made by R. Bradbury, seconded by P. Osborne to hold Handbook Workshop at the next regular business meeting at a date to be determined. No discussion and a vote was taken: In favor: R

Bradbury, J. Foisie, K. Dubuc, L. Tietjen, P. Osborne. Opposed: None. Abstaining: None The motion passed unanimously. 5-0-0

**ACTION:** Develop agenda for a Handbook Workshop which will be held at the next regular meeting of the NCHDC.

**V. NEW BUSINESS:**

**A. STATUS OF TULLY HOUSE**

Donna DiBella, 91 North Cove Road, inquired about status of Tully House and what agency would have information regarding same. NCHDC has no further involvement with project until it is completed and the renovations are checked against the drawings submitted on the application. Discussion followed.

A **Motion** was made by R. Bradbury, seconded by P. Osborne to send letter of inquiry to State Historical Commission regarding status on Tully House. No discussion and a vote was taken: In favor: R Bradbury, J. Foisie, K. Dubuc, L. Tietjen, P. Osborne. Opposed: None. Abstaining: None. The motion passed unanimously. 5-0-0

**ACTION:** R. Bradbury will write letter to State Historic Commission regarding status of Tully House.

**C. CORRESPONDENCE**

**D. MINUTES May 19, 2003**

Minutes: A **Motion** to **approve as written the Minutes of the May 19, 2003** NCHDC regular meeting was made by L. Tietjen, seconded by P. Osborne. No discussion and a vote was taken: In favor: R Bradbury, J. Foisie, K. Dubuc, R. Welsh, L. Tietjen. Opposed: None. Abstaining: None The motion passed unanimously. 5-0-0

**VI. ADJOURNMENT**

A **Motion** was made by R. Bradbury, seconded by P. Osborne to adjourn the August 20, 2003 North Cove Historic District Commission meeting. No discussion and a vote was taken:

In favor: R Bradbury, J. Foisie, K. Dubuc, P. Osborne, L. Tietjen. Opposed: None. Abstaining: None The motion passed unanimously. 5-0-0

The meeting was adjourned at 9:25 p.m.

Old Saybrook NCHDC

Old Saybrook, Connecticut 06475

Randi Bradbury, Chairman

Respectfully submitted,



Kim Meadows, Recording Clerk