

**NORTH COVE HISTORIC DISTRICT COMMISSION  
SPECIAL MEETING  
FEBRUARY 10, 2003  
MOTIONS & MINUTES**

FEB 12 2003

The Special Meeting of the North Cove Historic District Commission originally scheduled to be held at the Middle School Cafeteria was moved due to inclement weather and subsequent school closure to the Pasbeshauke Pavilion located at Saybrook Point Park, 155 College Street Extension.

Members present and seated: Randi Bradbury, Chairman, Bob Welsh, Vice Chairman, Janet Foisie, Clerk, Rich Morrison, Louise Tietjen (alternate)

Members present and not seated: Henri David (alternate)

Members absent: Kathy Dubuc, Pat Osborne (alternate)

The Chairman called the meeting to order at 7:05 p.m.

The Chairman introduced the Commission members who would be seated for the evening. The Clerk then read the Legal Notice and stated for the record the dates said notice was published (February 1, 2003 in the Pictorial and again on February 6, 2003 in the Main Street News). The Special Meeting was recorded and the tapes are on file in the Land Use Office, Town Hall.

**Minutes:** The Chairman asked members if they read the minutes and if changes/corrections needed to be made to the minutes. No changes or corrections were made. A **Motion** was made by B. Welsh, seconded by J. Foisie to approve the Minutes of the December 9, 2002 North Cove Historic District bi-annual meeting. No discussion and a vote was taken: In favor: R. Bradbury, B. Welsh, J. Foisie, R. Morrison, L. Tietjen Opposed: None Abstaining: None The motion passed unanimously. 5-0-0

**Review of the NCHDC Manual:** The Chairman went over the NCHDC manual given to all Commission members. If after review, members find changes need to be made to the manual or they find inaccuracies in the text, please notify the Clerk. Any new material distributed to the Commission members should be kept for future reference in the manual (i.e. the handout re Vinyl Siding: The real issues. By Jan Cunningham, Historic Preservation Consultant). A detailed listing and explanation of the manual can be heard on the tapes that are on file in the Land Use Office.

**By-Law Review:** Members of the Commission were given copies of the By-Laws as amended by Michael E. Cronin, Jr., Esquire, Counsel for the Commission in his letter of January 30, 2003. After lengthy discussion by the Commission on the changes made to each Article of the By-Laws, said By-Laws were further amended and the changes are reflected on the copy of the By-Laws attached hereto and made a part hereof.

A **Motion** was made by B. Welsh, seconded by R. Morrison to approve as amended the North Cove Historic District By-Laws. No further discussion and a vote was taken: In favor: R. Bradbury, B. Welsh, J. Foisie, R. Morrison, L. Tietjen Opposed: None Abstaining: None The motion passed unanimously. 5-0-0

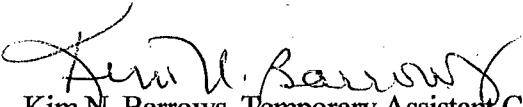
**Practice and Procedure Discussion:** Michael E. Cronin, Jr., Esquire, Counsel for the NCHDC outlined practice and procedure. For more detailed information the tapes are on file in the Land Use Department.

**New Business:** The Chairman discussed the letter sent by the Charter Revision Commission asking for input on the current Charter. After reviewing the Charter, the Chairman noted that the North Cove Historic District Commission is not referred to in Chapter 6, Section 5, Paragraph A of the Charter. The Chairman asked for permission to write a letter to the Charter Revision Commission in order to be included in that Chapter. Permission was granted unanimously.

**Correspondence:** The Chairman noted for the record correspondence received and sent. The correspondence will be on file in the Land Use Office for public inspection.

**Adjournment:** A **Motion** was made by L. Tietjen, seconded by R. Morrison to adjourn the February 10, 2003 Special Meeting of the North Cove Historic District. No discussion and a vote was taken: In favor: R. Bradbury, B. Welsh, J. Foisie, R. Morrison, L. Tietjen Opposed: None Abstaining: None The motion passed unanimously. 5-0-0

The meeting was adjourned at 9:30 p.m.

  
Kim N. Barrows, Temporary Assistant Clerk  
North Cove Historic District Commission  
Old Saybrook, Connecticut