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|  |  TOWN OF OLD SAYBROOK **Ethics Commission** |
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**REGULAR MEETING MINUTES**

THURSDAY JANUARY 18, 2018

The Ethics Commission met on Thursday, January 18, 2018 at 7:00 pm at the Acton Library

1. **Call to Order:** Acting Chair K. E. Knobelsdorff called the meeting to order at 7:08 pm. Members present: D. E. Hunt, P. A. Ladd, M. J. Lewandowski.
2. **Approval of Minutes**
3. Special Meeting Minutes, December 14, 2017:

**Motion** (Hunt/Ladd): **Approved.**

1. **Comments from the Public:**  None
2. **New Business:** Mr. Lewandowski mentioned that he changed procedural order to address administrative matters within Acton Library time limit.

a. Election of officers: In absence of elected chair, tabled to next meeting.

b. Reconsideration of Regular Meeting time and location: Acton Library has a “hard” 8:00 pm closure. With 7:00 pm meeting time, Commission must continue extended discussion at a subsequent meeting. This has impacted Code revision discussion at previous meetings, and should future business include Complaint or Advisory Opinion actions, a single item could require multiple, one-hour meetings. Mr. Lewandowski to look into alternate town facility locations that do not have an 8:00 pm closure/time limit.

1. **Old Business**

a. Review and discuss feedback and comments received from consulting attorneys on proposed revisions to Code of Ethics and “Procedures for complaints and advisory opinions:” Commission completed discussion of “gift” provisions (§ 23-5); with consensus, decided not to include “fines and penalties,” but did not discuss “appeals” before library staff advised commission of 8:00 p.m. closure. Further discussion tabled until next meeting.

 **6. Adjournment: Motion** (Lewandowski/Knobelsdorff): **Approved**. Adjourned at 8:03 pm.

 **Next scheduled Regular Meeting:** April 19, 2018, 7:00 pm. Acton Library

Submitted: M. J. Lewandowski