

CITY OF OAK HILL

CITY COMMISSION MEETING

CITY COMMISSION CHAMBERS – CITY HALL
234 South US Highway 1
Oak Hill, FL 32759
(386) 345-3522



**NOVEMBER 25, 2013
6:00PM
MINUTES**

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Present at Roll Call: Mayor Douglas Gibson, Vice Mayor Jeff Bracy, Commissioners Kathy Bittle, Robert Livingston and Ron Engele.

B. PRESENTATIONS – CITIZEN OF THE QUARTER – Postponed

C. CITY ADMINISTRATION REPORTS

1. Fire Hydrants

The City Clerk explained that Volusia County has approved Maximum Fire Services to install the fire hydrants in Indian Harbor Estates. Maximum Fire Services requested to begin the work after the first of the year. There will be a pre-construction meeting with the County on December 2, 2013, in Deland.

2. Christmas Parade Donation to Community Trust

Commissioner Livingston made a motion to donate \$1000 to Oak Hill Community Trust for the Christmas Parade; Vice Mayor Bracy seconded the motion. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes. Commissioner Bittle abstained. The motion carried, 4-1.

3. New Smyrna Beach Parade

The City Clerk inquired if any of the Commissioners would be participating in the City of New Smyrna Beach Parade. Mayor Gibson, Vice Mayor Bracy and Commissioner Livingston stated they would participate.

D. CITY ATTORNEY NON AGENDA ITEMS - NONE

E. VOLUSIA COUNTY SHERIFF ITEMS - NONE

F. CITY PLANNER ITEMS

1. Brownfield Grant

The City Clerk informed the Commission that the City of Edgewater received the City's letter in regards to the addendum to the MOA removing the City as a voting member of the Selection Committee. The City of Edgewater responded with a letter insuring the City of Oak Hill would still have a voice during the selection process. The City Clerk then informed the Commission she had attended the final meeting in which the consultant was selected and she was happy to report the process was handled quite fairly.

2. Planner Position

The City Clerk asked the Commission what procedure they would like to take in hiring the City Planner as the current Planner has decided to continue with her resignation.

After a short discussion, the Commission agreed to place an ad in the paper and then have the PLDRRC review and then recommend the top candidates to the Commission.

G. CONSENT AGENDA

1. Review of the Bills and Paid Interim Bills for November 4, 14 and 25, 2013
2. Approval of the Minutes of the October 28, 2013 Workshop and Commission Meeting and of the November 4, 2013 Special Meeting.

Commissioner Bittle made a motion to approve the Consent Agenda, Commissioner Livingston seconded the motion. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, Yes. The motion carried, 5-0.

H. OLD BUSINESS - NONE

I. NEW BUSINESS

1. Request from Samantha Bishop (SEVCC) – Space Florida

The Mayor stated the Southeast Volusia Chamber of Commerce was seeking citizens to speak in favor of Space Florida and the possible launch site here in Volusia County. He went on to state he felt the Commission should remain neutral at this time.

Sue Williams, SEVCC, stated she respected the Commission's neutral stance. She went on to state that the SEVCC main goal is to keep the dialogue open and insure Oak Hill is involved at every step that is to be taken.

Sue Williams informed the Commission there would an Open House at the Chambers on December 11, 2013 and all are invited; the only request is to bring an unwrapped toy or non-perishable food.

J. CITY GOALS

Public Works Storage Building

The City Clerk stated Steelmasters Industries would be by the building site to designate the elevation and then after the contract is signed they will order the building.

Annexations

The City Clerk informed the Commission that she and Commissioner Engele had a meeting with Kelli McGee in regards to the possibility of an annexation agreement that would allow the City to annex property regardless of contiguity. The first step will be to define the boundaries of the agreement.

Sunrise Park

The City Clerk stated the Waterfront Committee is actively working on the erosion issue at the park.

Road Repair

The City Clerk stated she was in the process of entering a piggy back contract with the County in regards to road repair; this will save the City quite a bit of money.

Water and Sewer

The City Clerk stated she is staying in contact with Florida Rural Waters and hopes the Final Feasibility study will be completed by the first of the year.

K. BOARDS AND COMMITTEES

EZDA (Enterprise Zone Development Agency)

Mike Arman, EZDA chair, stated he has done some research in regards to State Housing Initiative Partnership, which helps citizens with needed home repairs. He found it would not be in conflict with CDBG funds.

Waterfront Committee

Cindy Livingston, Vice Chair, stated the Committee has sent a letter to DEP requesting an out-of-cycle evaluation of the Lagoon, as it has not been evaluated since 2010 and is not scheduled to be evaluated again until 2017.

They are also working on the Sunrise Park erosion and notification in regards to the Stormwater Permit the City holds.

PLDRC (Planning & Land Development Regulation Commission)
Parks and Recreational Advisory Board

L. CITIZEN PARTICIPATION (NON AGENDA ITEMS)

M. COMMENTS AND CONCERNS FROM THE COMMISSIONERS

Commissioner Livingston stated the tin roof at the Fishing Pier needs to be replaced. The City Clerk stated the tin has been ordered and received; Public Works will be installing it soon.

Mayor Gibson stated that he and the City Clerk attended an event at the Volusia County Sheriff's Training Center, in which they were shown all the resources the City has at its disposal.

Vice Mayor Bracy wished everyone a Happy Thanksgiving.

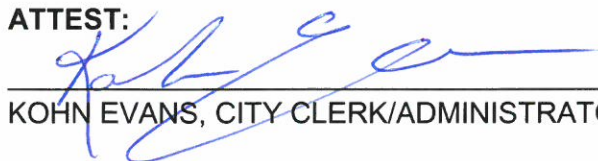
Commissioner Engele stated he attended a Disaster Preparedness training session.

N. ADJOURNMENT – 7:30PM



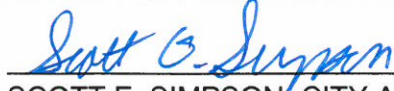
DOUGLAS GIBSON, MAYOR

ATTEST:



KOHN EVANS, CITY CLERK/ADMINISTRATOR

APPROVED FOR LEGALITY AND FORM:



SCOTT E. SIMPSON, CITY ATTORNEY

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.