



CITY OF OAK HILL

CITY COMMISSION MEETING

**COMMISSION CHAMBERS - CITY HALL
234 South US Hwy 1
Oak Hill, FL 32759
386-345-3522**

**September 23, 2013
6:00 P.M.
MINUTES**

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Present at Roll Call: Mayor Douglas Gibson, Commissioners Robert Livingston and Ron Engele. Absent: Vice Mayor Jeff Bracy, Commissioner Kathy Bittle.

**B. PRESENTATIONS - Mike Arman - Annexations
Douglas Conniff**

The Mayor moved the Presentations till after the Public Hearing

The Mayor closed the Commission Meeting and opened the Public Hearing – 6:02PM.

PUBLIC HEARING

The Mayor opened the floor to the public comment.

Richard Taylor, Randle Avenue, stated he felt the Commission should lower the taxes.

Bonnie Davis, Gary Avenue, urged the Commission to be accountable to the citizens of Oak Hill when spending their taxes.

RESOLUTION 2013-07

**A RESOLUTION OF THE CITY OF OAK HILL OF VOLUSIA
COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD
VALOREM TAXES FOR VOLUSIA COUNTY FOR FISCAL
YEAR 2013/2014; PROVIDING FOR AN EFFECTIVE DATE**

The City Clerk read Resolution 2013-07 into record.

Commissioner Engele made a motion to reject Resolution 2013-07.

Motion failed due to no second.

The Mayor passed the gavel and made a motion to accept Resolution 2013-07, seconded by Commissioner Livingston. Roll Call Vote: Mayor Gibson, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes. The motion carried, 3-0.

RESOLUTION 2013-08

A RESOLUTION OF THE CITY OF OAK HILL OF VOLUSIA COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2013/2014; PROVIDING FOR AN EFFECTIVE DATE

Commissioner Livingston made a motion to accept Resolution 2013-08, seconded by Commissioner Engele. Roll Call Vote: Mayor Gibson, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes. The motion carried, 3-0.

CLOSING of PUBLIC HEARING – 6:27PM

The Mayor closed the Public Hearing and reopened the Commission Meeting.

The Mayor gave the floor to City Planner Montye Beamer to discuss the Brownfield Coalition Grant Memorandum of Agreement (MOA).

The City Planner stated the MOA was no longer a draft as it has been approved by EPA.

The City Planner stated the following recommendations in regards to the MOA: 1. Change the contact person to the City Clerk/Administrator, with the City Planner as a consultant. 2. When the MOA is accepted by the Commission it is done by Resolution. 3. Wait to accept the MOA until after New Smyrna Beach has discussed it, since their City is the only City out of the three in this coalition that has dealt with this type of grant.

The Mayor asked if this grant was solely for assessment and not for clean-up of the designated properties.

The City Planner stated that was correct.

Commissioner Engele inquired if during the assessment process would the property owner be informed his property is under review.

The City Planner introduced Malecia Harris from Edgewater who is the Project Director for this grant.

Ms. Harris stated part of the requirements include full cooperation from the property owners, otherwise the property will not be considered for assessment.

The Commission agreed by consensus to follow the City Planner's recommendations.

The Mayor opened the floor to Mike Arman for his presentation on annexations.

Mike Arman, EZDA chair, stated that as Oak Hill is trying to grow, all options need to be considered. He went on to present a few options in regards to annexations as he believes this is the City's most viable option, and he stressed that commercial annexations would be the most beneficial. He concluded stating the City should take a cue from Edgewater and annex the portion of US 1 from Ariel Road to the Brevard County line.

The City Planner stated when the City of Edgewater annexed US 1 it was with the understanding it would not provide contiguity for the annexation of property.

The Mayor then opened the floor to the second presentation Douglas Conniff.

Douglas Conniff, Putnam Grove Road, stated he has been trying to move forward on a business plan to use the fishing pier site to test for erosion, but it has become a bigger project than first expected.

Commissioner Engele suggested he continue working and when he is ready, to contact the Mayor, and the Mayor will request this item be put on the Agenda.

C. CITY ADMINISTRATION REPORTS

1. Jordan and Associates

1) Client # OH-08 (Howland) – ACP Package #4 in the amount of \$338.00 requested by Conner Construction, LLC. Included in the attached file is a copy of the required Final Affidavit and Lien Waiver

2) Jordan & Associates Invoice # 11-H06-10F in the amount of \$4,200.00

3) Reimbursement for Payment of NOC fees by Jordan & Associates in the amount of \$22.50

4) Administrative Funds set aside for Single Audit in the amount of \$4,750.00 based on quote received by Brent Millikan & Company, P.A.

5) Administrative Funds reimbursing the City for Bank Fees associated with the City's CDBG checking account in the amount of \$239.45

6) Administrative Funds set aside to file final Deferred Payment Loan (DPL) Agreements between the City and Homeowners – nine (9) DPLs @ five (5) pages each with a total filing fee of \$396.00

Commissioner Engele made a motion seconded by Commissioner Livingston to approve the request for funds as presented by Jordan and Associates. Roll Call Vote: Mayor Gibson, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes. The motion carried, 3-0.

2. Fire Hydrants

The City Clerk presented a letter from Volusia County in which it stated the fire hydrants would be an entailed process and they would need to get an outside contractor to perform the work and that could cost the City anywhere between \$55,000 and \$70,000.

The Mayor suggested the Commission have a Workshop on this subject on October 14, 2013 at 5PM. The Commission agreed by consensus.

The City Clerk stated she had inquired with various cities in regards to approving an Ordinance giving additional Homestead Exemptions to low income Seniors that have resided in their home for 25 years or more; and she has found about 40% of the Cities have adopted such an Ordinance.

The Commission agreed by consensus to move forward with the Ordinance.

D. CITY ATTORNEY NON-AGENDA ITEMS (Scott Simpson) - NONE

E. POLICE DEPARTMENT RELATED ITEMS (Captain Summers) - NONE

F. CITY PLANNER ITEMS (Montye Beamer)

1. Brownfield Grant

Discussed earlier in the meeting

2. Morehead property

Mr. Morehead, Scottsmoor, stated he has shown data and maps at the past 2 meetings supporting his request to change the Future Land Use of his land on the east side of River Road from Conservation to Commercial.

The Mayor stated Mr. Morehead is on the Agenda only to show the Commission the topographical map Commissioner Engele had requested.

Commissioner Engele agreed the map is what he wanted to see because he wanted to determine the feasibility of the Land Use Mr. Morehead is requesting.

Mr. Morehead handed the City Clerk his letter and requested it be put into the record.

He went on to state that the adjacent property owner Mrs. Slaymaker was also interested in the change.

The Mayor stated that if property owner Mrs. Slaymaker wanted to change the use of her property she would need to address the Commission herself.

Mr. Morehead then presented the requested map to the Commission for review.

After discussion, the Commission agreed to change Mr. Morehead's property on the east side of River Road, noted on the map as 291 and 292, from Conservation to Commercial on the Future Land Use map. The Commission then directed the City Planner to make the change.

G. CONSENT AGENDA

1. Approval of the Bills and Paid Interim Bills for September 23, 2013
2. Approval of the minutes of the August 26, 2013 Regular meeting and Workshop, September 5, 2013 Workshop minutes and the September 9, 2013 Regular meeting minutes.

Commissioner Engele made a motion seconded by Commissioner Livingston to approve the consent agenda. Roll Call Vote: Mayor Gibson, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes. The motion carried, 3-0.

H. OLD BUSINESS

1. Bench Advertising Proposal

Kim Was of Waverly Media stated she had addressed the City Attorney's concerns except for the payment option. She stated she felt it would be in the best interest for the City to accept the percentage instead of a flat rate.

Commissioner Engele inquired about the existing bus benches. The City Clerk stated she had conferred with the City Attorney and he advised to treat them as a code enforcement issue, which she did and has notified the 20/20 Media of the Violation.

Commissioner Engele made a motion seconded by Commissioner Livingston to accept Waverly Media's contract including the changes the City Attorney suggested except for the payment rate, which will stay a percentage. Roll Call Vote: Mayor Gibson, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes. The motion carried, 3-0.

2. City Goals

The Commission agreed to have a Workshop pertaining to City Goals on October 28, 2013 at 5:00PM.

3. Water Project Criteria from Representative Santiago's office

This will also be discussed at the above mentioned Workshop (October 28).

4. Public Works Building

The City Clerk stated she is awaiting proposals for the site preparation for the building.

I. NEW BUSINESS

1. Sunrise Park

The Mayor stated Sunrise Park is eroding at an alarming rate and he feels something should be done.

The Commission directed the City Clerk to research what type of permitting and/or permission would be needed to restore what has been eroded.

J. BOARDS & COMMITTEES

EZDA (Enterprise Zone Development Agency)

Mike Arman, EZDA Chair, stated he had been asked to research getting a large gas company to build a gas station here in Oak Hill; and he found none of the large companies would consider building here unless 20,000 cars a day pass the site.

Waterfront Committee

PLDRC (Planning & Land Development Regulation Commission)

Parks and Recreational Advisory Board

K. CITIZEN PARTICIPATION (Non-agenda – 15 Minutes)

Lyn Seaward, Ezra Road, stated there seems to be an issue with animal waste at Sunrise Park and it causes an unpleasant smell.

The City Clerk stated she would look into getting a station that provides bags so animal owners can pick up after their animals.

L. COMMENTS/CONCERNS FROM COMMISSION MEMBERS

Commissioner Livingston stated he would like to pursue extending the fishing pier and he would also like something done to discourage people from throwing their cigarette butts into the river.

The City Clerk stated she would look into getting cigarette butt receptacles for the pier.

Commissioner Engele stated there are forms at City Hall to apply for a Library Card and he urged anyone who doesn't have one to get one, as Oak Hill's Library is in need of the support.

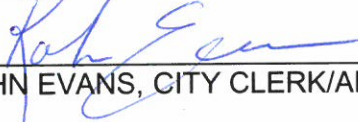
The Mayor thanked the citizens for attending the meeting as it is important to have their input.

M. ADJOURNMENT – 8:47PM



DOUGLAS GIBSON, MAYOR

ATTEST:



KOHN EVANS, CITY CLERK/ADMINISTRATOR

APPROVED FOR LEGALITY AND FORM:



SCOTT E. SIMPSON, CITY ATTORNEY

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.